

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 7, 2015

RE: STAFF BRIEFING

WEEK OF August 3, 2015

SEPTEMBER 22 REGULAR VILLAGE BOARD MEETING

Due to a conflict with Yom Kippur, the regular Village Board meeting scheduled for September 22 will be cancelled.

PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, August 4. The Commission reviewed three applications. The following summarizes the Commission's deliberations:

- **DOCKET NO. 15-20: 3100 DUNDEE ROAD SUITE 701 - NORTH SHORE CATERING COMPANY.** The Commission adopted a resolution recommending approval of an application submitted by Corporate Catering Company, LLC as lessee of 3100 Dundee Road, Suite 701, requesting special permit approval to allow a restaurant associated with a catering operation in the in the I-1 Restricted Industrial District.
- **DOCKET NO. 15-21: 840 WILLOW ROAD – THE KIDS SCIENCE LABS.** The Commission held a public hearing on an application by Kids Science Labs requesting a Zoning Code text amendment and special permit approval to allow a science learning center for children at 840 Willow Road in the Willow Festival Shopping Center. No one spoke at the public hearing. After closing the public hearing, the Plan Commission adopted a resolution unanimously recommending approval of the application.
- **DOCKET NO. 15-04: 1220 AND 1230 VOLTZ ROAD - ANETS WOODS PLANNED DEVELOPMENT.** The Commission held its fourth public hearing on the application filed by Edward R. James Partners, LLC requesting concept plan approval of a 36-unit planned development in the R-4 zoning district. After the Applicant's attorney made a brief presentation, an attorney representing some property owners along Voltz Road made a presentation objecting to the requested zoning and subdivision relief. After hearing from the Applicant, the Commission heard from seven members of the public. Six spoke in opposition to the proposed project, and one spoke in favor. The major concerns raised by the public were the traffic it would add to Voltz Road and a concern with the overall number of units and density of the development. After closing the public hearing, Commission members stated their position regarding the proposed development and the draft resolution presented to the Commission. During the discussion, the Commission added the following conditions to the draft resolution:
 - Two no parking signs shall be installed on the west side of the proposed loop road: one south of the Unit 33 driveway and one north of the Unit 34 driveway.
 - The developer shall work with the Village to develop a tree conservation area maintenance plan that provides for Village oversight.

- The proposed internal street network shall be connected to the existing Lee Road as a public street with full access.
- The developer shall install a right-turn lane heading west bound on Voltz Road at its intersection with Waukegan Road.

In the end, the Commission failed to adopt a resolution with conditions recommending approval of the proposed 36-unit planned development by a vote of 4-5 (Commissioners Collision, Elfant, Jacobs, Pepoon, and Chairman Franklin voting no).

- **DOCKET NO. 15-15: 1000 SKOKIE BOULEVARD – LIFE TIME FITNESS MIXED USED DEVELOPMENT.** The Plan Commission held its second public hearing on the requested zoning and subdivision relief for a proposed mixed-use development at 1000 Skokie Boulevard. The development would include a 93,000-square foot, three-story Life Time Fitness physical fitness facility, a 43,000-square foot, one story Children’s Learning Adventure child daycare facility, and a 338-unit, four-story apartment building by The Finger Companies.

The Applicant presented information responding to Commission member questions from the Tuesday, July 7 public hearing. They provided information regarding the demand for parking for all three proposed uses, demand for residential apartments, foundation landscaping, off-site roadway improvements and demand for fire and police services. The Commission asked follow-up questions regarding each of these issues. A number of them focused on the adequacy of parking.

After hearing from the Applicant, the Commission heard from 15 members of the public. Fourteen spoke in opposition to the proposed project and one spoke in favor. The major concerns were the impacts of the proposed development focused on the following issues: bicyclists’ use of nearby roads, demand for emergency services, access onto Sunset Ridge, unfairness of a major competitor receiving a property tax abatement, additional traffic on Midway and Sunset Ridge, proposed setbacks for the residential building, lack of parking, increase in crime, quality of the child day care provider, air pollution from chlorine of outdoor pool, noise from outdoor activities as well as freeway noise bouncing and amplifying off of proposed buildings, lights from development lighting up nearby neighborhoods, no left turns into the development from Sunset Ridge will lead to U-turns on nearby streets, snow removal from top of parking garage, the impact of more students from the development on the local schools and the lack of provision of workforce housing.

Given the late hour of the meeting, Commission members did not have an opportunity to provide their individual comments on the proposed project prior to continuing the public hearing to Tuesday, August 18. However, in response to an inquiry from the Applicant regarding other issues of concern, a majority of the Commission members stated they have concerns regarding the requested yard and setback variations for the residential building. Some indicated they could support a taller building with a smaller footprint.

The next Plan Commission meeting is scheduled for August 18 at which time the Plan Commission will consider the following:

- The continued public hearing on the proposed Life Time Fitness Mixed Use Development at 1000 Skokie.
- A public hearing on the proposed Lock Up self-storage facility at 990 Skokie Boulevard.
- A public hearing on the Northbrook Historical Society’s request for special permit approval to use the church building at 1812 Chapel Court.
- A public hearing on amendments to the Zoning Code to improve the special permit review process.

ECONOMIC DEVELOPMENT COMMITTEE MEETING

The Economic Development Committee held a special meeting on Wednesday, August 5 to consider the Class 6b application by Bell Flavors and Fragrance for the property at 3200 Arnold Lane. After a brief discussion, the Committee unanimously recommended that the Village Board support the requested Class 6b application.

ART COMMISSION MEETING

The Arts Commission met on Thursday, August 6 to discuss their recent Art in the Park Fine Arts Festival. The Commissioners discussed the pros and cons and shared ideas on how to make next year's event an even bigger success. The Commission discussed the idea hosting a theatrical presentation featuring combined music and dance from around the world. The next Arts Commission meeting is scheduled for Thursday, September 3 at 7pm.

COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission met on Thursday, August 6 to discuss the Commission's future strategy and direction. A general discussion was held on the various events that the Commission holds, and some ideas were presented for either new or enhanced events. The members agreed to continue their discussion of specific events and the group's direction at the next Commission meeting, which will be held on Thursday, September 3 at 7pm.

WALTERS/CEDAR INTERSECTION CURB EXTENSIONS PROJECT UPDATE

Schroeder Asphalt, Inc.'s subcontractor, Galaxy Underground Inc., has completed the installation of the new storm sewer system at the Walters Avenue and Cedar Lane intersection. Next week, the removal and replacement of pavement, curb and sidewalk panels will begin on the south side and move to the north side of Walters Avenue. The project is expected to be completed by the end of August. The detour route for westbound traffic on Walters Avenue will continue to be in place during working hours (7am to 4 pm, Monday through Friday).

SHERMER ROAD OVERFLOW PROJECT UPDATE

The Village's contractor, Berger Excavating, began work on the project this week. The initial work includes construction of the outfall for the 72-inch-diameter storm sewer pipe at the West Fork of the North Branch of the Chicago River. The picture to the right shows the placement of the concrete headwall for the sewer.

The storm sewer installation will then continue westward to the Shermer Road/Woodlawn intersection and will include tunneling underneath the Metra/CPRR tracks and open cut installation through the W.W. Grainger, Inc. property. Staff anticipates the project will be completed by the end of November 2015. When completed, the project will reduce flooding impacts along the Shermer Road corridor between Woodlawn Road and Illinois Road, Oak Avenue (Shermer Road to the Metra/CP railroad embankment) and the east end of the Citadel property.



NORTSHORE 770 - TRAFFIC SIGNAL ACTIVATION

The developers of the Northshore 770 project, 770 Skokie Boulevard, have notified the Village that they anticipate the new traffic signal at the entrance to their property/Ron of Japan's entrance will be activated on Monday, August 10. The Village posted its electronic message boards on Skokie Boulevard to notify drivers of the new signal in advance of the signal's activation.

DUNDEE ROAD INTERSECTION IMPROVEMENTS PROJECT UPDATE

The Illinois Department of Transportation (IDOT) is planning to undertake roadway improvements on Dundee Road at the Pfingsten Road and Landwehr Road intersections. The proposed improvements will include the addition of a southbound and eastbound right turn lane with a new traffic signal at both intersections. The current schedule has the project bid opening occurring in November of this year with construction beginning in 2016. This schedule is tentative and is dependent upon plan readiness and available funding. Additional updates will be provided as information becomes available.

2015 CONCRETE STREET PATCHING IMPROVEMENTS PROJECT UPDATE

All concrete pours have been completed for this program. Joint sealing with bituminous materials around the old and new panels will continue with restoration following completion of the joint sealing. Please note: Parking on streets under construction will continue to be prohibited, due to the reduced pavement width and construction activities, for the duration of the project.

TREATING THE SPINE INJURED ATHLETE PRACTICE SESSION

On August 4 through 6, Northbrook paramedics met with Glenbrook North High School athletic trainers and hospital emergency medical service coordinators to discuss and conduct hands-on practice evolutions of treatment and transfer of care for the head or spine injured athlete. The key points discussed were stadium access, injured player assessment and appropriate findings for spinal immobilization, player helmet and equipment removal, and proper lifting and handling of the injured player. Communications among school staff, paramedics, team physician and emergency room staff were among other points of emphasis.



2015 NATIONAL NIGHT OUT

National Night Out took place on Tuesday, August 4, between 6-9pm at the Park District's Meadowhill Aquatic Center. An estimated 800 people attended the increasingly growing in popularity event. Those attending enjoyed listening to Charizma, Little Kickers Soccer teams and a canine demonstration from Northbrook's Police K-9 Jack and his handler Officer Salmi.

Thanks to the generosity and continued support of Target, Charizma Entertainment, Sunset Foods, Vienna Beef Ltd. and Dairy Queen who donated food, drinks, raffle items and entertainment the evening was again successful. The Department thanks Northbrook Community Relations Supervisor Dan Petka (pictured right with McGruff), Park District Leisure Services Supervisor Ethan Williams and Park District Head Pool Manager Stephanie Murthey for organizing the event, as well as all our staff and volunteers, including McGruff the Crime Dog, who participated at the event.



WEEK OF August 10, 2015

MON.	8/10		No Meetings
TUES.	8/11	6:30 p.m.	Public Works Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	8/12	9:00 a.m.	Fire Pension Board Meeting – Cancelled
THURS.	8/13	5:30 p.m.	Architectural Control Commission – Terrace Room
FRI.	8/14		No Meetings