

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 17, 2014

RE: STAFF BRIEFING

WEEK OF October 13, 2014

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, October 14. Village Attorney Elrod provided an update on the Cook County Zoning Board of Appeals Review of the proposed Mission Hills Development in unincorporated Cook County. Northbrook's Development and Planning Services Director Poupard provided an update on the status of the property located at 4050 Pamella Lane. The Board presented a proclamation naming October 2014 Domestic Violence Awareness Month; a proclamation naming October 24, 2014 End Polio Day; and a resolution recognizing Lona Louis for her five years of service to the Northbrook community as a Commissioner on the Senior Services Commission. The Board approved a number of resolutions and ordinances, including authorizing the purchase of 246 parkway trees for the 2014 fall planting program; approving a contract for the replacement of the heated concrete ramp at the Northbrook Police Department; approving a contract with GovHR USA for assistance with Fire Chief recruitment; adopting the Cook County Hazard Mitigation Plan; amending the Northbrook Zoning Code (1988) regarding medical cannabis facilities; authorizing the issuance of general obligation bonds, series 2014; and approving an agreement for the purchase of rock salt for the 2014/15 winter season and an amendment to the FY14/15 budget. The Board conducted two preliminary reviews including a request by Essex Communities on behalf of the Lodge of Northbrook to amend the affordable unit covenant for 2220 Founders; and a request by International Hobbycraft Co., as the owner of 2890 Dundee Road, to renew the existing special permit to allow the continued operation of an import/export administrative office.

The next Regular Board of Trustees meeting will be November 11, 2014.

JOINT REVIEW BOARD

On October 16, 2014, the Joint Review Board held its annual meeting to review activity in the Dundee Road/Skokie Boulevard Tax Increment Financing (TIF) District. A summary of the FY14 annual TIF report was presented. A summary was also provided on the recent amendments to the TIF Plan and District as well as the TIF financing for the NorthShore 770 project, which is under construction.

YOUTH COMMISSION MEETING

On Wednesday evening, the Youth Commission held its monthly meeting. The Commission welcomed three newly appointed student commissioners: Bianca Osinski, Jessica Bresler and Brandon Mankoff. The new Commissioners were recruited by current Commissioners or were introduced to the Youth Commission during the Village's Annual Student Government Day event. The Youth Commission is excited to have fresh faces and ideas contributing to their mission. If you know any students who would like to get involved in the community by serving on the Youth Commission, please forward any candidates to staff liaison Jason Batalden via e-mail at jason.batalden@northbrook.il.us.

The Commission is continuing their involvement in Operation Santa Claus, which is an annual book drive for elementary students at the Goethe school in Chicago. Books are purchased for individual students who have submitted a wish list. If you or someone you know would like to be involved, please contact the staff liaison or Youth Commissioner Gary Moriello by calling 847/664-4417 as soon as possible, to obtain a wish list and additional information about the program.

The next regular meeting of the Youth Commission is scheduled for November 19th.

ENVIRONMENTAL QUALITY COMMISSION

The Environmental Quality Commission (EQC) held their regular meeting on October 16. The Commissioners continued review of the ban on coal tar based driveway sealants recently adopted by the Village of Winnetka. Chuck Dowding, the chair of Winnetka's Environmental and Forestry Commission, attended the meeting and provided the Commissioners with information about Winnetka's process and some of the challenges they faced. The EQC decided to reach out to other communities who have considered a ban of coal tar based driveway sealants and gather additional information to share at the next meeting on November 20, 2014.

ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee held its quarterly meeting on Wednesday, October 15. An update was provided regarding ongoing development projects in the community. Local governmental entities in attendance provided an update of activities at each district. The Committee also continued to discuss its role regarding encouraging economic development in the community. It will continue its discussion of this issue at its next meeting on Wednesday, January 14, 2015.

POLICE ACTIVITY

Over the evening of October 12, two unlocked vehicles parked in a driveway in the 900 block of Western Avenue were entered and GPS equipment was removed.

A resident in the 2200 block of Peachtree Lane returned home on Sunday afternoon, October 12, to find their home had been broken into by prying open a rear door. Numerous items of jewelry and silverware were removed.

On Tuesday, October 14, Northbrook Detectives made an arrest of a female subject who was charged with Identity Theft and Unlawful Use of Counterfeit Credit Cards which are Class 3 and 4 felonies.

On Wednesday evening, October 15, unknown persons smashed a Northbrook Court patron's driver side window attempting to remove iPhones which originally had been hid under the passenger side seat, but subsequently moved to the trunk. Entry was not gained to the vehicle and the iPhones remained locked in the trunk.

All scenes were processed for evidence and canvases of the neighborhoods conducted with negative results.

AUTOMOBILE EXTRICATION TRAINING

On Monday October 13, Northbrook firefighters practiced auto extrication techniques at Gross Point Towing. The training utilized donated vehicles and focused on speed, efficiency and crew coordination. Emphasis was on vehicle stabilization and on various techniques on extricating the injured occupant for emergency medical treatment. Practice and rehearsal are mission critical elements of a safe coordinated vehicle rescue.



MABAS DIVISION 3 FIREFIGHTERS JOINT TRAINING EXERCISE

Northbrook firefighters participated in a joint training exercise at NIPSTA over the last three weeks. Emphasis was on current firefighting practices and bringing the latest research information to the street. With help from the Underwriters Laboratories Firefighter Safety Research Institute, an estimated 800 firefighters from MABAS Division 3 were able to observe real time fire progress and lecture on the data results. Live fire suppression evolutions were conducted as follow up to the demonstration. Several hours of online education preceded the live event at NIPSTA. The drill was designed in compliance with ISO, NFPA, and OSHA standards and will serve as a model to be reproduced throughout the county.



FIRE DEPARTMENT OPEN HOUSE OCTOBER 11, 2014

The Fire Department hosted its 29th annual Open House on Saturday, October 11. Approximately 800 people attended and celebrated Fire Prevention Week. This year's event provided parents and children an opportunity to interact with fire fighters, climb into apparatus, visit with Rainbow Therapy dogs, and meet representatives from Nicor and CERT. Refreshments were served by MESS canteen and coffee was donated by Starbucks on Skokie Blvd. Sparky the Fire Dog was also in attendance.

METROPOLITAN EMERGENCY SUPPORT SERVICES RECOGNIZES VILLAGE OF NORTHBROOK

On Saturday, October 11, during the annual Fire Prevention Week Open House, Chief Nolan accepted a unit citation from the Metropolitan Emergency Support Services (MESS) for the Village of Northbrook's generous donation. In May of 2014, Northbrook decommissioned its old dive vehicle, which also was previously in-service as an ambulance, and donated it to MESS. The vehicle designation as MESS-3 is currently serving Fire and Police agencies in our immediate area during long term incidents.



DEPUTY CHIEF SMELTZER RECIEVES CHIEF FIRE OFFICER CERTIFICATION



On Tuesday October 14, 2014, during the Illinois Fire Chiefs Association Conference in Peoria, State Fire Marshall Larry Matkaitis presented Deputy Chief Tim Smeltzer his Chief Fire Officer Certification. The Chief Fire Officer Certification is the highest certification awarded by the Office of the State Fire Marshall. The Chief Fire Officer Certification is a post graduate, 12 month program aimed at developing leadership and management skills for Fire Service Managers. Congratulations Deputy Chief Smeltzer!

DIRECTOR FRANGIAMORE ON NBC FOR FIRE PREVENTION WEEK

Fire Prevention Director Kevin Frangiamore was invited to attend a “Making a Difference” television taping with a local company, Belfor, which is located on Anthony Trail. Belfor sponsors “Making a Difference” and asked the Northbrook Fire Department if they wanted to speak about fire safety in the two minute segment that aired on Saturday morning on NBC Channel 5. Director Frangiamore spoke about how working smoke detectors save lives which is the NFPA’s theme for fire prevention week.



NORTHBROOK ASSISTS PROSPECT HEIGHTS WITH STRUCTURE FIRE

At approximately 2:30pm on Friday, October 10, Northbrook Tower 12 and Fire Chief Nolan responded to the 1400 block of Quaker Lane in Prospect Heights for a Structure fire in a Quad Home. Upon arrival, crews were initially assigned to fire suppression and command operations and Northbrook Stations were covered by callback personnel during the incident. No injuries were reported and the cause of the fire is currently under investigation.

PAVEMENT STRIPING WORK THIS WEEKEND

On Saturday, October 18 the Village’s pavement marking contractor, Preform Traffic Control Systems, will be working to restripe the north commuter METRA parking lot and various pedestrian crosswalks in school zones throughout the Village. This work is expected to be completed within one day.

WEEK OF October 20, 2014

MON.	10/20		EARLY VOTING STARTS IN THE BOARD ROOM <i>through 11-3</i>
		9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study
TUES.	10/21	9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study
		7:00 p.m.	CRC’s Subcommittee BHM - GGCR, Mike Strong
		7:30 p.m.	Plan Commission - Board Room
		7:30 p.m.	Committee of the Whole - Cancelled
WED.	10/22	9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study

THURS.	10/23	9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study
		7:30 a.m.	Foreign Fire Ins. Board Meeting – Station 11
FRI.	10/24	9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study
SAT.	10/25	9am-5pm	Village Hall Board Room Early Voting
		9am-5pm	Grace Period Voter Registration – Shermer Study
SUN.	10/26	9am-3pm	Village Hall Board Room Early Voting
		9am-3pm	Grace Period Voter Registration – Shermer Study