

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: October 24, 2014

RE: STAFF BRIEFING

WEEK OF October 20, 2014

NORTHBROOK PLAN COMMISSION MEETING

On October 7, 2014 the Plan Commission considered the following applications:

DOCKET NO. 14-03: 2705 TECHNY - AT&T WIRELESS CELL TOWER. The Plan Commission adopted a resolution recommending approval of Zoning Code text amendments and special permits to allow the construction of a 107' tall cell tower within approximately 15' of the building on the YMCA property. Ordinances approving the text amendments and special permits are tentatively scheduled for Board of Trustees consideration on November 11, 2014.

DOCKET NO. 14-09: NORTHBROOK INN MEMORY CARE - 99 POINTE DRIVE. The Commission held its second public hearing on an application requesting approval of Zoning Code text amendments, special permits and a variation to allow the construction and operation of a 69-bed assisted living memory care facility. The Applicant presented a revised plan in response to comments from the public and the Plan Commission at the September 16 public hearing on the request. A representative of the Northbrook Pointe Condominium Association spoke to thank the Applicant for working with them to address their concerns. After closing the public hearing, Commission members thanked the Applicant for responding to their concerns and then unanimously adopted a resolution recommending approval of the requested zoning and subdivision relief. On November 11, 2014, the Board is scheduled to hold a public hearing on amendments to the annexation and development agreement on the subject property as well as consider approval documents as recommended by the Plan Commission.

DOCKET NO. 14-13: DUNKIN DONUTS DRIVE-THROUGH FACILITY - 2775 DUNDEE ROAD. The Commission held its first public hearing on an application requesting approval of Zoning Code text amendments, a special permit, parking and loading variations, and yard and setback variations to allow the construction and operation of a Dunkin Donuts with an accessory drive-through facility. After hearing from staff and the Applicant, eight members of the public spoke in opposition to the project. Most of the residents were from Brindle Court, and their major concern is the additional traffic from the restaurant onto Pflugsten Road as they indicated it is already difficult for them to get out of their street onto Pflugsten Road. After closing the public hearing, all of the Commission members expressed support for a Dunkin Donuts on the subject property; however, they expressed strong concerns regarding the design of the development. Commission members indicated that the length for the drive-through lane was inadequate; the design of the on-site circulation could lead to congestion on-site and on the adjacent roadways; a 24-hour operation is not appropriate on this site; a parking variation is not appropriate given the seating and floor area of the proposed renovated building; and the requested drive aisle variation along the east property line is not acceptable due to

potential congestion in that area. The Commission continued the public hearing to November 18, 2014, to provide the Applicant time to consider making significant changes to the plans.

DOCKET NO. 14-16: PNC BANK - 774 SKOKIE BOULEVARD. The Commission held its first public hearing on an application requesting final plan approval of a special permit and loading space variation for a proposed PNC Bank property, which would be part of the recently approved NorthShore 770 project. No one from the public spoke at the hearing. After closing the public hearing, the Commission adopted a resolution recommending approval of the requested zoning relief. An ordinance approving the final plan is tentatively scheduled for Board of Trustees consideration on November 11, 2014.

SCHOOL LOCKDOWN DRILL

This week, Detectives and School Liaison Officers attended a School Safety Meeting with School District 28 representatives and administrative personnel. Police Department representatives explained how the lock down exercises work and discussed the reasons for lockdowns as well as what can be expected in terms of police response. Mock lockdown drills are held periodically with all schools in Northbrook.

POLICE ACTIVITY

On Monday, October 20, a home under construction in the 400 block of Lee Road was entered through unknown means and had various kitchen and laundry appliances removed as well as a gas grill from the patio area.

In the late morning of Tuesday, October 21, a home in the 1000 block of Cobblestone Court was burglarized. Unknown persons entered the home by shattering a rear glass door and removed several items of jewelry.

Both scenes were processed by Evidence Technicians and canvasses were conducted.

NORTHBROOK UNITS RESPOND TO ROLLOVER ACCIDENT ON EDENS EXPRESSWAY

At approximately 1:00pm on Tuesday October 21, Northbrook units responded to the Southbound Eden's expressway for a rollover accident. Upon arrival, Northbrook responders, with the assistance of Glencoe Public Safety, found a single vehicle rolled over into the ditch with two occupants in the vehicle. Both occupants refused transport to the hospital and the accident is currently under investigation by Illinois State Police.



TWO SEPARATE ACCIDENTS TIE UP MORNING TRAFFIC ON TRI-STATE TOLLWAY

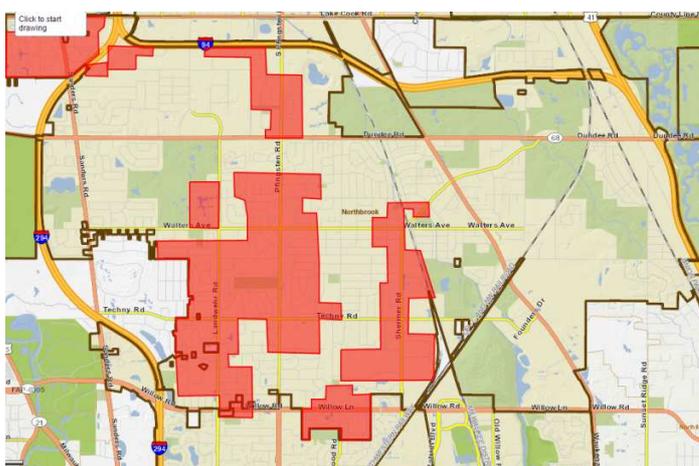
On Monday October 20, at approximately 8:30am, Northbrook units responded to two separate car accidents on the southbound Tri-State Tollway within a mile of each other. One patient was transported to a local hospital in stable condition while two others refused transport. Northbrook stations were covered by callback personnel during the incidents.

IDOT INTERMITTENT PATCHING

The Illinois Department of Transportation (IDOT) has informed staff that they will begin intermittent resurfacing work on US Highway 41 and anticipate that they will be performing patching work on the Edens Expressway in approximately one week. Work associated with this project will result in temporary lane closures. All work will be performed overnight between 8:00pm and 5:00am, Monday through Friday.

COMED TREE TRIMMING

The Village recently received notification that ComEd will be performing tree trimming operations during the months of November and December in the northwest, south, and central portions of Northbrook including the Central Business District (see map). Trees around power lines are trimmed to reduce the likelihood of a power outage during severe weather events. This work will be performed on all trees that interfere with electric wires running from pole to pole. Residents and businesses in the affected area have received notifications from ComEd informing them of the pending work.



PARKWAY TREE PLANTING

The Village's parkway tree planting program will begin the week of November 10. The Village will be planting 246 new trees, including 200 Emerald Ash Borer (EAB) replacement trees, 20 for residents participating in the cost share program, 10 for developer obligations, and 16 for other replacement reasons. Crews are currently working to place stakes and conduct locates of underground utilities in the parkways where trees will be planted.

Residents who receive a new parkway tree this fall will not need to water the tree unless there is a long period of time with no rain or snow. As soon as leaves appear on the tree next spring, residents may begin to water the tree. The tree should be saturated with water every 7-10 days using a slow trickle of water with a hose near the base of the tree. Those residents with automatic irrigation systems are requested to change the timing to allow for longer, less frequent watering (approximately 20 minutes, 2 times per week). This will ensure that the ground surrounding the tree is adequately saturated. It is recommended that a circle of mulch, 2-3 inches deep and 2-4 times the diameter of the root ball be installed. Please keep mulch 4-6 inches away from the trunk and do not plant grass around the base of the tree as these practices can be harmful to newly planted trees.

CHICAGO MARATHON MEDICAL TEAM VOLUNTEERS

Members of the Northbrook CERT (Community Emergency Response Team) served as medical volunteers in the 2014 Chicago Marathon. The group was assigned to attend to runner emergencies in the pre-finish area of the race and was part of the 12,000 volunteers serving runners throughout the city. This is the fifth year the group has been involved in the program and it is an excellent opportunity to utilize skills learned in the CERT program.

NORTHBROOK DIVE TEAM PARTICIPATES IN YMCA SPOOKTACULAR

On Sunday October 19, for the 5th consecutive year, Northbrook Dive Team members participated in the 7th annual North Suburban YMCA - Northbrook Halloween Spooktacular. Dive Team members Bob Gangloff and Pete Smith dressed up with masks and costume and jumped into the pool to help provide a spooky experience for all of the visitors brave enough to take the haunted tour. The Northbrook Dive Team and Northbrook YMCA continue working together to establish and partner joint training opportunities to enhance preparedness for water related emergencies in the community. Dive Team members look forward to diving into next year's Halloween event!



Residents are reminded that Northbrook Trick or Treat hours on Friday, October 31, are from 3 to 8pm. Those wishing to participate should keep their porch lights on for the local goblins.

WEEK OF October 27, 2014

SAT.	10/25	9am-5pm	Village Hall Board Room
		9am-5pm	Grace Period Voter Registration – Shermer Study
SUN.	10/26	9am-3pm	Village Hall Board Room
		9am-3pm	Grace Period Voter Registration – Shermer Study
MON.	10/27	9am-7pm	Village Hall Board Room
		9am-7pm	Grace Period Voter Registration – Shermer Study
		8:00 p.m.	ZBA-Board Room (<i>note change in start time</i>)
TUES.	10/28	7:30 a.m.	ICDC – Terrace Room
		9am-7pm	Village Hall Board Room
		9am-7pm	Grace Period Voter Registration – Shermer Study
		7:30 p.m.	Regular Meeting of the Board of Trustees– Cancelled
WED.	10/29	9am-7pm	Village Hall Board Room
		9am-7pm	Grace Period Voter Registration – Shermer Study
		7:00 p.m.	Sister Cities Subcommittee of the Community Relations Comm.
THURS.	10/30	9am-7pm	Village Hall Board Room
		9am-7pm	Grace Period Voter Registration – Shermer Study
		6:30 p.m.	Public Works Committee – Terrace Room
FRI.	10/31	9am-7pm	Village Hall Board Room
		9am-7pm	Grace Period Voter Registration – Shermer Study
SAT.	11/1	9am-5pm	Village Hall Board Room
		9am-5pm	Grace Period Voter Registration – Shermer Study
SUN.	11/2	9am-4pm	Village Hall Board Room
		9am-4pm	Grace Period Voter Registration – Shermer Study