

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 12, 2014

**RE:** STAFF BRIEFING

### WEEK OF September 15, 2014

#### SEPTEMBER 16 PLANNING & ZONING COMMITTEE – MEDICAL MARIJUANA

The Planning and Zoning Committee of the Board of Trustees met on Tuesday, September 16 to review zoning regulations for the accommodation of medical marijuana facilities in the Northbrook as allowed by the Illinois Compassionate Use of Medical Cannabis Act. The Committee was briefed on the state laws, the Plan Commission recommendations and the issues that arose during the August 12 Board meeting discussion of the topic.

The Committee recommended the following general approach to regulating medical marijuana facilities in the Village:

- Cultivation facilities would be allowed in either the I-1 or I-2 Industrial Districts by special permit. Furthermore, the code should include the state mandated 2,500 foot separation standard from schools, day care facilities, or areas zoned for residential use.
- Dispensaries would be allowed only in the O-4 Boulevard Office District (given its location along Skokie Boulevard, away from residential areas and accessible via major roads) by special permit. The special permit standards would require the approval of all exterior signs and they may not contain images of marijuana plants or drug paraphernalia. The Committee also asked the Village Attorney to look into the feasibility of requiring an annual registration with a requirement to submit ownership information as submitted to the state.

Staff and the Village Attorney will present a draft ordinance to the Board for consideration at the October 14, 2014 regular Board of Trustees meeting.

#### PLAN COMMISSION

On September 16, the Plan Commission considered the following dockets:

DOCKET NO. 14-03: 2705 TECHNY - AT&T WIRELESS CELL TOWER. The Plan Commission held its second public hearing on a request for approval of Zoning Code text amendments and special permits to allow the construction of a 107' tall cell tower within approximately 15' of the building on the YMCA property. No one from the public spoke at the hearing. Commission members generally found the proposal acceptable, but requested additional information regarding the ability of the tower to withstand strong winds when covered in ice. The public hearing was continued to October 7.

DOCKET NO. 14-09: NORTHBROOK INN MEMORY CARE - 99 POINTE DRIVE. The Commission held its first public hearing on an application requesting approval of Zoning Code text amendments, special permits and a variation to allow the construction and operation of a 69-bed assisted living memory care facility. The Commission received a letter opposing the project from J. Alexander's. A couple of residents of the Cambridge Home condominium spoke regarding the project. They were not opposed to the project in general, but had some specific concerns related to construction, the adequacy of the proposed parking, storage of snow, potential light spillage, and the appearance of the proposed stucco wall. The Commission asked the applicant to address issues related to the placement of the building on the site which requires a setback variation, the adequacy of parking, the design of the stucco wall, and the issues raised by the neighbors, including J. Alexander's. The public hearing was continued to October 21.

DOCKET NO. 14-12: 60 REVERE DRIVE – REZONING. The Plan Commission held its first public hearing on the request to rezone 60 Revere Drive from I-1 Restricted Industrial to O-2 Limited Office, which is in compliance with the Comprehensive Plan, and other necessary variations to bring the existing site improvements into compliance with the O-2 District bulk, space and yard requirements. Four members of the public spoke at the public hearing. They were concerned about the additional uses allowed in the O-2 District which could potentially generate more activity on the property and what redevelopment could potentially occur on the property under the O-2 District. They also talked about flooding, erosion, and settling of their property which they credited to the development of the Revere Drive area. The Commission closed the public hearing and directed staff to prepare a resolution recommending approval of the application including the rezoning of the property to the O-2 District, subject to the existing restrictive covenant on the property being amended to prohibit retail, restaurant and other membership uses on the property. The Commission will consider the resolution on October 7.

#### ENVIRONMENTAL QUALITY COMMISSION

On Thursday, September 18, the Environmental Quality Commission held their monthly regular meeting. Commission Member Brian Bruce provided an update on the Northbrook Community Garden. The Commission discussed the banning of coal tar based driveway sealants which was recently adopted by the Village of Winnetka. The Commission reviewed the material provided to the Winnetka Village Board and agreed that due to the complexity of the issue, they would continue the discussion at the next meeting. It was agreed that they would seek to invite somebody from the Winnetka Environmental and Forestry Commission to provide insight in their decision making process. The next regular meeting of the Environmental Quality Commission will be held on October 16, 2014.

#### YOUTH COMMISSION HOSTS POLICE AND FIRE APPRECIATION BBQ

On Sunday, September 14<sup>th</sup>, the Youth Commission hosted a BBQ at the Police Department to honor members of our Police and Fire Departments. Youth Commission Chairperson Carla Slawson-Martens and Youth Commission liaison Jason Batalden coordinated the event, with long time Youth Commissioner Gary Moriello manning the grill. Many on-duty staff and supervisors of both departments as well as Police Chief Wernick enjoyed the food and camaraderie. Attendees were provided a tour of the Police Department, as well as a demonstration of some of our Police vehicles. Student members of the Youth Commission asked the first responders questions ranging from "How long have you worked as a Policeman or Fireman?" to "What is the most difficult situation you have faced in your career?" Many thanks to the Youth Commission for hosting the event and to those who serve and protect us every day!

### POLICE DEPARTMENT CRIME ANALYST RECEIVES CERTIFICATION

As mentioned in last week's Briefing Memo, Northbrook Crime Analyst Millie Gomez completed California State University's two year certification program in Crime and Intelligence Analysis. Millie, pictured to the right, received special recognition from the Northbrook Police Department. The Northbrook Police Department congratulates Millie on her accomplishment.



### POLICE ACTIVITY

Detectives and School Liaison Officers participated in school lockdown drills this week at Wood Oaks Jr. High and at Northbrook Jr. High. The Officers assisted school principals, administrators, teachers and students in the exercises. The detectives discussed the reasons for lockdowns and what can be expected in terms of police response. Such drills are held periodically with all schools.

Unknown person(s) removed a purse containing ID's and medication from an unoccupied, unlocked vehicle parked in the Sports Complex on Pflingsten Road over the evening of Tuesday, September 16.

On Friday afternoon, September 12, a resident in the 100 block of Wellington Road, returned home to find their home had been burglarized. Unknown person(s) ransacked the bedrooms removing several pieces of jewelry.

A second burglary occurred Monday, September 15, to a residence in the 2200 block of Valencia Drive. Numerous pieces of jewelry and sculptures were taken from the home. It did not appear that forced entry was made, however, the resident advised some sliding glass doors may have been unlocked.

On Thursday, September 18, Police responded to an alarm call in the 1500 block of Voltz Road. The homeowners had left the home at approximately 9:45am and the alarm call was received at 9:59am. An exterior check of the residence revealed a rear sliding glass door shattered. A check of the home by Police and homeowners revealed nothing disturbed or to be missing. The active alarm system and quick Police response probably foiled this attempted burglary.

All scenes were processed by Evidence Technicians and canvases of the neighborhoods were negative.

### ACCIDENT ON TOLL WAY SENDS FOUR TO HOSPITAL

On Friday, September 12, during the evening rush hour firefighters responded to southbound I-294 near Willow Road for a van and pickup truck accident. Northbrook ambulances transported four patients in stable condition to Glenbrook Hospital. Paid On-Call firefighters back filled the stations and staffed reserve equipment during the response.

### NORTHBROOK PROVIDES MUTUAL AID TO PROSPECT HEIGHTS FIRE PROTECTION DISTRICT

At about 7:15am on Wednesday, September 17, Engine 10 responded to a mutual aid call to assist the Prospect Heights Fire Protection District on a vehicle accident at Dundee and Portwine Roads. Engine 10 arrived first to find a rolled over semi dump truck on the side of the road and an SUV with severe front end damage. Personnel initiated incident command, triaged patients and then assisted the Wheeling Fire Department with extrication. One patient was transported to a Level 1 trauma center by the Wheeling Fire Department.

NORTHBROOK FIRE DEPARTMENT WELCOMES NEW ADMINISTRATIVE CLERK

On September 8, Jackie Durment started work as the new Administrative Clerk for the Northbrook Fire Department. Jackie attended Ball State University where she received a Bachelor's Degree in Public Relations and played D-1 softball. For the past year, she worked for Glenview Public Safety as a 9-1-1 dispatcher and a customer service representative for the Police Department. We want to welcome Jackie to the Fire Department and Village!



STORM RESPONSE

Public Works crews have completed the collection of storm debris from parkways. Over the past two weeks, crews have responded to approximately 450 calls for branch pickups and have collected over 1,000 yards of debris. Over the coming weeks, crews will be working to trim or remove parkway trees that sustained damage during the storm and are in need of care.

As a reminder, residents can pick up woodchips from the Northbrook Public Works Center (655 Huehl Road) at no cost.



SIDEWALK REPLACEMENT PROGRAM

The Village's contractor, Suburban Concrete, has completed the installation of new sidewalk squares throughout the project area. The contractor will return early next week to collect barricades after the new concrete has cured and complete any minor lawn restorations.

OLD WILLOW ROAD CLOSURE

The Village of Glenview's contractor has begun work associated with the closure of the connection of Old Willow Road and Patriot Boulevard. The contractor will be removing the existing pavement and installing new curb and sidewalk along Patriot Boulevard. In addition, they will be reconstructing a portion of the Patriot Boulevard median that was removed when the connection to Old Willow Road was installed.



The connection between Old Willow Road and Patriot Boulevard was installed in 2012 to provide access to businesses in the area south of the Union Pacific Railroad Bridge after its collapse in July of that year. In 2012, the Villages of Northbrook and Glenview agreed that the Old Willow Road connection would be temporary and would be removed upon construction of the new bridge.

**SANDERS ROAD RESURFACING PROJECT**

The Cook County Department of Transportation and Highways (CCDoTH) has been working to resurface Sanders Road between Techny Road and Lake Cook Road. The contractor anticipates completing pavement installation south of Dundee Road next week and north of Dundee Road the week of September 29. Throughout the course of the project, staff has worked with Cook County to relieve traffic congestion by adjusting traffic signal timing at major intersections. The entire project, including the installation of a new traffic signal at Lindenwood Lane, is expected to be complete by the end of October.



**WEEK OF September 22, 2014**

<b>SUN.</b>	<b>9/21</b>	<b>12-4pm</b>	<b>Shermerfest – Village Green Park</b>
<b>MON.</b>	<b>9/22</b>	7:30 p.m.	ZBA - Board Room
<b>TUES.</b>	<b>9/23</b>	7:30 a.m.	ICDC – Terrace Room
		7:30 p.m.	Board of Trustee Regular Meeting – <b>Cancelled</b>
<b>WED.</b>	<b>9/24</b>		<b>No Meetings</b>
			<b>No Meetings</b>
<b>THURS.</b>	<b>9/25</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>9/26</b>		<b>No Meetings</b>