

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: October 16, 2015**

**RE: STAFF BRIEFING**

### WEEK OF October 12, 2015

#### BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, October 13. The meeting opened with a swearing in ceremony for new Police Officers Amanda Jaegers, Robert Bujak, Brandon Simmons, Todd Feingold, and Jake Pawlicki, pictured left to right, with Planning and Training Sergeant Jamison Hanselman and Deputy Chiefs Scott Dunham and Louis Caruso.



During the President's Report, President Frum recognized Village Engineer Paul Kendzior for his 23 years of service to the Village. She also read a proclamation recognizing the 25th Anniversary of the Passage of the Americans with Disabilities Act and a proclamation recognizing National UNICEF Day.

The Board approved a number of resolutions and ordinances authorizing, among other items, the purchase of computer tablets for field inspectors, the trees for the Fall 2015 planting program, an allotment of the Village's rock salt for the 2015/2016 winter season, various improvements to Crestwood Place and vehicles for General Government, Police and Public Works Departments. Additionally, the Village Board authorized a plat of consolidation for 1310-1348 Shermer Road, special permits for the operation of the Northbrook Historical Society museum and an accessory religious organization at 1812 Chapel Court and agreements with a variety of vendors for specialized services.

Under Planning & Zoning, the Village Board approved a number of documents related to the operation of The Lock Up Self Storage Facility at 990 Skokie as well as a subdivision agreement, final subdivision plat and all requested subdivision code variations for the Provenance Subdivision at 3580 – 3900 Techny in unincorporated Cook County.

Under Communication and Legislation, the Board voted to increase the number of Class "A" Licenses to allow for liquor sales at Chipotle Mexican Grill.

The next Regular Board of Trustees meeting will be held on Tuesday, October 27.

## ECONOMIC DEVELOPMENT COMMITTEE

On Wednesday, October 14, the Economic Development Committee (EDC) met and received an update regarding development projects in the community. In addition, representatives from Northbrook's taxing districts provided updates to the Committee on their current operations and discussed how the State budget impasse is currently affecting them, as well as how potential proposed legislation (regarding property tax freezes and the shifting of pension obligations to local schools, etc.) could negatively affect them. The Committee also discussed and acknowledged the importance of the information sharing between the taxing districts and business representatives during EDC meetings.

## OUTSIDE DEPARTMENT AIDED

On Saturday, October 10, at 5:50pm, the Major Crash Assistance Team received a request for assistance to investigate a vehicle crash at the intersection of Pflingsten Road and East Lake Street in Glenview.

## NICOR MAIN REPLACEMENT

Nicor Gas will begin a main replacement project in the White Plains and Northbrook Knolls subdivisions (see map) in the next few weeks. Nicor recently notified both the Village and any impacted residents of the project, as well as the potential need for a contractor to re-light pilots on furnaces and water heaters by letter. If this becomes necessary, Nicor representatives and contractors will identify themselves to residents and carry badges when approaching a home. Should a resident see suspicious activity, they are encouraged to contact 911



## 2015 FIRE DEPARTMENT OPEN HOUSE



The Fire Department celebrated its 30th Annual Open House on Saturday, October 10. An estimated 500 Northbrook residents and guests attended the event. The Metropolitan Emergency Support Services (MESS) Canteen Truck was on hand for viewing and served hot dogs, chips, and hot cocoa. Starbucks donated coffee, pumpkin bread and hundreds of pumpkin cookies for the guests to enjoy. Representatives from the



Community Emergency Response Team and the Rainbow Dog Response Unit, along with the dogs, were at the event. The Open House also featured Rescue 4, a Remembrance Vehicle from the New York Fire Department that responded to the 9-11 attacks. More than 20 Fire Department members, including Sparky the Fire Dog, helped to make the Open House another success.

PARKWAY TREE PLANTING

The Village’s parkway tree planting program will begin in the upcoming weeks. The Village will be planting 365 new trees, including 333 Emerald Ash Borer (EAB) replacement trees, 15 for residents participating in the cost share program, 2 for developer obligations and 15 for other replacement reasons. Before the trees are planted, crews will place stakes and conduct locates of underground utilities in the parkways.

POLICE DEPARTMENT

The Police Department welcomes new Communications Telecommunicator Emily Hinkle. Emily comes to the Village from the US Navy where she served active duty for six years. Emily achieved the rank of Second Class Petty Officer and was deployed on a Navy Destroyer to Japan following the tsunami and to the Java Sea following the disappearance of the Air Asia flight. Since her honorable discharge, she has been searching for a career in Public Safety. The Department welcomes Hinkle and thanks her for her service to the country.

NORTHBROOK CERT VOLUNTEERS DURING CHICAGO MARATHON

Over the weekend, members of the Northbrook Community Emergency Response Team (CERT) served as medical volunteers in the 2015 Chicago Marathon. The group attended to runner medical emergencies such as dehydration, altered mental status, trauma injuries, etc., in the pre-finish area of the race and was part of the 12,000 volunteers serving runners throughout the city. This is the sixth year the group has been participated in the program and it is an excellent opportunity to utilize skills learned in the Northbrook CERT program.



WEEK OF October 19, 2015

<b>MON.</b>	<b>10/19</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>10/20</b>	6:00 p.m.	Planning and Zoning Committee – Terrace Room
		7:30 p.m.	Plan Commission – Board Room
<b>WED.</b>	<b>10/21</b>	7:00 p.m.	CRC Cultural Celebration Subcommittee – GG Conference Room
		7:00 p.m.	Youth Commission – Terrace Room
<b>THURS.</b>	<b>10/22</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>10/23</b>		<b>No Meetings</b>