

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 21, 2011

RE: STAFF BRIEFING

WEEK OF OCTOBER 17, 2011

DOWNTOWN CHARRETTE

Beginning with the Downtown Steering Committee on Monday morning and ending with the public open house on Thursday evening, nearly 150 community members participated over the four days of the downtown Northbrook planning charrette. Participants included residents from the downtown area as well as from the remainder of the community and downtown business owners and property owners.

Great ideas were shared and preliminary ideas were developed regarding the four identified opportunity sites as well as improvements to on-street parking, Metra parking, the streetscape, and existing public open spaces. More information regarding the ideas presented can be found on the project website at www.northbrook.il.us/downtownplan. The consultant will be returning in mid-December with the draft plan for the Downtown Plan Steering Committee to review.



ENVIRONMENTAL QUALITY COMMISSION

The EQC met for their monthly meeting on Thursday, October 20. The Commission discussed making an informational sign to place in front of the rain garden behind the Village Hall. Staff will have the sign made and displayed before next meeting. Since rain gardens will be included in the Village's stormwater management 50/50 cost sharing program, commissioners suggested adding a layer to the Village's GIS maps to include raingarden locations throughout Northbrook. Staff will look into whether this is possible. The next EQC meeting is scheduled for Thursday, November 17.

BURGLARIES

On Saturday, October 15, residents in the 500 block of Voltz Road returned home at approximately 6 p.m. to find their front and rear doors had pry marks on them. It appeared that entry was not made to the home. A premise exam was conducted and a canvas of the neighborhood conducted with no suspicious activity reported.

On Saturday evening, October 14, an employee of Nordstrom Rack on Skokie Boulevard returned to her locked vehicle after her shift to find her rear window broken. Her purse and personal items were removed.

CRIMINAL SEXUAL ASSAULT CASE

The Police Department is investigating a criminal sexual assault case involving a juvenile. On Saturday evening, October 15, at approximately 8:15 p.m. a Police Officer on routine patrol observed a suspicious vehicle parked at Wood Oaks Park after closing hours. Both parties were interviewed by Northbrook Investigators and an

Assistant State's Attorney. The State's Attorney's office approved one charge of criminal sexual assault against the adult party.

FIREWORKS AT HOMECOMING

Friday, October 21, Glenbrook North will be celebrating Homecoming with a parade and the Homecoming Football Game. Friday evening's activities will include a fireworks show immediately following the game. Fire Department Paid-On-Call firefighters will be staffing and engine and a paramedic ambulance at the game and fireworks, providing a safety team, during and immediately following the fireworks show. The game is scheduled to begin at 7:30 p.m.

2011 FIRE PREVENTION WEEK OPEN HOUSE

The Fire Department celebrated its twenty-sixth Annual Open House on Saturday, October 15. The event was attended by an estimated 500 Northbrook residents and guests. This concluded the National Fire Protection Association's Fire Prevention Week, commemorating the Great Chicago Fire of 1871.



Each year, a different fire safety and awareness theme is taught to grade school children. This year Tower Ladder 12, Engine 11, two ambulances, the Dive Truck, the Squad, and the Metropolitan Emergency Support Services (MESS) Canteen Truck were on hand for viewing. MESS served hot dogs, chips, coffee and hot cocoa to everyone who came. The Community Emergency Response Team and Nicor provided volunteers and representatives to staff informational tables. The Rainbow Dog Response Unit was on hand

with dog-handler team demonstrations. We also had hands on fire extinguisher training for adults as well as a station for children to practice their fire hose skills. More than 20 Fire Department members including Sparky the Fire Dog helped to make the Open House another success!

RURAL FIRE PROTECTION DISTRICT PRESIDENT BERVIN C. PETERSON RESIGNS

On behalf of the Rural Fire Protection District, the Northbrook Fire Department, Northfield Township and the greater Northbrook Community, we offer our sincere thanks to Rural Fire Protection District President Bervin C. Peterson (Berv) for his 15 years of public service. Berv announced he unfortunately had to step down from serving on the RFPD Board because he had sold his home and was moving out of the District. Berv began his tenure with the Rural Fire Protection District in June of 1996, serving as both a Trustee and the last six years as President. Throughout his fifteen years, Berv showed enthusiasm and dedication for the Rural Fire Protection District ensuring professional fire and EMS response to the unincorporated areas of Northbrook. We are truly grateful for his time and efforts and he will be sorely missed by the entire RFPD Board. We wish him continued success in all of his future endeavors.



CERT PROVIDES SERVICES AT THE CHICAGO MARATHON

Lt. David Crawford and his wife Kristin, along with eight Northbrook CERT (Citizen Emergency Response Team) members, were among 1,300 Medical Volunteers at this year's 34th Annual Chicago Marathon. With over 45,000 participants this year, Medical Volunteers were stationed throughout the race and served as first responders to those in need. The Northbrook CERT group served together at the finish line (Buckingham Fountain area) and was stationed in elevated tower positions to visually spot and call out "runners down" in need of emergency care. Lt. Crawford and Kristin served on the ground as a Paramedic and Nurse, responding to calls from the CERT members and were responsible for patient assessment and transport to medical treatment facilities. Due to the warmer than expected temperatures, there were an exceptional number of patients experiencing hyperthermia, hypotension, and other emergency symptoms requiring immediate assistance. It was a great experience and Northbrook CERT looks forward to participating in future events.

FEMA REIMBURSEMENT RECEIVED

The Village has finally received a check from FEMA in the amount of \$70,639 for partial reimbursement of our snow removal and emergency response costs from the "Blizzard of 2010." This reimbursement is 75% of our response total response costs for a 48-hour period during the storm.

SEWER LINING GRANT APPROVED

DCEO just notified the Village that our Grant application for sanitary sewer lining has been approved in the amount of \$200,000. Staff will prepare the packet to be signed by the Village President the end of this week. The Sewer Lining contract has been awarded to Insituform in the amount of \$238,170 for this infrastructure improvement.

WATER TOWER

The new water tower is in the final stages of construction. Painting, which was delayed due to the wet and windy weather in September, has been completed. The pouring of the interior concrete floor has also been completed. The remaining work includes disinfection of the tank and taking water samples, construction of the interior masonry equipment room, installation of the circulating pump, installation of security cameras, final electrical work, Supervisory Control and Data Acquisition (SCADA) equipment installation and site restoration (including the rain garden). This work is scheduled to be complete by the end of October. After completion staff will begin filling the tower gradually in order to minimize possible disruption to the distribution system and develop operational procedures. We are on target to be fully operational by early December.

LAKE FRONT RAVINE STABILIZATION

Public Works has continued work on the lake front pump station ravine stabilization project. We expedited hauling about 200 cubic yards of concrete to the lake front pump station beach in order to avoid damaging the newly paved parking lot at the North Shore Congregation Israel. This week personnel continued selectively re-shaping and lining the lower stream banks with concrete and stone three to six feet above the stream bed. The crew also began re-constructing the stream discharge into the lake. As of this week we are approximately 95% complete for this project.



LEAD COPPER SAMPLING

Public Works has completed lead/copper sample collection for 2011. In accordance with Federal and State regulations, thirty samples were taken from homes with lead service lines or those constructed after 1982 with lead solder joint plumbing. USEPA has established an "action level" for lead of 15 micrograms per liter ($\mu\text{g/l}$). Only one sample was found that marginally exceeded the action level, indicating that the corrosion control measures initiated by Northbrook in 1995 continue to be effective.

RED HAW – SURREY WATER MAIN LOOP

The crews completed preliminary restoration of the 8-inch water main connection between Red Haw Road and Surrey Lane, which eliminated two dead end mains. Such looping helps fire protection, water quality and can lessen the number of homes affected in the event of required shut-offs for main repairs. During installation the crew, working in a very tight corridor, overcame steady rain, bad ground, a tangle of communication cables, gas lines, storm and sanitary sewers and electric lines. Final restoration will be completed by Public Works crews next spring.

CONCRETE STREET PATCHING IMPROVEMENTS – ENTRANCE CLOSURE AT CHARLEMAGNE

The only remaining scheduled patching work in Charlemagne will be completed this weekend and includes the complete closure of the entrance/exit drives at Dundee Road. Residents in the area have been notified of the coming work and closure. This work is scheduled for the weekend to minimize disruption to bus service, refuse collection and weekday commuters. Notifications and signage alerting residents will be posted.

WEEK OF OCTOBER 24, 2011

MON.	10/24		United Nations Day
		7:30 p.m.	Zoning Board of Appeals – Cancelled
TUES.	10/25	7:30 a.m.	ICDC – Cancelled
		6:30 p.m.	Ad Hoc Economic Development Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Cancelled
WED.	10/26		
THURS.	10/27	7:30 a.m.	Foreign Fire Insurance Board – Station 11
FRI.	10/28	6:00am-10:30am	Wellness Day – Board Room