

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 23, 2015

RE: STAFF BRIEFING

WEEK OF October 19, 2015

PLAN COMMISSION REGULAR MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, October 20. The Commission reviewed three applications. The following summarizes the Commission's actions:

- **PCD-15-23: 300 REVERE DRIVE – JCC BUILDING EXPANSION.** The Commission unanimously adopted a resolution recommending approval of the proposed JCC building expansion with a condition that the Applicant no longer needs to provide landbanked parking. Documents approving the application are scheduled for the Tuesday, November 10, Village Board meeting agenda.
- **PCD-15-28: 2801 DUNDEE ROAD – CHASE BANK.** The Commission held a public hearing on a special permit amendment and yard variation to accommodate the proposed IDOT right-of-way taking along Dundee Road. There was no public comment. The Commission unanimously adopted a resolution recommending approval of the requested relief. This item is scheduled for Village Board consideration at the Tuesday, November 10, Village Board meeting.
- **PCD-15-30: 798 SKOKIE BOULEVARD – ROTI WALL SIGNS.** The Commission held a public hearing on a special permit to allow a wall sign in excess of 20 feet in height, the tops of which are no more than 24 feet-10 inches above grade. No one from the public spoke. The Commission unanimously adopted a resolution recommending approval of the special permit. This item is scheduled for Village Board consideration at the Tuesday, October 27, Village Board meeting.

PLANNING & ZONING COMMITTEE MEETING

On Tuesday, October 20, the Planning & Zoning Committee held a meeting to discuss Docket No. 15-04: 1220-1230 Voltz Road – Anets Woods. In addition to the Committee members, Village Trustees Scolaro and Israel were also present at the meeting.

The Plan Commission had failed to adopt a resolution recommending approval of the application. The Commission presented a recommendation to the full Board of Trustees in August, during which time the Board directed the item to the Planning & Zoning Committee.

Since that time, the Applicant has met with neighbors along Voltz Road and revised the proposed plan. The Applicant presented a revised plan that reduced the overall number of units from 36 to 34, reconfigured the internal road system, added some pocket parks and incorporated some off-site improvements.

At the October 20 meeting, the Committee heard testimony from the Applicant, as well as several members of the public who spoke primarily about concerns with traffic along Voltz Road and Lee Road and the density

of the homes along the north property line. The Committee discussed the application and encouraged the Applicant to meet with the neighbors to the north, along Country Lane and Lee Road. Committee members also expressed concerns with traffic, the ownership of the subdivision's roads and access to Lee Road. Some Trustees stated that the proposed road system should be public and fully open to Lee Road. Lastly, the Committee members stated that the tree fees should not be waived, aside from what the Village Forester had already stated could be waived.

The Committee asked that staff schedule another Planning & Zoning Committee meeting to continue a discussion regarding the application after the Applicant meets with neighbors to the north of the Subject Property.

COMMUNITY RELATIONS COMMISSION SUBCOMMITTEE MEETING

The Community Relations Commission "Celebration of Culture" Subcommittee held its first planning meeting on Wednesday, October 21, at Village Hall. The meeting focused on creating a vision for the event and discussing early logistics. At this time, the Subcommittee plans for the "Celebration of Culture" event to occur in spring and will begin inviting participants in the near future. The next Community Relations Commission meeting will be held on Thursday, November 12, at 7pm at the Northbrook Public Library. The next "Celebration of Culture" Subcommittee meeting will be held Wednesday, December 2, at 7pm at Village Hall.

NICOR MAIN REPLACEMENT

At this time, Nicor plans to begin their gas main replacement project on Monday, October 26, beginning at the intersection of Dundee and Pfingsten, continuing south on Pfingsten to Walters. From there, they will work east on Walters and begin work in the White Plains and Northbrook Knolls subdivision. As a reminder, all of Nicor's and its subcontractors' employees will carry identification throughout the duration of this work. Residents are encouraged to report any suspicious activity to the Police Department.

SHERMER ROAD OVERFLOW PROJECT

Pavement restoration began this week on Illinois Road. The restoration consists of curb and gutter installation and asphalt paving. The asphalt paving extended to Lorenz Drive, leaving sufficient space for the installation of storm sewer pipes. The tunneling contractor, L.J. Keefe, arrived on Friday to begin installing the tunneling equipment. Staff anticipates that tunneling work will begin early next week and finish within two weeks. Following this work, Berger Excavation will complete all remaining storm sewer work on the east side of the railroad.

SCHOOL LOCK DOWN DRILL

On Monday, October 19, School Liaison Detectives Fainman and Roscoe participated in a School Safety lockdown drill at Maple Middle School. Maple School staff as well as representatives from Northbrook/Glenview District 30 participated in the drill. The Police Department representatives explained the lock down exercises, discussed the reasons for lockdowns, and what can or may be expected in terms of police response. The Department periodically holds lockdown drills at all Northbrook schools.

NORTHERN ILLINOIS POLICE ALARM SYSTEM – (NIPAS)

On Tuesday, October 20, Northbrook's NIPAS representative responded to a request by the Palatine Police Department for an Emergency Services Team callout regarding a report of an armed, barricaded subject in the area of 1500 Rand Road in Palatine. After negotiations, the subject surrendered and was taken into custody without incident.

FIRE DEPARTMENT TRAINS ON RAILROAD EMERGENCIES

During the week of Monday, October 19, Union Pacific Railroad presented various railroad emergency scenarios and response considerations to Fire Department personnel. Some of the topics discussed included railroad operations; shipper responsibilities; identification of components on locomotives and railcars, including pressurized tank cars; and response hazards and priorities. The presenter, Matt Thompson, is the Hazardous Materials expert for Union Pacific and served as a firefighter prior to his position with the railroad. The Fire Department will continue working with Union Pacific to continue discussion and training on railroad emergencies.

POLICE NEWS

The Village congratulates Telecommunicator Tara Kelley-Bertrand, who will be retiring from the Police Department Communications Center on Tuesday, October 27 after 15 years of service. We thank Tara for her dedicated service and wish her well in her retirement.

HALLOWEEN TRICK OR TREATING

Saturday, October 31, is the official "Trick or Treat" day in Northbrook. Suggested trick or treat hours are 3pm to 8pm. The Police Department requests that all residents switch on their porch lights or any exterior lights to welcome trick-or-treaters. Have a safe and happy Halloween. Visit www.northbrook.il.us for some "Tricks" for making Halloween a Treat!

WEEK OF October 26, 2015

MON.	10/26	7:30 p.m.	ZBA – Board Room
TUES.	10/27	7:30 a.m.	ICDC – Terrace Room
		6:30 p.m.	Administration & Finance Committee Meeting-Terrace Room
		7:30 p.m.	Board of Trustee Meeting – Board Room
WED.	10/28		No Meetings
THURS.	10/29	5:30 p.m.	Electrical Commission Meeting – Terrace Room
FRI.	10/30		No Meetings
SAT.	10/31		
			
SUN.	11/1		Daylight Savings Ends 