

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: September 5, 2014

RE: STAFF BRIEFING

WEEK OF September 1, 2014

COMMUNITY RELATIONS COMMISSION

The Community Relations Commission met on Thursday, September 4. Chair Pro Tem Bruce Doughty provided an update on the Sister Cities initiative. He noted that the subcommittee was working closely with a representative from Highland Park to develop criteria for evaluating potential sister cities. The Commission continued preparations for the 2015 calendar of events, assigned Chairpersons to various subcommittees, and discussed the objectives and budget needs for the next fiscal year. The next meeting of the Commission will be on Thursday, October 2.

SANDERS ROAD RESURFACING UPDATE

The Cook County Department of Transportation and Highways (CCDoTH) is working to rehabilitate Sanders Road between Techny Road and Lake Cook Road. The project also includes the installation of a new traffic signal at the Lindenwood Lane intersection. Currently, Cook County and their anticipate installation of the first layer of asphalt between Dundee Road and Phyllis Road during the week of September 15, with the final layer expected to be installed during the week of September 22. Cook County has been in contact with School District 31 on this project and its schedule.

SINGLE VEHICLE DAMAGES BUILDING ON LABOR DAY

At approximately 3:00pm on September 1, Northbrook units responded to the 1500 block of Lake Cook Road to investigate the report of a vehicle striking a building. Members of the Fire Department and Development and Planning Services Department examined the building and determined that no significant structural damage occurred during the incident. The property owner was contacted to have the building secured and no injuries were reported. The details of the accident are currently under investigation.



POLICE UPDATE

On Wednesday, September 3, Chief Wernick presented a Senior Citizen Safety class at the North Shore Senior Center in Northfield. There were approximately 150 people in attendance.

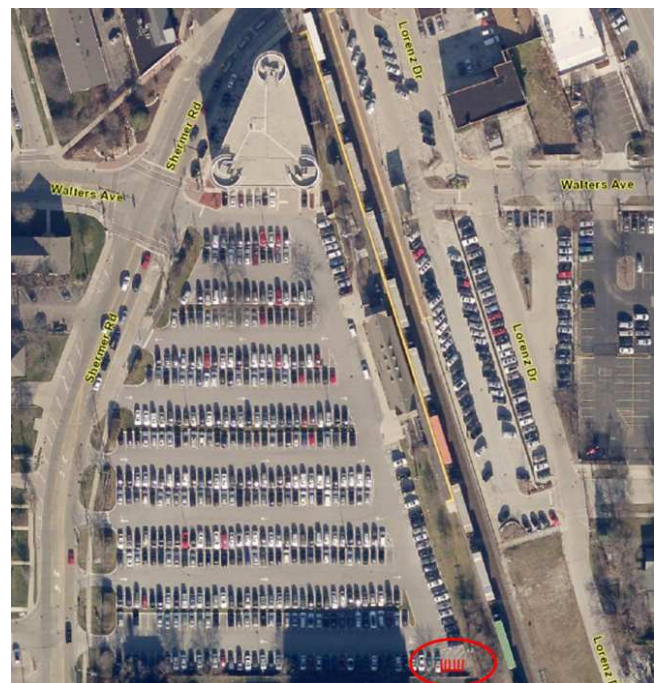
On Thursday, September 4, the Police Department hosted a Retirement party for Officer Guy Nakamura. Officer Nakamura served the Northbrook Community for 32 years as a Police Officer. He was presented with a plaque in appreciation for his years of service and will be recognized by the Village Board of Trustees at their September 9th meeting.

SIDEWALK REPLACEMENT PROGRAM

The Village’s contractor, Suburban Concrete, is expected to begin work associated with the 2014 Sidewalk Replacement Program early next week. Sections of sidewalk that have deteriorated will be removed and new panels will be poured. In addition to replacing these sidewalk segments, the Village will also be installing ramps at intersections to maintain compliance with the Americans with Disabilities Act. This project is expected to take approximately 2 to 3 weeks to complete.

COMMUTER LOT TO OPEN MOTORCYCLE PARKING

Next week, the Village will be restriping a portion of the west commuter lot to create five parking spaces for use by motorcycles or scooters. These spaces will be smaller than other parking stalls, will be signed for motorcycle use only, and will cost the normal daily rate of \$1.00. One commuter stall will be removed to provide adequate space for motorcycles to enter and exit the parking area. The red oval on the map shows the location where the new motorcycle parking area will be installed.



WEEK OF September 8, 2014

MON.	9/8		No Meetings
TUES.	9/9	7:30 p.m.	Board of Trustee Regular Meeting – Board Room
WED.	9/10	7:00 p.m.	Bicycle Task Force – Cancelled
THURS.	9/11		Patriot Day
		5:30 p.m.	Architectural Control Commission – DPS Conference Room
		7:00 p.m.	Rescheduled Arts Commission - Shermer Study
		7:00 p.m.	Senior Services Commission – Terrace Room
FRI.	9/12		No Meetings
SUN.	9/14	4-6 p.m.	Youth Commission’s Police/Fire Appreciation BBQ – Police Station