

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: August 5, 2011

RE: STAFF BRIEFING

WEEK OF AUGUST 1, 2011

COMMUNITY RELATIONS COMMISSION

In a relatively brief meeting on Thursday night, the commission reviewed their recent activities and started looking ahead to the upcoming schedule. One note, the "Welcome to Northbrook" event that is traditionally held in the fall will be moved to the spring.

The commission also had the opportunity to meet and speak with newly elected Trustee Robert Israel. Trustee Israel was excited to hear what the commission is doing and looks forward to collaborating with them on many interesting issues.

Next month, in conjunction with the Senior Services Commission, the CRC will consider a project to "link neighbors together to help one another remain in the homes they love as they grow older." The "village movement," as it is known, began in Boston in 2001 and is growing throughout the country. This project will not only help those who are determined to "age in place," but may also assist those with difficulties with day-to-day living. For more information, see www.aarp.org/villagemovement.

The next meeting of the CRC is scheduled for September 1, 2011.

ARTS COMMISSION

The Arts Commission held a regular meeting on Thursday night. Commissioners reviewed July's *Art in the Park* event. While there are areas to be improved and better organized for next year, the Commission felt that this was the best festival thus far. Commissioners unanimously voted to work with EM Events again for next year's event.

Commissioners also discussed the upcoming Studio Tour (October 9, 2011) and some possible changes to the event. Also discussed was a possible Banner Festival during the winter months. The subcommittee for this event presented a concept for the event, but will meet again to prepare a new proposal that is more aligned with the comments suggested at this evening's meeting.

At the end of the meeting, Chairman Judy Hughes announced that this was her last Arts Commission meeting as Chair. She has been an exemplary leader over the past 10 years and will be formally recognized by the Board at the next regular meeting on August 9, 2011.

The next meeting of the Arts Commission is scheduled for September 1, 2011.

CHERRY LANE AND MEADOW ROAD BRIDGE DECK REHABILITATION

The Village will begin construction on the deck of the Cherry Lane Bridge that goes over the West Fork of the North Branch of the Chicago River during the week of August 8. Electronic message boards have been placed at the site to notify motorists of the coming construction and residents and businesses in the area have been notified by mail. Construction will take 7-10 business days, depending on weather conditions.

During construction, the bridge will be closed to motorists and pedestrians. A detour route has been established and is available for viewing by clicking on the Village's website at www.northbrook.il.us/CherryDetour. Upon completion of the Cherry Lane bridge, construction crews will be beginning work on the Meadow Road bridge (approximately August 15).

RAVINE STABILIZATION PROJECT RECOMMENCES

The Public Works Department has again begun work to stabilize the ravine adjacent to our Lake Front Pumping Station. The project is necessary to stabilize the slopes of the ravine and prevent possible damage to our 24" raw water main and further erosion of the access road to the Lake Front Pumping Station. This work was scheduled to recommence in early September; however, last week North Shore Congregation Israel notified the Public Works Department that their parking lot was being rebuilt starting this week. This lot serves as the access to our lake front pump station and staff thought it desirable to try to refrain from hauling nearly 200 tons of recycled concrete over a newly paved parking lot. Public Works staff worked with the Temple's contractor who has agreed to provide access for Northbrook's trucks to haul concrete needed at the lake front for the next 10 days. Northbrook will also use some of the concrete slabs that will be removed as part of the temple's project.

WATER TOWER CONSTRUCTION UPDATE

The tower painting subcontractor finished installing the containment rigging and commenced sandblasting of the field welds to bare metal, brush blasting the already primed steel panels and application of the base coat of paint. The contractor remains on schedule in spite of the high temperatures and stormy weather. The painter will apply the intermediate coat next week with blasting of the interior slated to begin late next week or early the week after.



2011 SEWER & WATER MAIN IMPROVEMENTS

Over the last week, the contractor has completed the installation of the water main on Surrey Lane. On Wednesday, August 3, the contractor completed the interconnection work required to connect the new water main on Red Haw Lane to the Shermer Road water main. We anticipate the installation of the new water main on Red Haw Lane will be completed by today, Friday, August 5. The new water mains on Surrey Lane and Red Haw Lane will be pressure tested by early next week. Upon completion of pressure testing, the water mains will be chlorinated and tested to ensure they have been properly disinfected at which time the Contractor can then begin switching the residential water services from the old water mains to the new water mains.

CROSSING GUARD ANNUAL TRAINING

On Thursday morning, August 4, the Police Department Community Relations Unit held their annual training seminar for all Crossing Guards. All full time Guards were in attendance and most of the reserves. Returning, veteran Guards will cover all crossings for this school year. The Guards were updated on new procedures and given a refresher course on safely crossing children.

NATIONAL NIGHT OUT

Although threatening weather shortened the evening, National Night Out continues to be a popular event for the community with approximately 600 people attending. The pool setting with the 90 degree temperatures heightened the festivities until the rain forced shut down for safety reasons. Without the help of the Park District and the support and generosity of Northbrook businesses, this event would not be what it is. The following businesses have graciously donated to this event for the past eight years: Elegance in Meats, Dairy Queen, Vienna Sausage, Charizma, Sunset Foods, and Peerless Vending. Also donating gift certificates for the free raffle were national sponsor Target, Garden Fresh Foods, Zapatista, Hackneys on Lake, GoRoma, Bob Chinns, PF Changs, Barnaby's, Morton's Steak, DiPescara, Lou Malnati's, Kamahachi, Claim Company, Costco and Greek Feast.

Tradition has been for participants to try their aim at dunking the Police Officer in the dunk tank. Deputy Chief Jeff Ross proudly taunted the pitchers to give it their best shot to which many succeeded, even without the help of firefighters standing by to assure a dunk.

BURGLARIES

A residential burglary occurred on Wednesday evening, August 3, in the 1400 block of Lee Road. Unknown persons entered the home and removed several items of jewelry.

Responding to a possible burglary in progress in the 1000 block of Woodbine Lane at 11pm on Wednesday evening, August 3, Officers took into custody and interviewed two male subjects riding bicycles in the area. A window was removed from the attached garage but no entry was gained. Nothing was reported missing from the residence. It was discovered that one of the subjects was a relative of the homeowner and signed complaints for attempted burglary are pending. One subject was charged with resisting arrest and unlawful consumption of alcohol by a minor.

Officers responded to a burglar alarm on Wednesday morning, August 3 in the 2100 block of Scotch Pine Lane. The homeowner also responded and upon checking, determined that jewelry was missing from the upstairs master bedroom.

All burglary scenes were processed by Evidence Technicians and the cases have been assigned to Investigators.

BURGLARY TO MOTOR VEHICLES / STOLEN AUTO RECOVERED

Several burglaries to motor vehicles were reported on Tuesday, August 2, in the 800 block of Bittersweet Drive. All vehicles had the contents of the glove compartment gone through with various items including coins and sunglasses removed. One of the vehicles was stolen from the residence, but later recovered several blocks away.

WEEK OF AUGUST 8, 2011

SAT.	8/6	Noon-11pm	Northbrook Days
SUN.	8/7	1pm-9pm	Northbrook Days
MON.	8/8	7:00 p.m.	Salceda Manor Homeowners Association – Terrace Room
TUES.	8/9	6:00 p.m.	Commission Candidate interviews w/Board of Trustees – Shermer Study
		7:30 p.m.	Board of Trustees Meeting – Board Room
WED.	8/10	9:00 p.m.	Bicycle Task Force - Cancelled
THURS.	8/11	5:30 p.m.	Architectural Control Commission – Terrace Room
FRI.	8/12		No meetings