

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

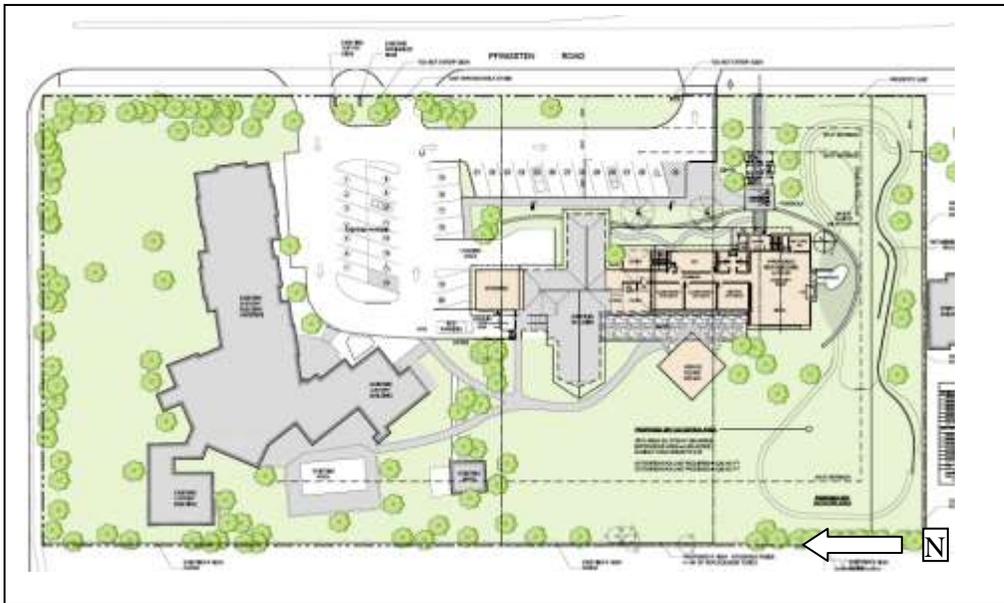
DATE: OCTOBER 19, 2012

RE: STAFF BRIEFING

WEEK OF OCTOBER 15, 2012

PLAN COMMISSION

On Tuesday, October 16, the Plan Commission held its second public hearing on Docket No. 12-16, an application submitted by Countryside Montessori Schools as owner of 1985 and 1945 Pfingsten Road and contractual purchaser of 1965 Pfingsten Road. The Applicant is seeking approval to construct additional building area on the Subject Property to be used for seventh and eighth grade classrooms (see site plan below). The Applicant is seeking approval of a series of zoning and subdivision relief items.



The Applicant submitted the above site plan in response to comments it received from the Plan Commission during the first public hearing. The Commission members found that the Applicant addressed its two major overriding issues with the original plan. The new plan did a much better job of minimizing the impact of the school expansion on the adjacent property owners, and the new plan created a better unified, cohesive campus. The Commission directed staff to prepare a resolution recommending approval of the proposed plan as submitted by the Applicant with one exception. The Commission asked that the resolution include a recommendation that the Applicant must bury the overhead utility lines along Pfingsten Road, for which the Applicant has requested a waiver of that requirement.

The Commission decided to hold a meeting on Tuesday, November 6, election night, at 7:30pm to consider the resolution recommending approval. This brief meeting will be held in the Village Hall Terrace Room and will not be cablecast.

POLICE CHIEF PARTICIPATES IN US DEPARTMENT OF JUSTICE PROGRAM

Chief Wernick returned from Pristina, Kosovo this week after conducting training for 42 police officers from six countries in the Management of Criminal Investigations Units. The police officers were all command staff level personnel representing Kosovo, Serbia, Macedonia, Albania, Montenegro, Bosnia and Herzegovina. The class was historic in nature, as this was the first time in history since the war and the break-up of the former Yugoslavia that all six countries came together for the purpose of training police officers. The class was sponsored by the United States Department of Justice through the International Criminal Justice Training Assistance Program (ICITAP). The class was conducted with the use of two translators and presented in two languages, Serbian and Croatian. The program was sponsored by the U.S Department of Justice.



POLICE ACTIVITY

A home in the 3500 block of Sorrel Drive was burglarized on Tuesday, October 16. The home was ransacked and jewelry, electronic equipment and a guitar was taken.

NORTHBROOK ASSISTS IN GURNEE

Northbrook's Northern Illinois Police Alarm System (NIPAS) representative was called out early Friday morning to assist with an armed, barricaded subject in Gurnee. Three schools in Gurnee near the residential area of Raven Court were closed or locked down. There were reports of possible shots fired inside the house. The NIPAS team responded to the area and at approximately 10:30 Friday morning the subject surrendered to the NIPAS team.



FIRE DEPARTMENT RESPONDS TO CAR ACCIDENT WITH EXTRACTION

Around 2:00pm on Friday, October 12, a woman lost control of her car in the 3800 block of Mission Hills Road. Upon arrival, crews found the 82 year old woman hanging upside down by her seatbelt in the inverted car. Fire crews carefully used rescue equipment to extricate her from the car and wreckage. Paramedics transported the Mission Hills resident to a Level I trauma center due to her injuries.



UNATTENDED CANDLE CAUSES FIRE IN HOME

At approximately 3:30 am on October 14th, Fire companies responded to the 3000 block of Greenacre Drive for the reported house fire. Upon arrival, crews were met by two occupants outside who stated the fire was on the first floor of the home. Police on scene utilized a fire extinguisher and fire crews extinguished the remainder of the fire. The initial investigation determined the cause of the fire to be an unattended candle left burning. The house was equipped with smoke detectors but they were disconnected at the time of the fire. Official cause of the fire and initial damage estimates are still being assessed.

THREE NORTHBROOK FIREFIGHTERS EARN FIRE OFFICER III CERTIFICATION



On Tuesday, October 16, during the Illinois Fire Chiefs Association Conference in Peoria, the State Fire Marshal, Larry Matkaitis, presented three Northbrook firefighters certification as Fire Officer III. Deputy Chief Bob Brogan (retired), District Chief Patrick Crown, and Lieutenant Rich Martin were recognized along with 30 other firefighters throughout the State for completing the advanced educational requirements as a Senior Fire Officer. Each completed a series of courses beyond their Bachelor degree program in Fire Science Management, aimed at developing leadership and management skills for Fire Departments. The courses included; Role of the

Fire Chief, Municipal and Rural Fire District Boards, Team Building, Laws, Standards and Regulations, Planning and Budgeting, Safety and more. Congratulations on a job well done! *(Photo: L to R, Retired Deputy Chief Bob Brogan (ret.), Lieutenant Rich Martin, District Chief Patrick Crown)*

FIRE DEPARTMENT OPEN HOUSE A HUGE SUCCESS!

The Fire Department celebrated its twenty-seventh Annual Open House on Saturday, October 13. The event was attended by an estimated 500 Northbrook residents and guests. This concluded the National Fire Protection Association's Fire Prevention Week, commemorating the Great Chicago Fire of 1871. Each year, a different fire safety and awareness theme is taught to grade school children. This year Tower Ladder 12, Engine 11, two ambulances, the Dive Truck, the Squad, and the Metropolitan Emergency Support Services (MESS) Canteen Truck were on hand for viewing. MESS served hot dogs, chips, coffee and hot cocoa to everyone who came. The Community Emergency Response Team and the Rainbow Dog Response Unit was on hand with dog-handler team demonstrations. We also had hands on fire extinguisher training for adults as well as a station for children to practice their fire hose skills. More than 20 Fire Department members including Sparky the Fire Dog helped to make the Open House another success!

TECHNY ROAD PROJECT

Construction along Techny Road continued this week with the completion of all new pavement work up to the binder course on Techny Road between Second Street and the Pfingsten Road intersection. Work this week also included preparation for the new pavement for the center portion of Techny Road, west of the Pfingsten intersection; traffic signal preparatory work at the Pfingsten intersection; and topsoil placement for the north parkway along Techny Road. Work for next week includes completing the new pavement for Techny Road west of Pfingsten Road, sod placement for the north parkway of Techny Road and possibly starting the surface course installation on Techny Road. The project is now just slightly over 75% complete. The photo depicts the new binder course on the north side of Techny Road.



WATER MAIN BREAKS

Over the past week, Public Works crews have worked to repair water main breaks on the 1100 block of Cayuga, 1900 block of Birch, 1000 block of Waukegan and the 3400 block of Commercial. The break on Waukegan involved closing down the northbound curb lane of Waukegan Road, just north of the Shermer Road intersection. The crew repaired the break with the water main live, thus avoiding a water outage that would have affected all three Shermer Square Condominium buildings and four businesses along Waukegan Road. The photo shows one of the crew members performing excavation in an effort to locate and access the broken section of main.



Waukegan Road Main Break

The break on Commercial occurred on the 10" water main close to an 8" service line. In order to make the necessary repairs, the crew had to remove and replace a 12 foot section of the water main, a 4 foot section of the 8" service line and an 8" service valve. This work was complicated by the fact that a 2" gas main was located above the main break. All work was completed around 12:40 a.m. on Saturday, October 13th. The photo shows the 10" water main, 8" water service and 2" gas main that the crew had to work around.

The break on Commercial occurred on the 10" water main close to an 8" service line. In order to make the necessary repairs, the crew had to remove and replace a 12 foot section of the water main, a 4 foot section of the 8" service line and an 8" service valve. This work was complicated by the fact that a 2" gas main was located above the main break. All work was completed around 12:40 a.m. on Saturday, October 13th. The photo shows the 10" water main, 8" water service and 2" gas main that the crew had to work around.



WATER MAIN IMPROVEMENTS

The Village’s contractor, Lenny Hoffman Excavating, has completed the installation of 43 residential water services on Shannon Road and Crestwood Drive over the last two weeks. It is anticipated that the remaining 13 water services will be complete over the next week. Upon completion of the water services, three final connections need to be made between the new water main and the Village’s existing water distribution system.



The photo depicts one of the contractor’s workers using a “push box” machine to install the water service lines underneath Crestwood Drive. This technology allows the service lines to be installed without excavating the roadway.

EMERALD ASH BORER GRANT AWARD

In 2010, the Village adopted an Emerald Ash Borer (EAB) Management Plan that the Public Works Department has been working to implement. One of the components of the plan is to replace parkway trees within 18 months of their removal at no direct cost to the resident. Earlier this year, the Public Works Department submitted a grant application to the Illinois Department of Natural Resources (ILDNR) to assist with funding our reforestation effort. Earlier this week, the Village was informed that it has been awarded a \$15,000 grant to assist in financing upcoming parkway reforestation.

WEEK OF OCTOBER 22, 2012

MON.	10/22	9am-5pm	Early Voting starts - Board Room
		7:30 p.m.	ZBA - Board Room
TUES.	10/23	7:30 a.m.	ICDC - Terrace Room
		9am-5pm	Early Voting - Board Room
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	10/24	9am-5pm	Early Voting - Board Room
THURS.	10/25	9am-5pm	Early Voting - Board Room
		6:00 p.m.	Special Senior Services/CRC Meeting - Pollak Room, Library
FRI.	10/26	9am-5pm	Early Voting - Board Room
SAT.	10/27	9am-5pm	Early Voting - Board Room