

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: August 12, 2011

RE: STAFF BRIEFING

WEEK OF AUGUST 8, 2011

REGULAR BOARD MEETING

The Board of Trustees held their regular meeting on Tuesday, August 9. Under the President's Report, Judy Hughes was recognized for her ten years of service and leadership as Chair of the Northbrook Arts Commission. On consent, the Board approved a Resolution for a contract for the concrete street repair program, as well as a Resolution approving payment for façade improvements that were made through a grant to the properties at 1350 and 1352 Shermer Road. The Planning and Zoning Committee Report included a discussion regarding a request from the property owner of the proposed senior living facility on the Techny property to amend their previously approved proposal. The applicant asked that the Board allow them to reduce the size of the building, while maintaining the number of units that will be considered affordable. The next Regular meeting is scheduled for August 23.

HOUSE FIRE ON MICHELLINE LANE

On the evening of August 7, the Fire Department was called to a house in the 600 block of Michelline Lane for a structure fire. On arrival, firefighters found heavy flame coming from a second floor window. The occupants had already evacuated. Companies made a rapid attack to the second floor bedroom which they found was heavily involved in fire. Additional companies ventilated the structure and covered furniture in the room below with waterproof covers.

The fire was quickly controlled as companies shifted to overhauling the fire room and checking for extension of the fire into the attic or other rooms. Fire investigators from Northbrook FD and PD arrived on the scene and performed an initial investigation, collecting photos and information to assist in determining a cause. Fortunately, the homeowner and one other person who had been inside the house at the time of the fire were not injured and will be staying with relatives until repairs can be made. Preliminary reports suggest the losses due to this fire are \$30,000 in structure and \$30,000 in contents.

NORTHBROOK PARTICIPATES IN AREA-WIDE DRILL

On Wednesday, Squad 12 participated in an area wide disaster drill as part of a Mutual Aid Box Alarm System (MABAS) Division III Task Force at Harper College in Palatine. The scenario depicted a building collapse with 59 volunteers simulating victims. Fire and paramedic personnel from dozens of communities took part in the drill. Funding was provided through the Department of Homeland Security, covering the cost of overtime for the participants. These area-wide disaster drills help our first responders be better prepared for an actual large-scale incident.

MOTOR VEHICLE ACCIDENT WITH CAR FIRE

On Tuesday morning, August 9, firefighters and paramedics were called to the 49.5-mile marker on the Tri-State Tollway for a motor vehicle accident with a car fire. Upon arrival they found a 2-vehicle accident up against the sound wall with one of the vehicles on fire. All occupants had exited their vehicles before arrival. While firefighters attacked the fire, paramedics evaluated the condition of the occupants of both vehicles. The driver of one of the vehicles was transported to Glenbrook Hospital with minor injuries. Cause of the accident is under investigation by the Illinois State Police. Loss to the vehicle has been listed as being \$16,500.



BURGLARIES

On Friday evening, August 5, residents returned to their home in the 1400 block of Linden Road and discovered their home had been burglarized. Items removed included a TV, jewelry, computers, cameras and suitcases. The Nail Spa at 39 Skokie Boulevard was broken into on Monday morning, August 8th. Unknown persons had smashed the glass front door of the building and removed cash from the front desk. Canvases of the areas were conducted, evidence processed and Investigations assigned the cases.

CHERRY LANE AND MEADOW ROAD BRIDGE DECK REHABILITATION

Construction on the deck of the Cherry Lane Bridge over the West Fork of the North Branch of the Chicago River began this week. During construction it was found that more partial depth patching is required than initially thought, and while this work is incidental to the contract and will not cost any more money, construction work will take longer. The target date for reopening of the Cherry Lane bridge is now Friday, August 19. The bridge is closed to motorists and pedestrians. A detour route has been established and is available for viewing by clicking on the Village's website at www.northbrook.il.us/CherryDetour. Upon completion of the Cherry Lane bridge, construction crews will be beginning work on the Meadow Road bridge (approximately August 22).

In addition to the contractual rehabilitation of the bridge deck, the Public Works Department has taken the opportunity to complete much needed roadway patching on Cherry Lane while the road is closed.



2011 SEWER & WATER MAIN IMPROVEMENTS

The Village contractor has completed the installation of the water mains on Red Haw Lane and Surrey Lane. The new water mains have been pressure tested and chlorinated. The residential water services will be transferred from the old water main to the new water main after bacteriological testing of water samples taken from the new water mains is completed. The contractor will complete the project by restoring all disturbed areas.

WATER TOWER CONSTRUCTION UPDATE

Exterior sandblasting and application of the white intermediate coat on the new water tower is complete. Painting remains on schedule despite recent high temperatures and plentiful rainfall.

The light exterior coat and cooler weather have reduced interior temperatures allowing the painter to concentrate on interior sandblasting. The contractor expects to begin painting the interior within the week.



REGIONAL BUSINESS MEETING

Deputy Chief Ross represented the Police Department at a meeting of the Lake Cook Critical Incident Partnership hosted by CDW last week. Several large organizations, such as Baxter and Takeda Pharmaceuticals, were also represented. At the meeting FEMA presented the Presidential Policy Directive 8 (National Preparedness System) and Homeland Security-Great Lakes Area presented an overview on available training. Discussions were held on credentialing of area business owners' response to disasters.

WEEK OF AUGUST 15, 2011

MON.	8/15		No Meetings
TUES.	8/16	7:00 p.m.	Villas West Homeowners Association – Shermer Study
		7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	8/17	1:00 p.m.	FF Pension Board Meeting – Shermer Study
		6:30 p.m.	Villas North Homeowners Association – Terrace Room
		7:00 p.m.	Youth Commission – Shermer Study
		7:30 p.m.	4 th of July Association – Wrap-up Party at Marcello's
THURS.	8/18	7:00 p.m.	Environmental Quality Commission – Terrace Room
FRI.	8/19	9:00 a.m.	No Meetings