

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: September 14, 2012

RE: STAFF BRIEFING

WEEK OF SEPTEMBER 10, 2012

SENIOR SERVICES COMMISSION

The Senior Services Commission met this week and welcomed new Commissioner Fred Rosenberg and Assistant Village Manager Kiraly, the new staff liaison. The Village to Village subcommittee, made up of members of both the Senior Services Commission and the Community Relations Commission, presented the results of the survey that was included in the May 2012 Village newsletter. Over 400 seniors responded to the survey seeking input regarding their needs. The survey primarily focused on assisting seniors so that they are able to stay in their homes. The Senior Services Commission Chair Mort Wax will be working with Community Relations Commission Chair Ray Wehr to draft a joint report that will be presented to the Village Board following a joint meeting of both Commissions. The date for this meeting has not yet been set.

In addition, representatives from Realty and Mortgage presented information related to conversion of a long-unused apartment in Crestwood Place back into a residential unit. The Commission voted to authorize R&M to advertize the vacancy, and once a tenant is secured, a Resolution will be brought to the Village Board to authorize various improvements to the apartment to bring it up to the standards of other apartments in Crestwood Place.

The Commission's next regularly scheduled meeting will take place on November 8 at Crestwood Place.

ARCHITECTURAL CONTROL COMMISSION REGULAR MEETING

On Thursday, September 9, the Architectural Control Commission (ACC) conducted its regular meeting. On the agenda was a review of a Level II Design Review Permit requested by Paul Vazkin Hair Salon located at 1354A Shermer Road. This was a request for a refaced wall sign on the rear of the tenant space to reflect the new business name; the ACC approved the Level II Design Review Permit.

The ACC also reviewed four Level III Design Review Permits:

- 1348 Shermer - Leonida's Chocolate Café: This was a request for a new business wall sign at the Village Green Shopping Center. The sign will be located where the former WineStyles sign had been located on the same tenant space. The ACC found the request to be appropriate and recommended approval to the Board of Trustees; the Design Review Permit for this request is scheduled to appear on the consent agenda of the September 24 Board of Trustees meeting.
- 1310-1348 Shermer – Recycling Enclosure: This was a request from the shopping center owner for the installation of a recycling enclosure adjacent to the existing trash enclosure. The ACC found the request to be appropriate and recommended approval to the Board of Trustees; the Design Review

Permit for this request is scheduled to appear on the consent agenda of the September 24 Board of Trustees meeting.

- 1911 Cherry – Marcello’s: This was a request for a new wall sign for Marcello’s in the Meadow Shopping Center to be located on the north façade of the shopping center to provide visibility from the street. The Applicant was proposing an 81 square foot sign which the ACC found to be too large. Following discussion the Applicant agreed to reduce the size of the proposed box sign, as well as to eliminate some of the text on the sign. The ACC ultimately recommended approval of the sign. Since revisions need to be made to the drawings, the ACC recommendation is scheduled to be presented to the Board of Trustees for consideration on October 9.
- 1201 Cedar – Northbrook Public Library: In July, the ACC originally reviewed the proposed façade design for the Northbrook Library at which time the ACC asked the applicant to install a mock-up of the proposed design. The mock-up underwent review by the ACC and their comments were forwarded onto the applicant. Following consideration of the comments from members of the ACC, the library redesigned the proposed façade. The new façade design consists of only two colors (originally four colors were proposed for a striped pattern on the façade) and no longer will consist of a striped rhythmic pattern around the façade. The new design will contain the varied size panels still; however, instead of striping the colors, there will be large expanses of the two proposed colors. The ACC found the proposed design to be appropriate and recommended approval to the Board of Trustees. A summary of both the Plan Commission and Architectural Control Commission comments on the application for the library expansion and design will be presented to the Board on September 24.

VILLAGE/PARK DISTRICT SUSTAINABILITY PLAN

Staff met this week with the Delta Institute, the consultants working with the Village and Park District on their joint sustainability plan. A public survey has been placed on the Village’s website seeking input on a variety of topics related to the Village’s role in sustainability efforts. Residents and businesses are strongly encouraged to participate in the survey and submit responses by September 27. The survey can be accessed by visiting www.northbrook.il.us/SustainabilitySurvey or by going to the Village’s website at www.northbrook.il.us and clicking on the link in the *Latest News* section on the home page.

Two community forums have been scheduled for October 3 and October 24. Both will begin at 7:00 pm, but locations have not been finalized. Look for more information in the near future.

POLICE ACTIVITY

Officer Salmi and his canine partner Jack assisted the Cook County Sheriff’s Office North Gang Unit on Friday evening, September 7, to serve a search warrant in Des Plaines. Canine Jack alerted officers to several areas in the home where illegal drugs including cannabis, crack cocaine and heroin were located.

Police are investigating a burglary occurring on Tuesday afternoon, September 11. A home in the 2500 block of Anne Lane was broken into and the homeowner reported jewelry and computer equipment missing. Evidence Technicians processed the scene and a canvas was conducted of the area. Investigations personnel will continue with the investigation.

On Wednesday evening, September 12, the Fathers at the Divine Word Mission hosted their annual appreciation celebration for Fire and Police personnel. The weather was superb for the 11th annual outdoor event and as usual the meal provided by the Mission’s Food Services staff was excellent. The event gave Police and Fire employees an opportunity to renew old friendships with the brothers and a chance to meet Father Tom Aschman, the Mission’s Provincial who officiated at the celebration.

COMMERCIAL TAPING IN NORTHBROOK

A production company representing GMC Trucks filmed a commercial in Northbrook last Friday. They used the Meadow Shopping Plaza parking lot as a staging area and filmed along Cherry Lane near the bridge. There was minimal traffic disruption and a few on-lookers. The production company hired a three-person Police detail to conduct traffic/pedestrian control so there were no out of pocket expenses to the Village.



NEW HIRE COMPLETES ADVANCED FIREFIGHTER TRAINING

Northbrook's newest Firefighter/Paramedic Brad Puntney, completed the Advanced Firefighter Certification at NIPSTA this past week. The Advanced Firefighter curriculum consists of five-days of intense, hands-on instruction to enhance the knowledge gained at the Advanced Firefighter level. This course is compliant with State objectives and is provided in the classroom and in practical evolutions. We congratulate Brad on his success, and eagerness to continue his training and education in the fire service which will be a long lasting investment for the Village of Northbrook.

RECALLED APPLIANCE CATCHES FIRE

On September 11 at approximately 8:00pm the Northbrook Fire Department responded to the 1600 block of Silver Pine Drive for the report of smoke coming from the dishwasher. Upon further investigation by the Fire Department a fire was located under the dishwasher and was quickly extinguished utilizing a dry chemical fire extinguisher. Although this building contained a sprinkler system, the fire did not get hot enough to activate a sprinkler. There were no reported injuries and damage estimates are around \$1500-\$2000 range. Further investigation determined that this particular Viking appliance was listed as being recalled as a fire hazard according to the Consumer Products Safety Commission (CPSC) For specific details about the Viking recall visit

<http://www.cpsc.gov/cpscpub/prerel/prhtml12/12147.html>



POOL HOUSE FIRE

On Friday, September 14 at about 11:15am firefighters extinguished a structure fire in a detached pool house on Braeside Ln. The owner of the property noticed smoke coming from the pool house and called the Fire Department. Damage was limited to the utility room and estimated at a \$10,000 loss. There were no injuries.

Photo courtesy of Tim Olk.



SEPTEMBER 11TH REMEMBRANCE

In honor of Patriot Day, Trustee Jim Karagianis joined the Fire Department for a brief, but somber, ceremony in remembrance of the victims of the September 11, 2001 terrorist attack. The flags were lowered, flowers were placed, and the traditional ringing of the bell, signifying a firefighter's last alarm, were sounded. District Chief Dan Quinn spoke, honoring those that perished, as well as their families, and for those that responded and were involved with the recovery efforts. Fire Chaplain Aaron Melman also provided a blessing for those that gathered for the remembrance.

ANNUAL ASPHALT STREET RESURFACING PROGRAM

The Village's contractor, Arrow Road Construction has begun striping the new pavement throughout the project area. In addition, the contractor is also performing crack filling work on Cherry, Western and various other streets around the Village. Crack filling is used to prevent water from seeping underneath the roadway and causing damage during the freeze/thaw cycle, thereby extending the life of the roadway. The crack filling work should take approximately one day to complete.

SIDEWALK IMPROVEMENT PROGRAM

The Village systematically surveys public sidewalks based on geographical location to identify defective and deteriorated sections that could create a potential hazard or liability for the Village. The Village's contractor, Suburban Concrete began removing and replacing sections of sidewalk this week. Residents adjacent to planned sidewalk work have been notified of the work by mail. Work relating to the sidewalk improvement program is anticipated to last approximately 2 weeks.

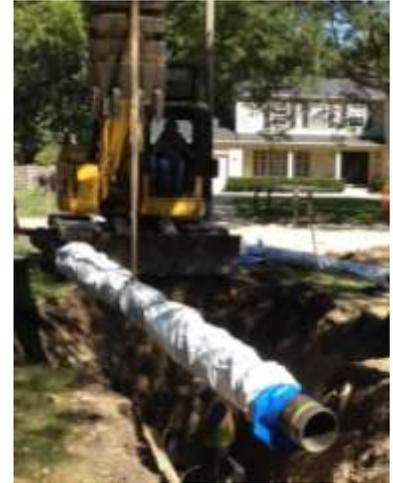
TECHNY ROAD PROJECT

Construction along Techny Road continued this week with the completion of the paving on the south half of Techny Road and switching traffic to that side of the road. In addition, the contractor began the installation of the 48-inch storm sewer on Pfingsten Road. Work for next week includes pavement removal on the north side of Techny Road and the continued installation of the sewer on Pfingsten Road. The project is now approximately 50% complete. The photos below depict installation of a manhole on Pfingsten Road and the asphalt paving work on the south side of Techny Road.



WATER MAIN IMPROVEMENTS

The 2012 Water Main Improvement project includes the replacement of mains on Shannon Road, Woodbine Lane, and Crestwood Drive as well as service replacements on Meadow Road. Work this week included the installation of approximately 1,200 linear feet of water main on Crestwood Drive and Shannon Road. It is anticipated that the project will be completed by the end of November



WEEK OF SEPTEMBER 17, 2012

SUN.	9/16		Rosh Hashanah begins
		Noon-4pm	<i>Shermerfest</i> - Village Green Park
MON.	9/17		Rosh Hashanah
TUES.	9/18		Rosh Hashanah
		7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Plan Commission - Cancelled
WED.	9/19	7:00 p.m.	Youth Commission - Shermer Study
THURS.	9/20	5:00 p.m.	Electrical Commission - DPS Conference Room
		5:30 p.m.	BFPC Meeting - Fire Station 11
		6:30 p.m.	Stormwater Management - PW Center
		7:00 p.m.	EQC - Shermer Study
FRI.	9/21		No Meetings