



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 16, 2016

**SUBJECT:** STAFF BRIEFING

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## WEEK OF September 12, 2016

### BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, September 13. At the meeting, Police Officer Angela Baiocchi was sworn into office by Village Clerk Debbie Ford.

The Village Board approved a number of resolutions and ordinances for a variety of items including an agreement for sewer televising and manhole inspections with American Underground; an agreement for emergency generator maintenance with Glenbrook Excavating and Concrete, Inc.; ratification of an emergency purchase for utility relocation work at Dundee Pfingsten Roads and the emergency repair of a pump at the water plant with Eaton Corporations; authorizing the procurement of drinking water testing services with Scientific Methods; renewal of a Telecommunications contract with Call One; purchase of Police Department Taser Equipment from Taser International; authorizing the purchase of a replacement utility body truck from Landmark Ford of Springfield, Illinois; directing the review and evaluation of zoning and right-of way construction standards to address the installation of equipment for new personal wireless services technologies known as “Small Cells”; and amending the Annual Fee Ordinance to increase the number of Class “A” liquor licenses for Granite City Food & Brewery.

Under Planning & Zoning, the Board reviewed preliminary requests by NorthShore University HealthSystems for four wall signs at 501 Skokie Boulevard; a request by the property owner at 4012 Yorkshire Lane for relief from amateur antenna standards in the Zoning Code and a request by Parvin-Clauss Sign Co. on behalf of 40 Skokie Property LLC for zoning relief to allow a proposed ground sign at 40 Skokie Boulevard. All were referred to the Plan Commission for further review. The Board moved the review of the Downtown Zoning Amendment Options for discussion at the Committee of the Whole meeting on October 18 at 7:30pm.

The next regular meeting of the Village Board will be held on Tuesday, September 27 at 7:30pm at Village Hall.

### TOUCH-A-TRUCK EVENT AT UL

Northbrook Police, Fire and Public Works personnel participated in the Northbrook Park District’s Touch-A-Truck event on Saturday, September 10, from 10am – noon. The event, which was attended by approximately 750 people, was held at Underwriters Laboratories, 333 Pfingsten Road. Kids enjoyed climbing aboard an assortment of construction equipment and emergency vehicles. The event also provided participants with the opportunity to meet Northbrook’s first responders and other Village staff.

### SEPTEMBER 11 MEMORIAL SERVICE

On Sunday, September 11, the Village of Northbrook commemorated the fifteenth anniversary of the September 11 attacks on the United States with an observance for the victims and heroes of the attack. The Fire Department hosted the service, which was led by Chief Torres and Deputy Chief Quinn and featured the Fire Department Honor Guard, Northbrook Covenant Church Choir, Fire and Police Chaplains and a bagpiper. About 75 spectators including many off duty firefighters, police and residents attended the service.



### POLICE DEPARTMENT ACTIVITY

Over the past week, Community Relations Supervisor Dan Petka and Animal Control Officer Gina Manski participated in the following Northbrook events:

- On Friday, September 9, both Petka and Manski participated in the Library's Community Heroes program. 25 children and parents learned what it is like to be a police officer and animal control officer.
- On Saturday, September 10, both attended the Park District's Touch a Truck event at UL.
- On Wednesday, September 14, both attended a meeting at the Senior Center and presented animal control information to about 15 seniors.
- On Thursday, September 15, both addressed a group of eighth graders at Solomon Schechter School discussing DUI implications and ramifications

Additionally, on September 14 and 15, School Resource Officer John Seiler addressed Forensics classes at Glenbrook North High School. He explained how law enforcement investigates bank robberies and handles evidence and personal property and discussed how officers address curfew, traffic violations and other law incidents.

### KITCHEN FIRE CONTROLLED BY RESIDENTIAL SPRINKLER SYSTEM

On Wednesday, September 14, 8:00pm, the Fire Department responded to an automatic fire alarm in the 2300 block of Crystal Road. Upon arrival, initial response crews smelled an odor of smoke outside the house and discovered a kitchen fire that the internal sprinkler system had already extinguished. The property had some smoke and water damage, but no injuries occurred. The cause of the fire is under investigation.

### WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park stormwater project, which is about 90% complete. The contractor began the installation of landscaping and the final restoration will begin next week with the placement of sod and mulch.

As part of final restoration work, continued traffic disruptions will occur on Farnsworth Lane, from Western Avenue to Ellendale Drive, as crews complete repairs to local driveways.



Staff anticipates this work will be completed next week. Pedestrians should expect closure of the sidewalk along the south side of Farnsworth Lane between Western Avenue and Ellendale Drive for another two weeks while sidewalks are being restored. Pedestrian traffic should continue to use the sidewalk along the north side of Farnsworth Lane between Western Avenue and Ellendale Drive.

#### DUNDEE ROAD RESURFACING

This week, Illinois Department of Transportation (IDOT) crews completed placing the final surface layer from Portwine Road to I-94 (the Edens) excluding the intersections of Dundee at Pflugsten at Landwehr. Next week, IDOT anticipates completing surface work at the intersections and beginning the striping of the lanes and installing reflectors. Due to the ongoing intersection improvements at Landwehr and Pflugsten, the pavement at those intersections will be completed in conjunction with the installation of the new turns.

#### DUNDEE ROAD INTERSECTION IMPROVEMENTS

This week, the Illinois Department of Transportation's (IDOT's) contractor continued to work on moving utilities at both Pflugsten and Dundee Roads and Landwehr and Dundee Roads in preparation for the widening of right turn lanes on Dundee Road. IDOT crews have also begun the widening process. Motorists are advised to be aware that traffic patterns will vary daily based upon the location and nature of the work being performed.

#### SHERMER ROAD RESURFACING PROJECT

This week, Illinois Department of Transportation (IDOT) crews began paving the shoulders on Shermer Road between Dundee and Waukegan Roads. Crews also continued work on driveway aprons. Once the shoulder work and driveway aprons are completed, the final surface layer will be installed to complete the project. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

#### NORTHBROOK EAST STORMWATER PROJECT

Work continues on the Northbrook East stormwater project. This week, crews restarted basin excavation while continuing storm sewer installation on Midway Road and starting asphalt pavement patching along Dell Road, as well as sidewalk, curb and gutter work. All of these activities will continue into next week, when bike path grading and canopy tree installation along the basin will begin. For more information on the project, please visit the project website at: [www.northbrookeaststormproject.com](http://www.northbrookeaststormproject.com).



#### FAIR LANE STREAMBANK REHABILITATION PROJECT

As part of a streambank rehabilitation project, the Metropolitan Water Reclamation District of Chicago (MWRD) has contracted with Pan-Oceanic Engineering to remove large trees, install a block retaining wall and restore landscaping along the West Fork of the North Branch of the Chicago River near 844-850 Fair Lane. This week, the contractor installed construction fencing and removed trees along the streambank. Next week, a portable dam will be installed and the delivery of blocks for the retaining wall will begin. Questions or concerns during the construction process should be directed to Construction Project Manager Greg Riemer (773/601-8408, ext. 1001) or Site Superintendent Marty Mele (708/774-5941).

**VOLTZ ROAD OPEN HOUSE**

The Village of Northbrook will be holding an Open House to gather input from residents on traffic concerns for the Voltz Road corridor. The study area is generally bounded by Voltz Road on the south, Sunset Ridge Road on the east, Walters Avenue on the north and Waukegan Road on the west. The Open House is an opportunity for residents to learn more about the current conditions of the area as well as provide feedback on issues such as speeding, pedestrian traffic, cycling traffic and truck traffic. The Open House will take place at the Homer O. Harvey Community Room in the Northbrook School District 28 Administration Building (1475 Maple Avenue, Northbrook, IL 60062) on September 29, from 5:30 to 7:30pm.

**WEEK OF September 19, 2016**

<b>SUN.</b>	<b>9/18</b>	<b>Noon – 4pm</b>	<b>Shermerfest – Village Green Park</b>
<b>MON.</b>	<b>9/19</b>		No Meetings
<b>TUES.</b>	<b>9/20</b>	7:30 p.m.	Plan Commission – Board Room
		7:30 p.m.	Committee of the Whole - <b>Canceled</b>
<b>WED.</b>	<b>9/21</b>	7:00 p.m.	Youth Commission – Terrace Room
<b>THURS.</b>	<b>9/22</b>		No Meetings
<b>FRI.</b>	<b>9/23</b>		No Meetings