

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 10, 2012

RE: STAFF BRIEFING

WEEK OF AUGUST 6, 2012

AUGUST 7 PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, August 7 and reviewed one application, as summarized below:

- Docket No. 12-18: Village of Northbrook – Expiration and Renewal of Zoning Variations. The Commission held their first public hearing on this Village-initiated application to consider revising the length of time that zoning variations are valid. They presently expire after six months. The Plan Commission agreed that it was reasonable to have the length of time extended to one year, which is consistent with special permits and design review permits. They also determined that once the one-year period is up, an applicant could request the standard 90-day administrative extension; however, additional time would require a public hearing before the Zoning Board of Appeals. The Commission felt that it was reasonable to allow only a single extension of up to one year. If the project is not underway after two years and 90 days, a new application would need to be filed. They directed staff to finalize the language of a text amendment and incorporate that into a draft resolution recommending approval.

The Commission also welcomed new member Bryan Schimel to his first meeting. The next Plan Commission meeting will be held on August 21, when the Commission will conduct its second public hearing on the public library expansion and the draft resolution for the zoning variation expiration amendment.

AUGUST 9 ARCHITECTURAL CONTROL COMMISSION MEETING

The ACC held their regular meeting on Thursday, August 9, 2012. The Commission took the following actions:

- Granted a permit extension for a new single family home at 2110 Mallard. The ACC gave the applicant until December 1 to complete the home, but also asked that a progress report be presented in October. Issues associated with the installation of the exterior brickwork had delayed the project.
- The Commission approved the following single family elevations:
 1. 664 Laburnum Drive -- FORM Design Studio
 2. 560 Helen Drive – Studio SAF, Ltd.
 3. 950 Butternut – J. R. Byrnes Assoc.
- The Commission also finalized their schedule for review of the 2012 Building Codes, which will begin next month.

NATIONAL NIGHT OUT

While the temperature was hot on Tuesday night, it was perfect for a pool setting and the community showed its overwhelming support by the 1,200 plus people that attended this year's National Night Out at Meadowhill Aquatic Center. This doubles the attendance from last year's National Night Out. All the donated refreshments were exhausted before the event's closing at 9 p.m. Once again the help of the Park District and generosity and support of Northbrook businesses made the event a tremendous success.

The following businesses graciously donated to the night: Elegance in Meats, Dairy Queen, Vienna Sausage, Charizma, Sunset Foods, and Peerless Vending. Also donating gift certificates for the free raffle were national sponsor Target and CED.

The dunk tank again was a popular item and quite refreshing for Community Relations Supervisor Michael Shep, Patrol Officer Keith Celia and volunteers from Target who manned the platform. Thanks to McGruff, pictured right, Supervisor Shep had an extra refreshing dunk!



NORTHBROOK DAYS

At Northbrook Days this year the Fire Department provided a staffed advanced life support (ALS) unit with two firefighter/paramedics during the entire event. Fire Department personnel treated a total of 18 people for minor injuries and illness. No spectators were transported for hospital treatment as a result of their injuries. Saturday afternoon, the Fire Department ordered the temporary closing of the festival due to a severe thunderstorm approaching the area.

Police activity during the 5-days of festivities involved one call for a missing child who was located within ten minutes of being reported missing, two incidents of drug possession (cannabis) by juveniles and nine other police service calls for minor reports of motorist, citizen or Fire Department assists. Police presence was highly visible, as planned, with most command staff, Patrol Officers, detectives and plain clothed TAC units monitoring the grounds.

Fire Prevention Bureau personnel staffed the safety display trailer and Police personnel and volunteers staffed the Police tent beginning Thursday evening throughout the weekend. A Public Education Booth provided hand-out materials to over 3,000 visitors to heighten awareness of fire safety practices at home and the work place as well as Police services and Northbrook Notify. Hand out materials included Fire helmets, hand-powered flashlights, badges and logo bags, along with other fire and police safety related items to visitors of all ages.

POLICE ACTIVITY

Police investigated a possible break-in of an office suite in the 1000 block of Skokie Boulevard on Tuesday evening. Nothing appeared removed or disturbed from the office.

While shopping on Tuesday morning, August 7, a resident left her purse lying on the floor in her unlocked, convertible and upon returning to her vehicle in the 4100 block of Dundee Road found the purse containing cash and jewelry missing.

NORTHBROOK NAMED ONE OF THE 20 “TOP TRANSIT SUBURBS”

Based on a newly released report from the Chaddick Institute for Metropolitan Development (DePaul University), Northbrook was ranked as one of the top transit suburbs for metropolitan Chicago. The report was a product of a year-long study which resulted in rankings based on communities’ railway stations, walk-ability to downtown amenities near the railway station and transit use in the community. The intention of the study was to reward communities who plan and invest for transit-oriented environments and to build awareness to the importance of transit. You can view the complete report at <http://www.toptransitsuburbs.com>

IDOT PROJECTS

This week, IDOT conducted patching work on Dundee Road between Skokie Boulevard and Waukegan Road. Traffic was shifted to two lanes on Tuesday and Wednesday to accommodate the work. IDOT’s contractor began patching work on Dundee Road between Sanders Road and Milwaukee Avenue after the first section was completed.

Earlier this week, IDOT completed their work on the Shermer Road Bridge near Dundee Road. The bridge is now open to traffic and the detour signs have been removed.



The new Shermer Road Bridge

EAB TREE REMOVALS

Public Works crews continue to remove trees throughout the Village that have been infested with the Emerald Ash Borer (EAB). Approximately 269 parkway trees have been removed in 2012 due to EAB infestation. Staff is currently conducting a survey of the Village’s remaining ash trees to determine their health. The photo depicts a portion of a tree that was removed on Walters Avenue. EAB larvae, like the one identified, have bored through the tree leaving the winding marks shown in the picture.



CONCRETE STREET PATCHING/JOINT SEALING IMPROVEMENTS

Work relating to the concrete street patching and joint sealing program continued this week with the Village’s contractor, Schroeder & Schroeder having completed the majority of the patching work in the Charlemagne and Sutton Point Subdivisions. It is anticipated that the remaining patching work will be completed by August 17, after which the joint-sealing work will commence. It is anticipated that all work will be complete by the end of August.

ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week. All substantial work has been completed, ending with the surface course being installed on all the streets last week. The photo below depicts paving work on Ferndale Avenue. Lawn and concrete driveway restorations are expected to be completed by Labor Day.



TECHNY ROAD PROJECT

Construction of a storm relief sewer along Techny Road has now progressed beyond Wintercress Circle and the eastbound access of Techny Road (at Pfingsten Road) has been closed. Work next week includes the continuation of the main line storm sewer beyond the frontage of the YMCA. The photo below depicts the lowering of the water main near Fieldwood Drive to facilitate the installation of the storm sewer in this location. At this point, the project is approximately 30% complete.



Residents can access the YMCA and Church from westbound Techny Road. Covenant Village remains accessible from Foxglove Drive. All eastbound traffic is being directed to Willow Road as the detour route.

WEEK OF AUGUST 13, 2012

MON.	8/13	7:00 p.m.	No Meetings
TUES.	8/14	6:30 p.m.	Gig at the Y - YMCA, 2705 Techny
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	8/15		No Meetings
		7:00 p.m.	Youth Commission - Shermer Study
		7:00 p.m.	Park District Dog Park Input Meeting - Sports Center, 1730 Pfingsten
THURS.	8/16	7:00 p.m.	EQC - Cancelled
FRI.	8/17		No Meetings