

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 24, 2010

**RE:** STAFF BRIEFING

### WEEK OF SEPTEMBER 20, 2010

#### PLANNING & ZONING COMMITTEE MEETING

The Planning & Zoning Committee met on September 21, 2010. The Committee discussed the following three items during the meeting:

1. Docket No. 09-08: Northwest corner of Dundee and Sanders Roads - Chase Bank. After hearing comments from the Village Attorney, Applicant and various individuals from the Sanders Prairie Homeowners Association, the Committee unanimously (3-0) recommended that Board of Trustees formally approve the proposed Chase Bank drive-through facility.
2. Docket No. 10-10: 3000 MacArthur - Electronic Message Board Displays. The Committee reviewed the recommendations of the Plan Commission concerning the proposed electronic message board text amendment and special permit. They also heard comments from the Applicant regarding the purpose of the sign and why such a display was more desirable than a static display sign. Ultimately the Committee voted 2-1 to recommend denial of the text amendment. Trustees Heller and Karagianis opposed the text amendment, while Trustee Buehler favored the amendment crafted by the Plan Commission. The Committee acknowledged that this was not a unanimous recommendation and the Applicant should address the full Board regarding the reasoning for the electronic message board display for his business.
3. Docket No. 08-07: Walgreens - Traffic Update. The Committee reviewed the results of traffic counts and accident reports in the vicinity of the new Walgreens store at Waukegan and Shermer Roads. The Committee agreed with the staff assessment that no new traffic controls were needed in the vicinity at this time, but it is an area that should continue to be monitored.

A verbal summary of these items will be presented at the September 28 Board of Trustees meeting.

#### PLAN COMMISSION MEETING

On September 21, the Plan Commission held a public hearing on an application by T-Mobile requesting approval of a special permit to allow nine cell antennas in excess of the I-1 District height limitations on top of the approved new water tower at 201 Huehl Road. After hearing from the applicant and receiving no comments from the public, the Plan Commission closed the public hearing and then adopted a resolution recommending approval of the application by an 8-0 vote.

Given there are no scheduled applications for the regular October 5 Plan Commission meeting, the Commission cancelled that meeting. The next regular meeting is scheduled for October 19.

#### STORMWATER MANAGEMENT COMMISSION MEETING

The Stormwater Management Commission met on Thursday evening and received an in-progress update on the new Master Stormwater Plan from our consultant, HLR, Inc. A motion was then passed directing the Village Engineer to request that the future land use for Grainger property in the Draft Comprehensive Plan, which is currently designated as multi-use, also be designated as a possible future regional detention site. At

this preliminary juncture in the development of the New Master Plan, the Grainger site is looking very promising. The meeting concluded with discussion of stormwater utility fees and other funding sources compiled by the Assistant to the Director of Public Works.

The Commission is scheduled to meet again on November 18, 6:30 p.m. At this next meeting we will receive another in-progress update from HLR, Inc. regarding the new Master Stormwater Plan, which should include preliminary cost/benefit information and flow-chart with tasks (completed/remaining) and fees (billed/remaining) to ensure that the work is on schedule. We will also receive information on possible local funding mechanisms (sources) compiled by the Assistant to the Director of Public Works.

#### JOINT REVIEW BOARD MEETING

Village staff has scheduled a meeting of the Northbrook Joint Review Board (JRB) to review the tax increment financing annual reports for the Dundee Road/Skokie Boulevard Redevelopment Project. The meeting has been set for Thursday, October 14, at 7:30 a.m. in the Terrace Room of the Village Hall, and the notices, along with copies of the annual reports, have been sent out to JRB members. As a requirement of the State Code, the JRB is established to provide the other taxing districts the opportunity to comment on the establishment of a TIF district and to annually comment on the use of TIF funds within the district. Trustee Scolaro is the Village's representative on the Joint Review Board. The JRB also consists of representatives from School District 28, School District 225, the Park District, the Northfield Township, Oakton Community College, Cook County, and one public member appointed by the JRB—Jim Kahan and the current chair of the Northbrook Economic Development Committee.

#### VILLAGE OF NORTHBROOK, ILLINOIS IS NOW ON FACEBOOK

The Village of Northbrook now has a presence on Facebook. Interested parties may navigate to the Village's website at [www.northbrook.il.us](http://www.northbrook.il.us) and click on the "Follow us on Facebook" link or log on to [www.facebook.com](http://www.facebook.com) and search Village of Northbrook, Illinois. The Village's Facebook page will provide followers with meeting reminders, news from Village Hall, photos from Village events, and more. Those with a Facebook page are invited to "like" the Village. The Village's Facebook page provides followers with featured information which can also be found on the Village website. The Village's website and newsletter remain the primary information sources for news for the Village of Northbrook. Municipalities across the country have begun to embrace social media tools like this in an effort to continue to find new and innovative ways to communicate with their residents and businesses.

#### HIGH WINDS CAUSE POWER FAILURE RESULTING IN CHALLENGES AT NURSING HOME

Around 10 p.m. on Thursday, September 23, the fire department was called to assist the staff of the Lake Cook Terrace Nursing Home during a power failure. The nursing home's emergency generator was working but was not functioning efficiently. District Chief Brogan assessed the situation and worked with staff and paramedics to move seven patients requiring electrical service for medical equipment to a central area and used the generator on Squad 12 to provide additional electricity. Mutual aid and paid-on-call companies also responded to seven additional alarms during the power failure in the area. ComEd confirmed the power was back on around 1:45 a.m. Friday. Fire staff met with the nursing home management Friday morning to critique the incident and make suggestions for the future. They are having their emergency generator evaluated for repair or replacement.

#### UPCOMING CLOSURE OF WAUKEGAN ROAD ENTRANCE RAMP TO EDENS SPUR

The Illinois State Tollway has informed the Village of the upcoming closure of the entrance ramp from Illinois Route 43 (Waukegan Road) to the Westbound Edens Spur (I-94). The ramp is tentatively planned to close for the weekend beginning Friday October 1. The ramp is planned to be re-opened on Monday, October 4. The ramp is required to be closed to complete work associated with the ongoing Edens Spur and Bridge Rehabilitation project.

While the ramp is closed, traffic will be detoured north on Waukegan Road to Lake Cook Road and west on Lake Cook Road to the Tri-State Tollway.

### IDENTIFY THEFTS / CREDIT CARD FRAUD

The North Shore area is experiencing surge in credit card and bank account thefts. Northbrook has received five or six such reports. Credit card accounts are fraudulently being opened, information from ATM cards and bank accounts are being violated, and withdrawals made from bank accounts. Many of these transactions are occurring outside of Illinois. The complainants are working with their banks and credit card companies and are being given identify theft information and advice on filing Fraud Reports with credit reporting agencies. Our surrounding communities are reporting similar activity. Northbrook Investigators are working on measures to detect and deter this activity. In our turbulent economic environment, the community needs to be aware of safety precautions, making sure transactions are conducted in a safe and secure manner.

### NATIONAL TAKE BACK INITIATIVE

Along with the Save A Star program (mentioned in previous Briefings) which kicked off this week, the DEA (Drug Enforcement Agency) is coordinating a collaborative effort with state and local enforcement agencies focused on removing potentially dangerous controlled substances from our nation's medicine cabinets. This national take-back day provides a unified opportunity for the public to surrender expired, unwanted, or unused pharmaceutical controlled substances and other medications to law enforcement officers for destruction. The 2008 National Survey on Drug Use and Health (NSDUH) estimates there are 6.2 million current non-medical users of psychotherapeutic drugs in the United States. The NSDUH survey further indicates there are more Americans abusing psychotherapeutics than the number of cocaine, heroin, and hallucinogen abusers combined. Northbrook will make a delivery on Saturday, September 25th, to a location in Arlington Heights. Northbrook's Save A Star program mailbox, which became available for drop offs Monday of this week, was full as of Friday and its contents will be taken to the Arlington Heights location by sworn personnel.

### BURGLARIES

A patron at J. Alexander's Restaurant reported to police that on Tuesday evening, September 21, unknown persons shattered the rear passenger window of his Jeep Cherokee and removed a briefcase containing blank checks.

A residential burglary occurred on Thursday, September 23. The homeowner returned home at approximately noon and noticed an open door. Jewelry was taken.

Both scenes were processed by Evidence Technicians and Investigations is working on the cases.

### COMMUNITY RELATIONS

Last Saturday, September 18, at Nordstrom Rack, Police Department Community Relations personnel participated in Safety Days. Staff will again be participating this Saturday, September 25, at Lowe's. Booths were set up inside the stores, allowing patrons of these businesses to ask questions and to pick up literature on crime prevention and safety tips and various programs available to the community

### EMERGENCY DRILLS AT GLENBROOK NORTH

Thursday, September 23, representatives from both the Northbrook Police and Fire Departments met with Glenbrook North Staff to observe a fire drill, tornado drill and a lockdown drill. Personnel disbursed throughout the school as each of the drills was conducted and monitored the progress of each drill and compliance with the school's Emergency Plan. Following the 3 drills, all of the personnel involved met with the senior staff of the school and held a round table discussion of the plan and its implementation. Following the table top, some of the PD and FD personnel took the opportunity to walk through the campus to review the layout of the building.

### SEPTEMBER 21 STORM EVENT

On September 21, a storm front moved through the Village of Northbrook producing wind gusts of 60 M.P.H. and delivering .33 inches of rain. Immediately after, Public Works Crews began working throughout the Village to collect down and hanging branches from parkway trees and remove parkway trees that fell due to this storm. As of Friday morning, Public works has received 49 tree related calls and has also patrolled the Village looking for tree debris. Crews will continue to collect storm debris from parkway trees as long as requests come in.

### NORTHBROOK EAST WATER MAIN PROJECT

The Contractor, Trine Construction Corporation, has completed transferring all the residences on Longaker Road to the new water main. The contractor has two crews working, one crew is in the process of connecting the residences on Whitfield Road to the new water main. Meanwhile, the second crew is abandoning the old water main on Longaker Road by removing the fire hydrants and filling the main with cement. On Monday, September 27, the interconnection of the new water main on Longaker Road to the existing water main on Dell Road will be complete. After the interconnection work is completed, both crews will be working on connection of the water services on Whitfield Road.

### MWRD VOLTZ ROAD SEWER LINING PROJECT

The Metropolitan Water Reclamation District's (MWRD) contractor, Kenney Construction, continues the 24-hour lining operations along Voltz Road (Grant to Sunset Ridge), with the current set-up just to the west of Sunset Ridge Road with the temporary traffic signal in place to maintain traffic in each direction. Work is anticipated to complete by the end of September.

### COMMUTER LOT RESURFACING

Pavement milling and resurfacing work for the north section has been completed. Construction for the south section of the lot is scheduled for September 29 thru October 3. Advanced notifications are placed at various locations throughout all parking lots. Commuters have been urged to use the available parking at the Lake-Cook and Glen Metra stations.

### REVERE DRIVE RECONSTRUCTION

The curb and gutter removal/replacement and storm sewer work was completed this week. Chicagoland Paving, will begin pavement removal and replacement next week, weather permitting. During this phase, construction crews will again work between 12:30 p.m. and 8:30p.m. in order to minimize the disruption of traffic on Revere Drive. Construction is still on schedule to be completed by mid November.

### ASPHALT STREET REHABILITATION PROGRAM

This week the pavement milling (removal) work was completed on Lincoln Avenue, Glenbrook Drive, public streets within the Ancient Tree subdivision, Gregg Road, Northbrook Avenue and the Colonnades subdivision. Full depth patching work was also completed in Ancient Tree. Pavement milling and full depth patching work will continue next week within the Northbrook East subdivision along with the installation of the leveling course for the streets milled last week.

### EMERALD ASH BORER

In May of this year, the Village in conjunction with the Illinois Department of Agriculture, placed a total of eight Emerald Ash Borer (EAB) traps in parkway trees throughout the Village. Six of the traps came back negative for the EAB and two, located at 2464 Hampton Lane and 2601 Greenwood Road, came back positive. Each trap that came back positive was located within a quarter mile zone of a known infestation.

### WEEK OF SEPTEMBER 27, 2010

<b>MON.</b>	<b>9/27</b>	7:30 p.m.	Zoning Board of Appeals – Board Room
<b>TUES.</b>	<b>9/28</b>	7:30 a.m.	ICDC – <b>Cancelled</b>
		7:30 p.m.	Regular Board of Trustee Meeting – Board Room
<b>WED.</b>	<b>9/29</b>		<b>No Meetings</b>
<b>THUR.</b>	<b>9/30</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>10/1</b>		<b>Blood Pressure Testing</b>
		7:30 p.m.	Northbrook Public Library Juried Art Show Opening - Library
<b>SUN.</b>	<b>10/3</b>		<b>Fire Prevention Week</b>