



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** October 21, 2016

**SUBJECT:** STAFF BRIEFING

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## WEEK October 17, 2016

### PLAN COMMISSION MEETING

On Tuesday, October 18, the Plan Commission held its regular meeting at which it held four public hearings and adopted resolutions recommending approval for each of the following applications:

- A special use permit to allow the accessory retail sale of items manufactured, processed, assembled or warehoused at 512 Lindberg Lane (Prinz Ltd.)
- A special use permit to allow a physical fitness facility at 3101 Dundee Road (Goldfish Swim School)
- A special use permit to allow a physical fitness facility at 3101 Dundee Road (Orange Theory)
- A rezoning, special permit, and yard and setback variations to a physical fitness facility at 1625 Shermer Road (Glenview Martial Arts Fitness)

The next meeting of the Plan Commission will be held on Tuesday, November 1, starting at 8:00pm. Please note the different starting time due to early voting occurring in the Board Room earlier that day.

### YOUTH COMMISSION

The Youth Commission held its regular meeting on Wednesday, October 19. During the meeting, the Commission welcomed Village President Sandy Frum, who presented on the Village's election process. The Commission, in keeping with its goal to explore civics during the fall and winter, discussed the upcoming Town Hall Caucus meeting in November.

### SCHOOL LOCK DOWN DRILL

Members of the Investigations Unit and School Liaison Officers participated in a lockdown drill at Field Middle School on Monday, October 17. The officers assisted school principals, administrators, teachers and students in the exercises. The detectives discussed the reasons for lockdowns, and what can or might be expected in terms of police response. Such drills are held periodically with all schools.

Also on October 17, Animal Control Officer Gina Manski and Community Relations Supervisor Dan Petka spoke to a senior citizen group from St. Norbert's and Our Lady of the Brook churches regarding animal control issues in Northbrook. About 40 seniors attended the presentation, which was well received.

### ICSC CHICAGO DEAL MAKING SESSION

On Wednesday, October 19, and Thursday, October 20, Economic Development Coordinator David Schoon staffed a Village booth at the International Council of Shopping Centers (ICSC) *Chicago Deal Making* session. This event provides an opportunity to network with developers, retailers, brokers, and others in the retail sector. The show provides approximately 2,000 attendees and more than 250 exhibitors with the opportunity to come together and attempt to develop deals for existing retail space and potential new retail development projects.

### WESCOTT PARK PROJECT UPDATE

Work continued on the Wescott Park Project this week. The contractor began the final stage of the restoration of Wescott Park with the placement of sod across the park site, as well as additional trees and shrubs. Next week, sod will continue to be laid across the park and a protective sealer will be applied to the new concrete roadway surfaces. While sealants are being applied, Farnsworth Lane and portions of the adjacent side streets will be completely closed to traffic for several hours. Within two hours of the sealant being applied, the road will be reopened.

### NORTHBROOK EAST STORMWATER PROJECT

Work continues on the Northbrook East stormwater project. Basin excavation and grading is nearly complete. Next week, crews will seed the basin and begin final restoration of resident yards, weather dependent. For more information on the project, please visit the project website at: [www.northbrookeaststormproject.com](http://www.northbrookeaststormproject.com).

### DUNDEE ROAD INTERSECTION IMPROVEMENTS

This week, Illinois Department of Transportation (IDOT) crews continued utility work at Landwehr and Pfingsten. The utility work is anticipated to be completed by the end of next week. Please continue to be aware that traffic patterns will vary daily based upon the location and nature of the work being performed.

### SHERMER ROAD RESURFACING PROJECT

Illinois Department of Transportation (IDOT) crews completed striping and are now working on landscape restoration work. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

### SKOKIE BOULEVARD VALVE INSTALLATION AND WATER MAIN REPLACEMENT

Work on the valve installation and water main replacement on Skokie Boulevard is scheduled to begin on Monday, October 24. As part of this project, water in this area will be turned off Monday, October 24, and Tuesday, October 25, from approximately 9pm to 5am. On Friday, October 28, the water will be turned off from 3am to 9am. The work will be occurring at night at the request of the businesses whose operations are impacted by the water being shut down during daytime hours.

### FIREFIGHTER PARAMEDICS RECEIVE SPECIAL RECOGNITION

On Tuesday, members of the Fire Department attended the "6th Annual A Cut Above Awards Ceremony" at Lake Forest Hospital and were recognized for their extraordinary effort on an emergency medical service alarm. These first responders assisted in the successful delivery of a healthy baby girl born in Ambulance 11 on Father's Day.



### CHICAGO MARATHON MEDICAL TEAM VOLUNTEERS

Members of the Northbrook CERT (Community Emergency Response Team) served as medical volunteers in the Sunday, October 9, Chicago Marathon. The group, led by Northbrook Fire Captain David Crawford, attended to runner emergencies in the pre-finish area of the race and were part of the 12,000 volunteers serving over 40,000 runners throughout the city. This is the seventh year the group has been involved in the volunteer program and it is an excellent opportunity to utilize skills learned in the CERT program.



### 2016 FIRE DEPARTMENT OPEN HOUSE

The Fire Department celebrated its 31st Annual Open House on Saturday, October 15. An estimated 1200 Northbrook residents and guests attended the event. The Fire Department demonstrated rescue techniques, equipment usage, provided tours of the fire station and the Regional Communications Center, and allowed citizens to sit in the fire apparatus. The Metropolitan Emergency Support Services (MESS) Canteen Truck was on hand for viewing and served hot dogs, chips, and hot cocoa.



This year's fire prevention campaign motto was, "Don't wait- Check the date! Replace Smoke Alarms Every 10 Years." This campaign brought awareness to our citizens to check their smoke detectors/alarms and to replace them if they were over 10 years old. Smoke detectors save lives every year by providing early detection of a fire in residential homes and businesses, allowing for early evacuation.



Members of the Northbrook Community Emergency Response Team (CERT) worked together with Fire Department personnel volunteering as safety officers, traffic control, and emergency preparedness coaches. Residents were encouraged to prepare 72-hour "go bags" that would be utilized in natural disasters to provide for their families and their pets should the need arise.

Representatives from the Rainbow Dog Response Unit, along with the dogs, were at the event. More than 20 Fire Department members, including Sparky the Fire Dog, helped to make the Open House a success.



**MARK ZIEBKA RETIRES AFTER 38+ YEARS!**

On Friday, October 14, the Northbrook Fire Department celebrated and recognized Assistant to the Fire Chief Mark Ziebka for over 38 years of dedicated service. Mark began working for the village in 1978 and was assigned to the Fire Department in 1979. His roles evolved over the years from software and hardware implementation to data quality and analysis. Ziebka has been an iconic figure in the department; his selfless service and positive attitude will be greatly missed.



**WEEK OF October 24, 2016**

<b>MON:</b>	<b>10/24</b>	<b>9am-5pm</b>	<b>EARLY VOTING STARTS – Board Room (through Nov. 7)</b>
<b>TUES.</b>	<b>10/25</b>	<b>9am-5pm</b>	<b>EARLY VOTING –Board Room</b>
		7:30 a.m.	ICDC – Terrace Room
		8:00 a.m.	Special Meeting Board of Fire & Police Commissioners – Station 11
		6:30 p.m.	Public Works Committee – Terrace Room
		7:00 p.m.	Celebration of Cultures CRC Subcommittee – GGCR
		7:30 p.m.	Regular Board Meeting – Board Room
<b>WED.</b>	<b>10/26</b>	<b>9am-5pm</b>	<b>EARLY VOTING –Board Room</b>
		7:30 a.m.	Rescheduled EDC Meeting – Terrace Room
<b>THURS.</b>	<b>10/27</b>	<b>9am-5pm</b>	<b>EARLY VOTING –Board Room</b>
		8:00 a.m.	Special Meeting Board of Fire & Police Commissioners – Station 11
<b>FRI.</b>	<b>10/28</b>	<b>9am-5pm</b>	<b>EARLY VOTING –Board Room</b>
<b>SAT.</b>	<b>10/29</b>	<b>9am-5pm</b>	<b>EARLY VOTING –Board Room</b>
<b>SUN.</b>	<b>10/30</b>	<b>9am-3pm</b>	<b>EARLY VOTING –Board Room</b>
<b>MON.</b>	<b>10/31</b>	<b>9am-7pm</b>	<b>EARLY VOTING –Board Room</b>
		<b>4pm-8pm</b>	<b>Halloween Trick or Treat</b>

