

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: September 4, 2015

RE: STAFF BRIEFING

WEEK OF August 31, 2015

SEPTEMBER 1 PLAN COMMISSION MEETING

On September 1, the Northbrook Plan Commission held its regular meeting. The following is a summary of the meeting:

- A. **DOCKET PCD-15-24: 1812 CHAPEL COURT- HISTORICAL SOCIETY.** The Plan Commission considered a draft resolution recommending approval of the application by the Northbrook Historical Society. The Plan Commission adopted Resolution No. 15-PC-14 by a vote of 9-0, recommending approval of the museum and special event components with limitations on the hours of operation and the condition that the applicant receive a special event permit for any and all special events on their property.
- The resolution also recommends that if and when a specific congregation has been identified, the petitioner may submit an application for a special permit to use the property as a religious organization on the subject property. The Board will consider the matter on September 8.
- B. **DOCKET PCD-15-22: 990 SKOKIE BOULEVARD.** The Plan Commission considered a draft resolution recommending approval of an application by BRB Development, LLC for the purpose of authorizing Zoning Code text amendments and special permit to allow a Self-Storage Warehouse. The Commission adopted Resolution No. 15-PC-15 by a vote of 9-0 recommending approval of the requested zoning and subdivision relief subject to various provisions related to the how the property could be developed as well as the number of storage units and any approvals necessary from the Village Engineer and Attorney. The Board of Trustees will review this application on September 8.
- C. **DOCKET NO. 15-14: 3580 - 3900 TECHNY ROAD - PROVENANCE DEVELOPMENT** The Plan Commission held their first public hearing on an application submitted by RSD Mission Hills, LLC of Northbrook, IL as the contract purchaser of the property located at approximately 3580 – 3900 Techny Road in unincorporated Cook County. The purpose of the public hearing was to review the proposed subdivision plat, as the County has already established the zoning and approved the 137-unit planned unit development. There were approximately 120 members in the audience to watch the proceedings. After hearing all of the public testimony, the Commission closed the public hearing, discussed the relief requested and directed staff to prepare a resolution recommending approval of the plat as submitted, subject to final engineering approval, the installation of sidewalk along Techny Road and some modifications to the off-site golf course maintenance area to ensure mowers do not have to travel on Techny or Sanders. The Commission will vote on this resolution on September 15.

SEPTEMBER 3, 2015 ARTS COMMISSION MEETING

The Northbrook Arts Commission met Thursday, September 3 to review their budget and discuss upcoming events. A few new ideas for spring events were brought up at the meeting including a juried poetry contest and reading and a show incorporating both music and dance. Both of these events are in the preliminary stages of planning, but the Commission is hoping to complete both in spring 2016.

SEPTEMBER 3, 2015 COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission met Thursday, September 3 to discuss their upcoming events as well as appoint Chairs and subcommittees for each event. The Commission also discussed the possibility of two new events occurring in the spring, which will be discussed in subcommittee prior to formalizing a plan. The next meeting will be held on Thursday, October 1 at the Northbrook Public Library.

OUTSIDE DEPARTMENT AIDED – NIPAS

Following the shooting of Fox Lake Police Lt. Joe Gliniewicz on Tuesday, September 1, Northbrook's NIPAS Emergency Services Team and Mobile Field Force representatives were requested and sent to Fox Lake. They assisted Fox Lake, the Lake County Major Crimes Unit and multiple other jurisdictions in performing grid searches of a two square mile area including swamp land and buildings. A lockdown of the area was completed within a matter of minutes. The perimeter was established with all responding available units. At 9 p.m. on Tuesday, Northbrook's representatives were released to return to the Police Department.

DIVINE WORD FIRE AND POLICE APPRECIATION CELEBRATION

On Wednesday, September 2, the Divine Word Mission held their annual celebration for the Police and Fire Departments. Local Superior Father Vaz and the Techny staff honored both departments with a social hour and dinner. The Divine Word Missionaries of Techny have been hosting this event for fourteen years, and the event is always well attended and appreciated by Fire and Police personnel. Both Departments thank Divine Word for their generosity and support.

GARBAGE TRUCK HITS SHERMER ROAD OVERPASS

On Monday, August 31, Northbrook Fire and Police responded to the area of Willow Road and Shermer for the garbage truck that rolled over. Upon arrival, crews found a garbage truck on its side under the railroad bridge at Shermer and Willow roads. The driver of the truck was transported to a local hospital in stable condition. Fire crews remained on the scene until the truck was up righted. Union Pacific railroad personnel were on the scene and confirmed the bridge was structurally sound. Vehicle and rail traffic was diverted for approximately 2 hours. Photo provided by Tim Olk



PAID ON CALL MEMBERS GRADUATE PARAMEDIC SCHOOL

On Friday August 28, Paid on Call Firefighters Robert Kincaid and Ryan Lawler graduated from North Shore Medical Group's Paramedic Program. The program consists of over 1000 hours of clinical and didactic training completed over a 9-month



training program. Fire Chief Jose Torres was the guest speaker who addressed the graduating class. Both Ryan and Robert will begin over 300 hours of in-field training with the Northbrook Fire Department. Both will be mentored and overseen by Northbrook Fire Department Paramedics to test their skills and evaluate their continued progress. This internship period is vital to their training and preparation to taking, and successfully passing, the State exam.

POLICE AND FIRE RESPOND TO MULTI-VEHICLE ACCIDENT ON LAKE COOK

On Monday, August 31, at 4:30pm, Northbrook Police and Fire responded to the 1500 block of Lake Cook Road for a multi-vehicle accident. Upon arrival, crews mitigated a five-vehicle accident requiring extrication of two patients in two separate vehicles. Two patients were evaluated on the scene, and two additional patients were transported to local hospitals in stable condition. Traffic was shut down on Lake Cook Road for approximately two hours and the cause of the accident is under investigation.



POLICE AND FIRE LEADERSHIP ATTEND COOK COUNTY WEBEOC TRAINING

On Friday, August 28, Northbrook Police and Fire Department leaders attended a WebEOC training class to better interact with Cook County Department of Homeland Security (CCDHS) for planned events as well as emergency incidents. The WebEOC platform will allow access to multiple county resources and real time information on incidents, road closures, and other events throughout the county. The class was presented by the CCDHS.

FIRE DEPARTMENT CONDUCTS HANDS-ON TRAINING IN DONATED STRUCTURES

From Monday, August 17 through Monday, August 31, firefighters on all shifts were able to experience three different fire and rescue scenarios as staged in two structures which were donated for use by a resident. Firefighters coordinated initial engagement procedures for fire suppression, as well as search and rescue in zero visibility conditions in the two structures. The drills were attended by most line personnel and Chief Officers.



LABOR DAY HOLIDAY CLOSINGS AND DELAYED SCAVENGER SERVICES

In observance of Labor Day, the Northbrook Village Hall will be closed on Monday, Sept. 7. As a reminder for residents, garbage, recycling and yard waste collections will be delayed one day for the Labor Day holiday on Monday, September 7.

SIDEWALK REPLACEMENT PROGRAM

The Village's contractor, Schroeder & Schroeder, Inc., is expected to begin work associated with the 2015 Sidewalk Replacement Program early next week. Sections of sidewalk that have deteriorated will be removed and new panels will be poured. In addition to replacing these sidewalk segments, the Village will also be installing ramps at intersections to maintain compliance with the Americans with Disabilities Act. This project is expected to take approximately 2 to 3 weeks to complete.

WEEK OF September 7, 2015

MON.	9/7		Labor Day – Village Hall closed
TUES.	9/8	7:30 p.m.	Regular Meeting of the Board of Trustees
WED.	9/9	7:00 p.m.	Bicycle Task Force – Terrace Room
THURS.	9/10	5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Senior Services Commission – Terrace Room
FRI.	9/11		Patriot Day