

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 9, 2013

RE: STAFF BRIEFING

WEEK OF AUGUST 5, 2013

PLAN COMMISSION

On August 6, the Plan Commission held its regular meeting and discussed the following items:

- Docket No. 13-04: The Grove of Northbrook – 263 Skokie Boulevard. The Commission adopted a resolution recommending approval of the requested zoning and subdivision relief to allow the expansion of an existing nursing and personal care facility.
- Docket No. 13-09: 1436 Pfingsten Road – Three Lot Subdivision. The Commission held a public hearing to consider a request to rezone the Subject Property (the former American Legion site) and approve a tentative plat for a three lot subdivision. Several neighbors spoke at the meeting. None spoke in opposition to a three-lot subdivision in this location but expressed concerns about the proposed subdivision making flooding in their yards worse and concerns about car headlights from the shared driveway shining into their homes. After hearing the public comments, Commission members indicated that they thought it was appropriate to rezone the property and that a three-lot subdivision was appropriate in this location; however, they had concerns regarding the design of the subdivision. The concerns included the design and means of construction of the proposed shared driveway and circular motor court, including the need for landscaping to address the car headlight concern, the placement of the detention in relationship to area for homes on each lot, and snow removal concerns related to stormwater runoff. The public hearing was continued to September 17 to give the applicant time to respond to the Commission's concerns.
- Docket No. 13-13: 1910-1986 Raymond Drive. The Commission held a public hearing on a request to rezone this property from the I-1 District to the new ICS Industrial and Commercial Services District. No one from the public spoke at the hearing. After closing the public hearing, the Commission directed staff to prepare a resolution recommending approval of the rezoning request, which will be considered at the Commission's August 20 meeting.
- Docket No. 13-14: 1938 Raymond Drive – AIC Training. The Commission held a public hearing on a request by AIC Training for special permit approval for a sports training facility on the Subject Property. No one from the public spoke at the hearing. The Plan Commission directed staff to prepare a resolution recommending approval of the special permit subject to a series of conditions, which will be considered at the Commission's August 20 meeting.

At the August 20 meeting (**beginning at 7:00 p.m. rather than the normal starting time of 7:30 p.m.**), the Plan Commission will begin to consider the request for zoning and subdivision relief for the proposed Walmart at 1000 Skokie Boulevard. At this meeting, staff and the applicant will make presentations

regarding the request. The Commission will begin to take public comments and testimony at the special commission meeting (continuation of the Public Hearing) scheduled for Monday, September 9, at 7:00pm at the Center for the Performing Arts at Glenbrook North High School (2300 Shermer Road).

ARCHITECTURAL CONTROL COMMISSION

At its regular meeting on August 8, the Commission considered:

- Northbrook Public Library. The Commission approved a change in building materials (not color) for the previously approved modifications to the library. The Commission also approved the screening material for the rooftop mechanical equipment.
- Walmart – 1000 Skokie Boulevard. As requested by the Board of Trustees, the ACC reviewed the proposed building design, landscaping, and signage for the proposed Walmart Supercenter. The Commission generally found the proposed building materials, color scheme, and overall building design acceptable, except for the east building façade facing Skokie Boulevard. The Commission asked the applicant to create more variation and articulation to this wall. The Commission found the proposed landscaping plan generally acceptable, except for the variety of plant materials proposed for the landscaping area along the east building façade. The Commission asked the applicant to consider the replacement of three of the proposed plant materials. Regarding signage, the Commission found it acceptable as presented but asked for color samples for the proposed materials. The applicant will be returning to the Commission to present their proposed changes addressing the Commission’s concerns.



NORTHBROOK DAYS HIGHLIGHTS

This past weekend, the 89th Annual Northbrook Days celebration took place in the Village Green Park. To prepare for the five-day event, the Public Works Department installed banners in front of the Civic Center and on light poles throughout the central business district to advertise for the celebration. Barricades were delivered to identify “no-parking” areas and streets were swept in preparation of the event. The Northbrook Fire Department provided staff at the festival for all five days. Over the course of the festival, 13 individuals were treated by on site paramedics for minor injuries and two individuals were transported from the event with non-life threatening injuries. Over 5,000 fire prevention items were handed out to attendees of the festival. The Police Department booth at Northbrook Days was also open all five days. There were approximately 25 volunteers from previous sessions of the Citizen Police Academy assisting members of the Department as they handed out badges, safety reflectors, Frisbees, coloring books, carabineers, police logo tattoos, pencils and highlighters to many interested children. On Saturday morning, Department personnel were available to hand out items to special needs children and their families as well. As always, the Police Department assisted citizens throughout the event by answering questions, helping to locate several lost children and recovering missing property.

CHANGES IN RESIDENTIAL SCAVENGER SERVICES

Last week, Northbrook residents should have received a postcard from Advanced Disposal detailing the four (4) service level options that are available as well as information on how to select the appropriate cart size for refuse (curbside collection only) and recycling. New carts will be delivered to customers during the week of August 26. Residences in Northbrook will now receive a choice for their cart size:

- either a 95-gallon or 65-gallon cart for refuse collection (curbside collection only);
- and the choice to upgrade to a 95-gallon cart for recycling collection.

The date listed on the postcard for a response deadline is incorrect. ***The deadline for a response is August 19, 2013.*** Residents have three (3) options to make their selection: online, mail or phone. More information can be found at www.northbrook.il.us/advanceddisposal. The online option is recommended for those with access to the internet as it is quick and easy to make your selections on the online portal. So far, approximately 3,400 surveys have been completed. Advanced Disposal has been working with the Homeowners Associations in town that pay the bill directly (residences in these HOAs do not receive an individual bill from Advanced Disposal) to ensure the correct service level and cart sizes are selected for their residents.

POLICE COMMUNITY RELATIONS STAFF CHANGES

Congratulations to Community Relations Supervisor Mike Shep on his retirement. After 11 years of service to the Village, Mike's last day was Monday, August 5. Many thanks to Mike for his work promoting the Department through the Citizens' Police Academy and the many presentations he gave and relationships he built throughout the Village.

Congratulations to Dan Petka, as he takes over the reins of the Community Relations division of the Police Department. As a former Patrol Officer and PT Community Service Officer, Dan is sure to provide excellent leadership and professionalism in his new role.

NORTHBROOK RESIDENTS INVOLVED IN FIRE AT BINNY'S IN HIGHLAND PARK

On Thursday, August 8, a driver of a car involved in a crash and fire at the Binny's liquor store at 153 Skokie Valley in Highland Park was trapped in her vehicle until being rescued by a Binny's employee. Both the driver and employee are Northbrook residents. Both were treated and released. Fueled by spilled alcohol, a fast growing fire was contained by six activated sprinkler heads until fire department crews arrived. Northbrook Engine 11 and Command Car 1102 assisted with the response.



PATIENT AIRLIFTED FROM ACCIDENT SCENE

At approximately 4:00pm on Tuesday, August 6, the Northbrook Fire Department responded to a reported four-vehicle accident in the area of Lake Cook Road and Pine Street. Due to the patient's injuries and time of day, the patient was flown from the incident to a Level I trauma center. Westbound traffic was shut down on Lake Cook Road for approximately 20 minutes while crews worked on removing the patient from the vehicle. The accident is currently under investigation by Deerfield Police.

NORTHBROOK REPONDS FOR LOST SWIMMER IN LAKE MICHIGAN

At approximately 8:30am on Sunday, August 4, Northbrook Engine 11 and Dive Rescue 10 responded to Winnetka for a report of a missing swimmer in Lake Michigan. Shortly after Northbrook units arrived on scene, the swimmer was located by rescue boats in Lake Michigan and was brought back to shore for evaluation. Northbrook stations were covered by call back personnel during the incident.

DIVE TEAM MEMBERS PARTICIPATE IN DEPLOYMENT EXERCISE



On Wednesday August 7, Northbrook dive team members Cliff Woodbury and Bob Gangloff participated in a MABAS RRR MOBEX (Rapid Resource Response Mobilization Exercise) multi-divisional drill with water rescue teams from division 1, 3, and 24. Teams were trained and tasked on preparing for field deployments assisting communities with water rescue operations for up to 72 hours. Training objectives included mobile shelter systems, equipment, support needs, communications, and hygiene and health requirements. Training and preparedness in water rescue exercises like this are aiding in the developmental process of water teams able to assist communities devastated with natural disasters at both the local and National level. All costs associated with this training exercise are reimbursable through Federal Grant Funds.

CONCRETE STREET REHABILITATION PROJECT

The concrete street rehabilitation project continued this week with the Village's contractor, Triggs Construction, continuing to remove and replace concrete panels on the second half of the streets throughout the project area. As the contractor pours new concrete, certain segments of impacted roadways will be closed for 5-7 days while the concrete cures. Once the concrete is strong enough for vehicular traffic, barricades are removed and lanes will be reopened.

ASPHALT STREET RESURFACING

The annual asphalt street resurfacing program continued this week with the Village's contractor, Curran Contracting, continuing to install the final layer of asphalt. Next week, the contractor is scheduled to complete the pavement installation on Milton Avenue east of Keystone Avenue, which was delayed while the Park District completed a project at Crestwood Park. It is anticipated that work associated with the 2013 Asphalt Street Resurfacing Program will be substantially complete by the end of next week.

TRAFFIC SIGNAL/LIGHT POLE PAINTING

The Village's contractor, DiVinci Painters, has been working to paint various light poles in the Central Business District along with the traffic signal poles at the Shermer/Meadow intersection. Earlier this week, DiVinci completed the painting of the traffic signal poles at the southeast and northwest corners of the intersection (see photo). The pedestrian signals were removed and have subsequently been replaced. Next week, the contractor will continue to paint light poles and will also paint the traffic signal poles at the remaining corners of the Shermer/Meadow intersection. Again, the pedestrian signals are scheduled to be removed on Monday and replaced on Wednesday. When the pedestrian signals are down, warning signs will be placed to inform pedestrians and crossing guards will be assigned to the intersection to provide assistance during the afternoon/evening hours.



NATIONAL NIGHT OUT

Approximately 650 people attended the 10th Annual National Night Out which was held at Meadowhill Aquatic Pool on Tuesday night. Music and DJ entertainment was provided by Charizma and free food was provided by local merchants: Elegance and Meats, Sunset Foods, Dairy Queen and Imperial Vending. The Glenview Target provided 12 volunteers, cases of water, and gift cards for prizes. Target volunteers, along with Northbrook Community Service Officer Charlie Tanner, were among those dunked in the dunk tank. Consumer Electronics Distributors, 3085 Commercial, provided a big discount, which allowed us to give a 50" television to one lucky winner. The attendees enjoyed the Canine demonstration, which was presented by Officers Salmi and Seiller and Canine Jack. Police Academy Graduate Lucy Schmidt volunteered her time greeting the children as McGruff the Crime Dog. Special thanks to all the Police Academy Volunteers that helped staff the event.



WEEK OF AUGUST 12, 2013

MON.	8/12	1:00 p.m.	No Meetings
TUES.	8/13	7:30 p.m.	Board of Trustees Regular Meeting - Board Room
WED.	8/14	9:00 a.m.	Firefighters Pension Board Meeting - Shermer Study - CANCELLED
THURS.	8/15	6:30 p.m.	Stormwater Management Commission - PW Center
		7:00 p.m.	EQC - Shermer Study
FRI.	8/16		No Meetings