

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: September 10, 2010

RE: STAFF BRIEFING

WEEK OF SEPTEMBER 7, 2010

NORTHBROOK'S TAX DOLLARS AT WORK

Last week, in an effort to continue to provide the public with information pertinent to Village operations, information including the Village's financial policies and reports, vendor lists and compensation was posted on the Village's website. This information, along with additional information on Freedom of Information Act requests, is available by visiting www.northbrook.il.us and clicking on *Your Tax Dollars at Work* under *Quick Links*, located on the far left hand side of the webpage.

PLAN COMMISSION MEETING

The Plan Commission held its regular meeting on Tuesday, September 7 and discussed the following:

- Docket No. 10-10: Mark Vend Sign. The Commission adopted Resolution No. 10-PC-09 recommending approval of a Zoning Code text amendment to allow electronic message board displays on business signs in the I-1 District when located directly abutting the Edens Spur as a special permit use and recommending approval of a special permit for Mark Vend for an electronic message board display business sign. The text amendment contained a series of conditions, and the special permit had additional conditions recommended for the Applicant's specific sign. The final vote on the recommendation was 7-2 with two members voting no to the proposed resolution. A summary of this recommendation is scheduled to take place at the September 14 Board of Trustees meeting.
- Docket No. 10-12: 3141 Dundee Road – Tae Kwon Do Training Facility. The Commission adopted Resolution No. 10-PC-10 unanimously recommending approval of a special permit to allow a tae kwon do facility to continue its operation in the White Plains Shopping Center. An ordinance approving the special permit will be placed on the Board of Trustees September 28 consent agenda.

ARCHITECTURAL CONTROL COMMISSION MEETING

The Northbrook Architectural Control Commission held their rescheduled meeting on Wednesday, September 8. The ACC reviewed and recommended approval of a Level II Design Review Permit for a new wall sign for Koenig & Strey realtors in the Meadow Shopping Center. Koenig & Strey is under new ownership and has a slightly different logo design. The ACC also approved a modified lighting design for Marcello's restaurant. The ACC reviewed and approved building designs for three new single family homes. The Commission briefly discussed the interpretation of FAR that had been issued by staff and raised by the Commission at the prior meeting. They felt it was correct and necessary. The Commission was informed that the Board will be discussing the topic on September 28.

SAVE A STAR DRUG DISPOSAL PROGRAM

Over the past few weeks, Chief Wernick has been investigating the possibility of Northbrook participating in a disposal program for over the counter drugs. The purpose of this program is to collect and safely dispose of unwanted and unused over the counter medications, thus keeping them out of the hands of individuals who might otherwise become victims of drug abuse. This week, Chief Wernick met with the sponsors of the program and Highland Park and Lake Forest Police Departments who are also participants. The mailbox shown here will be delivered next week to the police department with a start-up date of Monday, September 20 allowing residents a safe way to dispose of these over the counter medications. More information can be found at their web site www.SAVEASTAR.org.



UPDATE ON SCHEDULED REPAIR WORK TO THE UPRR BRIDGE OVER SHERMER ROAD

This week, Village Engineer Paul Kendzior contacted the Union Pacific Railroad's (UPRR) Manager of Bridge Maintenance to inquire on the status of their scheduled repair project for the bridge over Shermer Road (just south of Willow Road and near the location of last year's train derailment). We were previously told in April that this work would begin in August.

The repair work is now scheduled to begin in early November and continue for one month, dependant upon favorable weather conditions. The repair work will still involve improvements to the spalling concrete abutments and the steel bridge beams and will be completed contractually by an outside contractor. We were told that this delay was due to a disagreement between the UPRR maintenance staff and the consulting engineer's assessment as to the repair work that needed to be completed.

ANNUAL ASPHALT STREET RESURFACING PROGRAM

The concrete sub-contractor, Suburban Concrete, has started the curb & gutter removal/replacement work at select locations within the Ancient Tree subdivision and Lincoln Avenue. Curb & gutter removal/replacement work will continue next week on Sunset Court and the streets within the Northbrook East subdivision where no water main work is occurring. The pavement milling work is anticipated to begin next week (Thursday & Friday) within Ancient Tree.

HARMS ROAD 2 INTERCEPTOR LINING PROJECT

The Metropolitan Water Reclamation District's (MWRD) contractor, Kenney Construction, continued the 24-hour lining operations along Voltz Road (Grant to Sunset Ridge), with the current set-up at Braeside Drive. Work is anticipated to continue through the month of September with the temporary traffic signal in place to maintain traffic in each direction.

REVERE DRIVE RECONSTRUCTION

Public Works staff finalized the coordination with the contractor, Chicagoland Paving, to adjust the work hours to be between 12:30 PM to 8:30 PM for a few select operations occurring between September 13-16 and October 4-8 to minimize the disruption of traffic on Revere Drive during construction. This was done to accommodate the traffic schedules for the businesses and the JCC located on Revere Drive, balancing that with keeping noise to a minimum to minimize disruption to the homeowners in the condominium complex and in the Williamsburg subdivision. Work is scheduled to begin on Monday, September 13 and continue until mid November.

WEST COMMUTER PARKING LOT RESURFACING

Pavement milling and resurfacing work for the north section is scheduled to occur next week from Wednesday to Sunday. Advanced notifications have been placed at various locations throughout all parking lots. Commuters have been urged to use the available parking at the Lake-Cook and The Glen Metra stations. The south section of the lot is scheduled for September 29 thru October 3.

RAVINE STABILIZATION WORK

Ravine stabilization preparation work will begin at the Lake Front Pumping Station on Monday, September 13. Work at the ravine will include removal of debris and brush, tree removal, and installation of concrete stone at the base. All concrete that will be installed at the base of the ravine is recycled, having been removed from sidewalks and pavement in the area by the Village's concrete contractor and others. Preparation work will be completed with in-house staff and tree removal will be coordinated with the Village of Glencoe. Stabilizing the ravine is important as one of the Village's water transmission lines is located under the access road which has begun to degrade and erode due to the ravine's condition.

TOUCH-A-TRUCK

The Public Works Department will be sending two pieces of equipment, the Village's Elgin Pelican Street Sweeper and Aerial Lift Truck, to the Northeastern Illinois Public Safety Training Academy (NIPSTA). The touch-a-truck event will be held at NIPSTA, 2300 Patriot Boulevard in Glenview, on September 12 from 10:00 a.m. to noon.

The Public Works Department will also be sending one piece of equipment, the Village's Caterpillar front end loader, to the Northbrook Park District's touch-a-truck event on September 11 from 10:00 a.m. to noon. The event will be at the Leisure Center located at 3323 Walters Avenue.

FIRE IN MISSION HILLS STORAGE ROOM

On Saturday night, September 4, Northbrook fire crews along with automatic mutual aid from Glenview, Prospect Heights, and Wheeling responded to 1671 Mission Hills Road for an automatic fire alarm that turned out to be fire in the garage level storage room. The automatic sprinkler system worked as designed to prevent a potential tragic outcome at the five story multi-family residence. The midnight fire in the storage room activated the sprinkler system and fire alarm. The fire was held in check by the sprinkler system until firefighters could fully extinguish it. Aggressive ventilation techniques along with many hands provided by mutual aid companies successfully kept apartments and hallways free of smoke and the air quality was monitored throughout. Despite tremendous potential, no one was injured or in distress. The cause of the fire appears suspicious and is under investigation by Northbrook Fire Prevention and the Cook County Sheriff investigators.

RURAL FIRE DISTRICT TEENAGER WITH SPECIAL NEEDS SUFFERS CARDIAC ARREST

On Wednesday morning, September 8, Northbrook paramedics responded to a teenaged female in cardiac arrest in 3700 block of Oak Avenue in the Northbrook Rural Fire Protection District. This is a group home for residents with special needs. Paramedics initiated advance life support protocols and transported the patient to Glenbrook Hospital, where she was later pronounced dead. Cook County Sheriff Police were also on the scene and are following up with a routine death investigation.

PARAMEDICS CUT THROUGH A DOOR TO REACH TRAPPED ELDERLY WOMAN

On Saturday, September 4, around 9:00 p.m. paramedics were called to 1740 Mission Hills, for an elderly female who had fallen behind a closed, inward swinging door. She was unable to move and was wedged with her head tightly against the door. Firefighters investigated alternative entry, but the balcony did not extend to the affected bedroom (on the 5th floor), and the door she was wedged against was the only way in and out. The tower ladder was called to assist with their power tools.

FF/PM Cliff Woodbury took the lead, and came up with a plan to make a "Dutch door." Using hand tools, the firefighters cut through the top half of the door. Woodbury was able to enter the bedroom by squeezing through the opening head first. After enlarging the opening, he was followed by FF Ted Peters, and the two of them were able to assess and treat the patient, who was transported to Glenbrook Hospital in serious condition.

I would like to make a special recognition for the efforts of FF/PM Woodbury for a job well done. Due to his positive attitude, and improvising with what tools were on hand, paramedics were able to get inside the bedroom and treat the frightened patient before the tower ladder arrived with proper cutting tools.

COMMERCIAL BURGLARY

On Thursday morning, September 9, a commercial business in the 2800 block of Dundee Road reported to police that cash had been removed from two cash registers. There were no signs of forced entry and no alarm activations reported. The scene was processed by Evidence Technicians and Investigations is working the case.

WEEK OF SEPTEMBER 13, 2010

SAT.	9/11	8:50 a.m.	Patriot Day Observance – Fire Headquarters, 740 Dundee
		10:30 a.m.	Touch-A-Truck – Park District, Techny Prairie Park & Fields
SUN.	9/12	11am-4pm	NIPSTA 3rd annual Public Safety Awareness Event, <i>NIPSTA Campus, 2300 Patriot Boulevard in Glenview</i>
		4pm-7pm	Police & Fire Appreciation BBQ- Youth Commission- Police Hdqrts
MON.	9/13		No Meetings
TUES.	9/14	7:30 p.m.	Regular Board of Trustees Meeting – Board Room
WED.	9/15	6:30 p.m.	Villas North Homeowners Association – Terrace Room
		7:00 p.m.	Youth Commission Meeting – Shermer Study
		7:00 p.m.	Rescheduled Bicycle Task Force Meeting – DPS Conference Room
THUR.	9/16	6:30 p.m.	Stormwater Management – Cancelled, rescheduled to 9/23
		7:00 p.m.	Senior Services Special Hearing – Board Room
		7:00 p.m.	Environmental Quality Commission – Terrace Room
FRI.	9/17		Yom Kippur begins at Sundown