



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: September 23, 2016

SUBJECT: STAFF BRIEFING

WEEK OF September 19, 2016

PLAN COMMISSION MEETING

On Tuesday, September 20, the Plan Commission held its regular meeting at 7:30pm. At the meeting, the Commission adopted a resolution recommending approval of the final development plan and plat for 1000 Skokie Boulevard. This plan includes a proposed mixed use development project consisting of a 304-unit apartment building, a Life Time Fitness facility, and a Children’s Learning Adventure childcare facility.

The next Plan Commission meeting is scheduled for Tuesday, October 18.

YOUTH COMMISSION MEETING

The Youth Commission held its regular meeting on Wednesday, September 21 at 7pm. At the meeting, the Youth Commission welcomed two new student members and shared the mission of the group. There was also a conference call with the Institute for Civility, a training group which will be brought in to give a seminar. The Institute promotes four core concepts: understanding belief systems and the role they play in discussions; improving listening and communication skills; teamwork- how connections can be established and individual responsibility- what is your role. Currently, the Commission is looking to have the Institute present to the Commission in December as part of a greater goal to build a “toolbox” for youth leaders.

The Youth Commission’s next regular meeting will be held on Wednesday, October 19.

NORTAF MAJOR CRASH ASSISTANCE TEAM CALL OUT

On Thursday, September 22 at 5:30pm, the Evanston Police Department requested a major crash assistance team (MCAT) response to investigate a bicyclist versus truck crash which resulted in the fatality of the bicyclist. The crash occurred at the 2100 block of Sheridan Road in Evanston. Northbrook’s MCAT representatives responded to assist with the investigation.

SCHOOL LOCK DOWN DRILL

On Monday, September 19, members of the Investigations Unit and the School Liaison Officers participated in a lockdown drill at Shabonee School. The officers assisted school principals, administrators, teachers and students in the exercises. The detectives discussed the reasons for lockdowns and what can or might be expected in terms of police response. These drills are held periodically with all schools.

WESCOTT PARK PROJECT UPDATE

This week, the Village's contractor continued the installation of trees, shrubs, and miscellaneous plantings at the project site. Sod and final restoration also began in locations where sidewalk and curb work has been completed. All concrete roadway surfaces disturbed by construction have been completely restored, with the exception of the short section of Farnsworth Lane immediately in front of construction entrance at Wescott Park. This section will be restored within the next week, as the contractor removes major equipment from the park. This work will not require a complete roadway shut-down.



For the next couple of weeks, partial roadway lane closures will be limited to locations specific to sidewalk replacement and behind-curb restoration activities. Roadways will only be affected by these activities during normal work hours and fully opened at the end of the work day.

DUNDEE ROAD RESURFACING

This week, Illinois Department of Transportation (IDOT) crews completed the striping of lanes on Dundee from the Edens to the I-294 Bridge. Following the completion of striping from the bridge to Potawatomi Woods, crews will complete the installation of reflectors. Staff anticipates that all work will be completed by the end of September.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

The Illinois Department of Transportation (IDOT) is improving the intersections at Dundee and Landwehr Roads, as well as Dundee and Pfingsten Roads. With the initial utility work at both sites completed, IDOT's contractor recently began excavation work and continued that work this week at the Dundee and Landwehr intersection. Please continue to be aware that traffic patterns will vary daily based upon the location and nature of the work being performed.

SHERMER ROAD RESURFACING PROJECT

This week, Illinois Department of Transportation (IDOT) crews continued paving the shoulders on Shermer Road between Dundee and Waukegan Roads. Crews also continued work on driveway aprons. Once the shoulder work and driveway aprons are completed, the final surface layer will be installed to complete the project. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

NORTHBROOK EAST STORMWATER PROJECT

Work continues on the Northbrook East stormwater project. This week, basin excavation and grading continued and bike path grading began. Once the grading has been completed, bike path paving will begin.

Staff anticipates that both asphalt pavement patching along Dell Road and sidewalk, curb and gutter installation will be completed this week. Next week, canopy tree installations along the basin and landscape restoration within the subdivision will begin. For more information on



the project, please visit the project website at: www.northbrookeaststormproject.com.

FAIR LANE STREAMBANK REHABILITATION PROJECT

As part of a streambank rehabilitation project, the Metropolitan Water Reclamation District of Chicago (MWRD) has contracted with Pan-Oceanic Engineering to remove large trees, install a block retaining wall and restore landscaping along the West Fork of the North Branch of the Chicago River near 844-850 Fair Lane. Staff anticipates that the installation of a portable dam within the stream will occur next week. Questions or concerns during the construction process should be directed to Construction Project Manager Greg Riemer (773/601-8408, ext. 1001) or Site Superintendent Marty Mele (708/774-5941).

VOLTZ ROAD OPEN HOUSE

On Wednesday, September 29, the Village of Northbrook will be holding an Open House to gather input from residents on traffic concerns for the Voltz Road corridor. The study area is generally bounded by Voltz Road on the south, Sunset Ridge Road on the east, Walters Avenue on the north and Waukegan Road on the west. The Open House is an opportunity for residents to learn more about the current conditions of the area as well as provide feedback on issues such as speeding, pedestrian traffic, cycling traffic and truck traffic. The Open House will take place at the Homer O. Harvey Community Room in the Northbrook School District 28 Administration Building (1475 Maple Avenue) from 5:30pm to 7:30pm.

SNOWPLOW DRIVER TRAINING

On Wednesday, September 21 and Thursday, September 22, Public Works staff assisted with the Northeastern Illinois Public Safety Training Academy's (NIPSTA) Snowplow Driver Training. The training is designed to instruct both new and seasoned snowplow drivers on basic snow plowing principles and techniques. Fleet Supervisor Kent Figge instructed individuals on proper pre-trip preparations and Maintenance Workers Paul Sierzega and Tom Olk worked as driver training instructors.

WEEK OF September 26, 2016

MON:	9/26	7:30 p.m.	ZBA - Cancelled
TUES.	9/27	7:30 a.m.	ICDC – Terrace Room
		7:30 p.m.	Regular Board Meeting – Board Room
WED.	9/28		No Meetings
THURS.	9/29		No Meetings
FRI.	9/30		No Meetings