

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: August 6, 2010**

**RE: STAFF BRIEFING**

### WEEK OF AUGUST 2, 2010

#### AUGUST 3 PLAN COMMISSION MEETING

The Plan Commission held its regular meeting on Tuesday, August 3 and discussed the following:

- Docket No. 10-10: Mark Vend Sign. The Commission conducted the second public hearing for a request to amend the Zoning Code to allow electronic message signs in the I-1 Restricted Industrial District as a special permit use along the Edens Spur. The discussion focused on how to regulate the content that would appear on the electronic message sign. The Commission asked staff to work with the Village Attorney on drafting language that would limit the content of the sign to disallow “off-premises” advertisements. Following the discussion, the Commission directed staff to prepare a resolution recommending approval of a text amendment, as well as a resolution recommending approval of a special permit for the Applicant, 3000 MacArthur Boulevard. The resolutions will appear on the next Plan Commission agenda on August 17.
- Docket No. 10-6: New Comprehensive Plan. The Commission adopted Resolution No. 10-PC-08 recommending approval of the draft Comprehensive Plan.

#### AUGUST 5 COMMUNITY RELATIONS COMMISSION MEETING

Much of the night was dedicated to a review of commission programs and activities. Tentative dates were selected for events planned in the year to come. The commission also considered adding a “community forum” to the list of activities. A subcommittee will discuss the feasibility of such a program and brainstorm possible formats and topics.

The Community Resource Guide is available in hard copy format. This listing of Northbrook human service providers/organizations is helpful, as our community provide resources to those in need. It is also great for volunteer opportunities. While the guide is currently available electronically on the Village website, please request hard copies if that would be beneficial for you or those you serve.

The next meeting of the CRC is scheduled for September 2, 2010.

#### UPDATE ON THE NORTHWEST CORNER OF DUNDEE AND SANDERS ROADS-CHASE BANK

The attorney representing the Applicant for the Chase Bank proposal located on the northwest corner of Dundee and Sanders Roads provided staff with an update on the current status of the application. At this time, the Applicant continues to work with the Sanders Prairie Townhome Association to reach an agreement regarding the desired access easement onto Bordeaux Drive; however, there is still no consensus among the association board members.

### AUGUST 5 ARTS COMMISSION MEETING

The Arts Commission held a regular meeting on Thursday, August 5. Much of the night was dedicated to a review of this year's Art in the Park (AIP) festival. The 2010 AIP event—an event sponsored by the Northbrook Arts Commission, Village of Northbrook and Northbrook Park District— was held at Village Green Park, Saturday & Sunday, July 11 & 12. This two-day festival attracted 3,000+ attendees.

Commissioners also discussed upcoming events including: Gig on the Green (August 10, 17, 24), Shermerfest (September 19), *Without a Map* – juried art show at the Library (October 1-November 15) and the Artist Studio Tour (October 10).

The next meeting of the Arts Commission is scheduled for September 2, 2010.

### ROLL-OVER ACCIDENT, MISSING PATIENT

Sunday, August 1, Northbrook Firefighters were called to the northbound Edens Expressway for a reported rolled-over vehicle. On arrival, companies found the vehicle, but they could not find a driver/patient. Firefighters searched the area extensively utilizing a thermal imager as well as searching the area up and down the expressway and nearby woods on foot. A witness stated that he had seen an occupant of the car run off into the Botanic Gardens. The incident scene was turned over to the Illinois State Police.

### CONTINUATION OF TECHNY ROAD JURISDICTIONAL TRANSFER

The Village Engineer has received the executed copy of the Jurisdictional Transfer (JT) Agreement for Techny Road (Shermer to Pfungsten) from the Cook County Highway Department (CCHD). This Agreement was approved by the Village earlier this year with the passage of Ordinance No. 10-28. The Agreement has now been forwarded to the Illinois Department of Transportation (IDOT) for their consent signature.

As part of the JT Agreement, Techny Road will be reconstructed and include the third phase of the Techny Drain storm relief sewer. We are still coordinating with the CCHD to obtain their approval on the reimbursable consultant services contract for the remaining engineering design work. The anticipated schedule has design completed by August 1, 2011. Construction is anticipated to begin in February-March 2012 and continue until the summer of 2013.

### NORTHBROOK DAYS

The 2010 Northbrook Days began on Wednesday this week. The big change for this year's event was the road closure of Shermer Road between Meadow and Church, and the addition of a beer tent. Wednesday's heavy rain led to muddy conditions at the park, which resulted in a fairly low turnout. Thursday's improved weather lent itself to a much larger crowd. No serious problems have been reported regarding either the road closures or the beer tent. Northbrook Days is scheduled to run through 9:30pm Sunday night.

### WEEK OF AUGUST 9, 2010

|              |             |                  |  |
|--------------|-------------|------------------|--|
| <b>MON.</b>  | <b>8/9</b>  | 9:00 a.m.        | <b>No Meetings</b>   |
| <b>TUES.</b> | <b>8/10</b> | 2:00 p.m.        | ICDC Subcommittee – Terrace Room                           |
|              |             | <b>6:00 p.m.</b> | <b>Gig on the Green – Village Green</b>                    |
|              |             | 7:30 p.m.        | Regular Board of Trustee Meeting – Board Room              |
| <b>WED.</b>  | <b>8/11</b> |                  | <b>No Meetings</b>   |
|              |             | 7:00 p.m.        | Bicycle Task Force – <b>Cancelled</b>                      |
| <b>THUR.</b> | <b>8/12</b> | 5:30 p.m.        | Architectural Control Commission – Terrace Room            |
|              |             | 7:00 p.m.        | Red Center Budget Subcommittee Meeting – Terrace Room      |
|              |             | 7:00 p.m.        | Special Senior Services Commission Meeting – Shermer Study |
| <b>FRI.</b>  | <b>8/13</b> | 11:30 a.m.       | Elected Officials Golf Outing – Sportsman's Country Club   |