

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: September 11, 2015

RE: STAFF BRIEFING

WEEK OF September 7, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, September 8. President Frum recognized Commander Harry Bekiaris for his 29 years of service in the Northbrook Police Department and proclaimed the week of October 4 - 10 as Fire Prevention Week. The Board approved a number of resolutions and ordinances, including authorizing the purchase of water meters and water meter connections, an administrative vehicle, a mobile video recording system, a heavy-duty snow blower and a request to remove Heritage and Landmark trees at 1254 Wendy Drive.

Under Planning & Zoning, the Board directed staff to prepare a resolution approving a self-storage facility at 990 Skokie Boulevard and a Special Permit for the Northbrook Historical Society at 1812 Chapel Court. The next Regular Board of Trustees meeting will be October 13, 2015.

SEPTEMBER 10 ACC MEETING

The Northbrook Architectural Control Commission held their regular meeting on Thursday, September 10. The Commission reviewed and approved a series of wall signs for Roti restaurant in the Northshore 770 development. They approved wall signs at the 20-foot height allowed by the Zoning Code, but also reviewed an alternate design that was almost 25 feet tall. The ACC had no objection to the taller signs (which were centered on the wall feature), but noted that it would require a special permit. The Commission also approved the elevations for three new single-family homes:

1. 1401 Linden – Revision to Previously Approved Plan (R-4 District) – Town Studio, architect
2. 714 Pfingsten Road (R-3 District) – Dave Henry, architect
3. 2049 Woodlawn (R-4 District) – Michael Buss Architects, Ltd.

They ACC also received a briefing on applications currently under review by the Board and Plan Commission.

NORTHBROOK ASSISTS GLENCOE WITH RESIDENTIAL STRUCTURE FIRE

On Friday September 4, at approximately 8:30pm, Northbrook Engine 11 and Battalion 11 responded to the 900 block of Skokie Ridge in Glencoe for a residential structure fire. The alarm was elevated to a Box Alarm bringing in additional resources from surrounding communities. No injuries were reported, and Northbrook stations were covered by callback personnel during the incident. The cause of the fire is currently under investigation.

REMEMBERING SEPTEMBER 11, 2001

On Friday, September 11, Northbrook Fire Department members hosted a remembrance of those who lost their lives and continue to cope with the aftermath of September 11. The ceremony was hosted at all three fire stations and was attended by Village staff and the general public. Immediately following the ceremony, Northbrook Public Safety members were recognized for their continued service efforts by the Astellas Corporation staff. Astellas staff are volunteering their time to rehab the Cancer Wellness Center located at 215 Revere Drive in Northbrook. The gathering was well received, and all organizations are looking forward to a long lasting working relationship. (Photos provided by Tim Olk)



September 11 ceremony Fire Station #11



Public Safety recognition presented by Astellas at the Cancer Wellness Center

SIDEWALK REPLACEMENT PROGRAM UPDATE

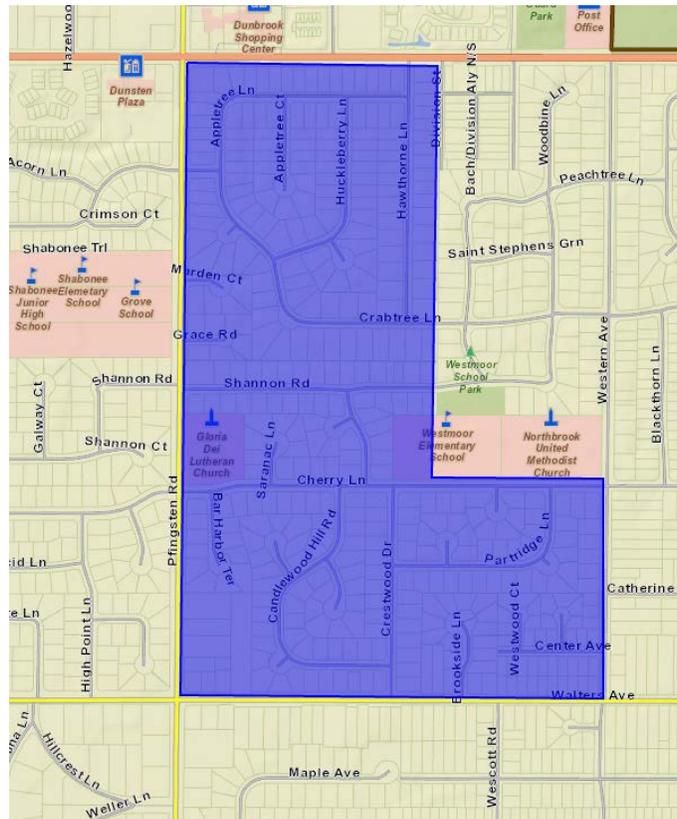
The Village's contractor, Schroeder & Schroeder, Inc., began work associated with the 2015 Sidewalk Replacement Program on Thursday of this week. The contractor has thus far removed one-half of the deteriorated sidewalk squares scheduled for replacement. The Contractor has removed sidewalk on Moon Hill, Cayuga, White Mountain, Woodmere, White Pine, Floral, and Canterbury. Sidewalk pouring and removal will continue into next week with a projected completion of late next week.

BICYCLE TASK FORCE COMMITTEE MEETING

The Bicycle Task Force Committee held their bi-monthly meeting on Wednesday, September 9. The Committee finalized recommendations of future Capital Improvement Projects, which will be further reviewed at the November 11 meeting. The Committee also reviewed samples of recent Bike/Pedestrian plans from neighboring communities. After reviewing these documents, the Committee was in favor of requesting funds in the FY16/17 budget year to fund a bike/pedestrian planning project. The Committee also reviewed locations for bicycle signage placement and selection of signage content for the Illinois Department of Transportation's (IDOT) Illinois Transportation Enhancement Program (ITEP) bicycle signage grant the Village received.

NICOR MAIN REPLACEMENT

Within the next few weeks, Nicor Gas is beginning a main replacement project in the White Plains and Northbrook Knolls subdivisions (see map). This will include both the replacement of mains and services throughout these areas. Nicor sent letters to residents affected by the work informing them of the project. As part of the service replacements, Nicor's contractor on the project, KS Energy, may have to re-light pilots on furnaces and water heaters. KS Energy representatives will carry Nicor Contractor identification badges. Residents concerned about anyone suspicious without proper identification from the utility company on their property should not allow the person in their home and call 911.



POLICE DEPARTMENT ACTIVITY

Northbrook Police participated in the funeral procession of Lieutenant Charles J Gliniewicz on Monday, September 7 in Fox Lake.



The procession included departments from not only Illinois, but from across the country and followed an 18-mile route.

On Friday, September 11, Chief Wernick made a presentation at Temple Jeremiah for approximately one hundred members of their Men's Seniors Enjoying Leisure Club. He spoke on recent crime trends, cautioned the members on the ever-increasing incidents of identity theft, made suggestions on how to protect one's identity and accounts and answered questions from the attendees.

On Monday, September 7, at approximately 9am, Northbrook's NIPAS Emergency Services Team (EST) representative responded to a residence in Mundelein to assist with a reported armed, barricaded gunman holding his injured girlfriend hostage. The entrance to the residence was reportedly booby-trapped. EST members made entry to the residence and performed a safety clear for the homeowners. Fortunately, the call was a hoax, and the scene was turned over to the Mundelein Police Department.

Community Relations personnel attended the Montessori School's safety day on Thursday, September 10, addressing the students on bicycle safety. The presentation included advice on bicycle safety equipment, riding, using crosswalks to cross streets, etc.

SCHOOL LOCK DOWN DRILL

On Thursday, September 10, School Liaison Detectives Roscoe and Terry observed a School Safety lockdown drill at Meadowbrook School. Police Department representatives explained lockdown exercises and discussed the reasons for lockdowns as well as expected police response. The Department conducts mock lockdown drills periodically with all schools in Northbrook.

TOUCH-A-TRUCK

Northbrook Police, Fire and Public Works personnel are participating in the Northbrook Park District's Touch-A-Truck event on Saturday, September 12 from 10am – noon. This year the event will take place at Underwriters Laboratories, 333 Pfingsten Road. Kids can climb aboard and pretend to drive an assortment of construction equipment and emergency vehicles. This popular event is free and no registration is required, but children need to bring an adult.

WEEK OF September 14, 2015

SAT.	9/12	10am-noon	TOUCH-A-TRUCK Event – Underwriters Lab., 333 Pfingsten Road
MON.	9/14	9:00 a.m.	Police Officer – Swearing in – Police Department Headquarters
TUES.	9/15	7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	9/16	7:00 p.m.	Youth Commission – Terrace Room
THURS.	9/17	4-7 pm	Youth Commission Police/Fire BBQ – Police Station
		6:30 p.m.	Stormwater Management Commission – PW Center
		7:00 p.m.	EQC Shermer Study
FRI.	9/18		No Meetings
SUN.	9/20	Noon-4pm	SHERMER FEST – Village Green Park