



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: August 12, 2016

SUBJECT: STAFF BRIEFING

WEEK OF August 8, 2016

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, August 9. At the meeting, Dan Quinn was sworn into office as Deputy Fire Chief by the Village Clerk. Afterwards, the Village Board approved resolutions recognizing Chris Kosla and Safa Hamed for their years of service on the Community Relations Commission and congratulating Northbrook business Saf-T-Gard International, Inc. on its eightieth anniversary.

Under the Consent Agenda, the Village Board approved a number of resolutions and ordinances for a variety of items including a contract for the purchase of a Board Room production system from AVI Systems, Inc.; a renewal agreement for the Village's emergency mass notification system with Everbridge; the approval of a second amendment to lease the antenna tower at 1401 Landwehr Road; an agreement for the replacement of windows at Fire Station 11 with Renewal by Andersen LLC; a contract for concrete materials purchasing with Menoni & Mecogni, Inc. of Highland Park, Illinois; the procurement of drinking water testing services from Suburban Laboratories of Geneva, Illinois; the purchase of Police Department motorcycle laptops and mobile video recording equipment; the purchase of a Police Department vehicle from Currie Motors of Frankfort, Illinois; an agreement for engineering of the Keystone/Chartres Stormwater Project with V3 Companies of Woodridge, Illinois; the rezoning of property and approval of a special permit for a physical fitness facility at 1852 Janke and the creation of a new liquor license class for and award of a liquor to AMC Theaters.

Under Planning & Zoning, the Board held a Public Hearing and approved an Ordinance amending special permits granted by Ordinance No. 2012-36 for an Assisted Living Facility at 1000 Sunset Ridge Road to allow an expanded parking lot. The Board reviewed preliminary requests for special permit approval of an accessory retail sales area at 512 Lindberg Lane and a request by David Weekley Homes for rezoning and tentative plat approval for a seven-lot subdivision at 2420-2450 Landwehr Road. Both were referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be Tuesday, September 13.

VILLAGE OF NORTHBROOK PROMOTES NEW DEPUTY CHIEF

During Tuesday night's Board of Trustees Meeting, Village Clerk Debbie Ford swore in Northbrook Fire Department's new Deputy Chief Dan Quinn. Deputy Chief Quinn has over 27 years of firefighting experience and has held various positions in the Fire Department, including Lieutenant, Captain, and District Chief. Chief Quinn has been instrumental in leading various projects throughout the years, including overseeing the Fire Department's Insurance Service Office evaluation that garnered the Village of Northbrook an ISO-2 rating reducing commercial insurance rates in the Village. Chief Quinn is a graduate of Southern Illinois University graduating Magna Cum Laude in Fire Science Management. He has also attended courses at the National Fire Academy in Emmitsburg, Maryland. The Department is pleased to welcome Chief Quinn to his new position.



WHITE PRINTING BUILDING DEMOLITION

This week, the demolition of the former White Printing Building (located at the corner of Walters Avenue and Lorenz Drive) commenced. The work was performed on behalf of the property owner, Shermerville Properties, after the Department of Development & Planning Services notified them of apparent structural issues associated with the vacant building. The structure, originally built in 1946, has been vacant for over 10 years.



The owner has no immediate plans for redeveloping the property. However, it is hoped that with the building now gone, there will be new redevelopment opportunities. In the meantime, the site will be cleared of all debris. Any new development on the site will require Board approval of the design, as the property is located in the Village Green Overlay District.



CROSSING GUARD ANNUAL TRAINING IN PREPARATION FOR SCHOOL OPENINGS

On Tuesday, August 9, the Police Department held a training session for the school crossing guards. In anticipation of the upcoming school year, staff briefed the crossing guards on safety procedures and gave them their assignments for the year as well as safety equipment and winter clothing. All guards attended the session.



LEGISLATIVE UPDATE WITH CONGRESSMAN BOB DOLD

U.S. Congressman Bob Dold will be at Crestwood Place (1000 Waukegan Road) at 1:30pm on Tuesday, August 16. Congressman Dold will provide a briefing on what's happening in Washington D.C. and address questions on all national issues. All are welcome to attend. Refreshments will be served.

CARBON MONOXIDE LEAK – HOMEOWNERS ALERTED BY DETECTOR

On Tuesday, August 9, at 5:00pm, the Fire Department responded to a report of a carbon monoxide (CO) detector alarm at a house in the 3200 block of Highland. Firefighters entered the house and confirmed elevated readings of the dangerous gas. Firefighters checked all fuel-burning appliances and found that a water heater in the basement was leaking CO at the flue, which was slightly separated from the exhaust system. Firefighters readjusted the flue and checked for the gas again which was now within normal limits. This is yet another example of an inexpensive Carbon Monoxide detector potentially saving multiple lives within our community.



FIREFIIGHTERS MEET BABY ABIGAIL DELIVERED ON FATHER'S DAY

On Sunday, June 19 at 5:00pm, Northbrook Fire and Police responded to the intersection of Waukegan and Dundee Roads for a report of a woman in labor. At the scene, Kristine Schneider delivered a baby girl with the assistance of Northbrook Fire Department paramedics. On Saturday, August 6, the Schneider family visited the Fire Department to thank those who assisted in the delivery of

baby Abigail. More about this story can be found at <http://www.chicagotribune.com/suburbs/northbrook/news/ct-nbs-northbrook-baby-reunion-tl-0811-20160811-story.html>

WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park stormwater project. At this time, the project is roughly 80% complete. The Village's contractor, Berger Excavating, recently completed the installation of the storm trap system. The installation of new 42-inch storm sewers along Farnsworth Lane continued this week along with the restoration of sections of pavement where storm sewer installation has been completed. The installation of new storm sewer is expected to be complete by the end of next week.

As part of this work, there will be planned closures of Farnsworth Lane, between Sunnyside Circle and Ellendale Drive, between the hours of 9:40am and 5:00pm. Farnsworth Lane will be reopened each day at 5:00pm. During the daytime closure of Farnsworth Lane, local traffic will be detoured. During the pavement restoration work, there will be road closures for 10 days while the concrete is replaced and cures. Residents whose driveways will be impacted by the work will be notified in advance.

DUNDEE ROAD RESURFACING

The Illinois Department of Transportation's (IDOT's) contractors continued the resurfacing of Dundee Road from Portwine Road to I-94 (the Edens) this week. Crews installed the first layer of binder between Pfingsten and Sanders Roads and began the same installation between Sanders and Portwine Roads. IDOT anticipates that the entire project will be completed in September. Motorists should obey the posted speed limit and use caution while traveling through this area.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

The Illinois Department of Transportation (IDOT) continues constructing improvements at the intersections at Dundee and Landwehr Roads as well as Dundee and Pfingsten Roads. These improvements will include the construction of right turn lanes on Dundee Road at Landwehr Road and a right turn lane on eastbound Dundee at Pfingsten Road. Similarly, a right turn lane will be installed on southbound Pfingsten Road at Dundee. Crews will also upgrade the lighting and traffic signals and replace any removed sidewalk. Crews continued the installation of storm sewers this week, with completion expected in two weeks. During this portion of the work, there will be only one lane of traffic northbound on Pfingsten Road.

SHERMER ROAD RESURFACING PROJECT

The Illinois Department of Transportation (IDOT) continues resurfacing work on the section of Shermer Road between Dundee and Waukegan Roads. In addition to resurfacing, IDOT is adding shoulders, re-grading adjacent ditches and relocating a number of utilities. The addition of storm sewers is also included in the project to improve the area's drainage. This week, concrete work began. Staff anticipates that this work will take two weeks to complete and that milling work will begin next week. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

NORTHBROOK EAST STORMWATER PROJECT

The Northbrook East Stormwater Management Project includes the construction of a 4.7-acre foot detention basin and storm sewers to improve flooding conditions in the Midway/Whitfield/Dell intersection area. Work on the detention basin continued this week with excavation, grading and fence removal. Crews will install the new fence next week with storm sewer work anticipated to begin shortly thereafter. Residents who will be affected by the work or have water service temporarily interrupted, as part of this project will be notified at least 48 hours ahead of time. For more information on the project, please visit the project website at www.northbrookeaststormproject.com.

STREAMBANK REHABILITATION PROJECT

As part of a streambank rehabilitation project, the Metropolitan Water Reclamation District of Chicago (MWRD) has contracted with Pan-Oceanic Engineering to remove large trees, install a block retaining wall and restore landscaping along the West Fork of the North Branch of the Chicago River near 844-850 Fair Lane. Staff anticipates the project to start within the next few weeks and take approximately two months to complete.

During the project, material and equipment staging will be located in the island in the middle of the Fair Lane cul-de-sac. Traffic control will be provided as necessary and the cul-de-sac will remain clear for emergency vehicles. Pedestrian and vehicular access will also be maintained. For any questions or problems during the construction process, please call Greg Riemer (773/601-8408, ext. 1001) or Marty Mele (708/774-5941) the Construction Project Manager and Site Superintendent.

NORTHBROOK FIRE DEPARTMENT PARTICIPATES AT YMCA BLOCK PARTY

Fire Chief Jose Torres and Paid-on-Call Firefighters Brian McGee and Michael Velissaris participated in the Annual YMCA Neighborhood Block Party on Thursday, August 11. Chief Torres and POC Velissaris joined YMCA Director Howard Shultz for cooking and serving hot dogs for the crowd, while POC Brian McGee gave tours of the Northbrook Fire Engine to parents and children. Plastic fire helmets, stickers, and other goodies were given out to those that attended the event.



POKÉMON GO WALK

On Wednesday, August 10, the Northbrook Police and Village Hall hosted a Pokémon Go walk to teach players of all ages how to play the game and stay safe. Pokémon Go utilizes a smart device application to create an augmented reality where players



can “catch” Pokémon (creatures from the popular television show) while playing in real-time. As part of the program, the Police Department provided six safety tips for players including the following:

1. Use caution when alerting people to your future location, such as checking in at locations or posting on social media.
2. Enjoy the game with friends instead of alone.
3. Play the game during the day or at well-lit locations, as well as wear brightly colored clothing.
4. Do not go to unknown areas or trespass on private property.
5. Be aware of your surroundings, traffic, and other obstacles while navigating around in public.
6. Do not drive a vehicle or ride your bike while playing—you can’t do both safely.

The event was coordinated by Northbrook Police Community Relations Supervisor Dan Petka and General Clerk Sarah Gianni along with Summer Interns Amy Lakowski and Jake Epstein. Roughly 75 individuals attended the event and enjoyed Dairy Queen Dilly Bar following the walk.



IN CASE YOU WERE WONDERING ABOUT THE BIRDS ON THE FENCE

The Northbrook Library Garden Group Teen Volunteers helped create a “Story Stroll” on the fence behind the Village Hall surrounding the Park District field. The pictures on the fence are part of the new picture book *Every Day Birds*. Families can walk, read, be outside, and enjoy this beautiful book all at the same time. For more information, call Northbrook Public Library at 847/272-6224.



WEEK OF August 15 2016

MON:	8/15	.	No Meetings
TUES.	8/16	1:30 p.m.	Legislative Update Congressman Dold- Crestwood Pl, 1000 Waukegan
		7:00 p.m.	CRC Subcommittee Celebration of Cultures –Library
		7:30 p.m.	Plan Commission Meeting – Canceled
		7:30 p.m.	Committee of the Whole - Canceled
WED.	8/17	7:00 p.m.	Youth Commission – Terrace Room
THURS.	8/18	7:00 p.m.	EQC – Shermer Study
FRI.	8/19		No Meetings