

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 14, 2015

RE: STAFF BRIEFING

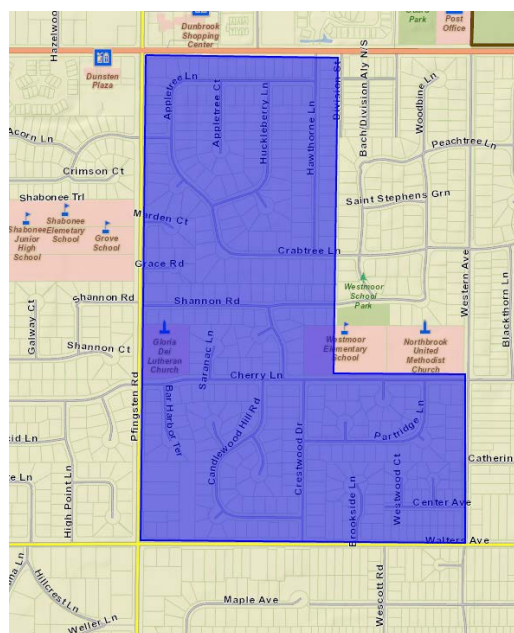
WEEK OF August 10, 2015

VILLAGE TO RETAIN CURRENT COMMUNITY RATING SYSTEM CLASS 7 UNDER THE NATIONAL FLOOD INSURANCE PROGRAM

Since 1998, the Village has participated in the National Flood Insurance Program's (NFIP) Community Rating System (CRS). The Village has received notification that it will continue to retain its current rating as a CRS Class 7 community. The flood management activities implemented by the Village will continue to qualify flood insurance policy holders in the Village for a 15% discount in the premium cost for NFIP policies or renewed Special Flood Hazard Areas. The current CRS rating will remain in place for five years. The rating is based on various stormwater-related activities that the Village can undertake such as developing educational materials.

NICOR MAIN REPLACEMENT

Nicor Gas has informed the Village that they are beginning a main replacement project in the White Plains and Northbrook Knolls subdivisions (see map). The project is expected to begin in the upcoming weeks and will include the replacement of mains and services throughout the area. Nicor has indicated they have sent letters to residents informing them of the work in their neighborhood. As part of the service replacements, Nicor's contractor on the project, KS Energy, may have to re-light pilots on furnaces and water heaters. KS Energy representatives will carry Nicor Contractor badges identifying them to residents. Residents with concerns about suspicious individuals without identification should contact 911.



NORTHBROOK ASSISTS GLENVIEW WITH TWO STRUCTURE FIRES

On Wednesday, August 12, at 10:00pm, Northbrook Tower 12 responded to the 1300 Block of Heatherfield Lane in Glenview for a residential structure fire. The Tower 12 crew was assigned as the Rapid Intervention team and was released once the fire was under control. On Thursday, August 13, at 7:00pm, Tower 12 was requested to the 1500 block of Milwaukee Avenue in Glenview for the structure fire. The Tower 12 team assisted with fire extinguishment and overhaul operations. No injuries were reported, and Northbrook stations were covered by callback personnel during both incidents.

CROSSING GUARD ANNUAL TRAINING – SCHOOLS OPEN AUGUST 24

On Tuesday, August 11, the Police Department held a school crossing guard training session. In anticipation of the upcoming school year, staff briefed the crossing guards on safety procedures and gave them their assignments for the year as well as their safety equipment and winter clothing. All guards attended the session.



WALTERS/CEDAR INTERSECTION CURB EXTENSIONS PROJECT UPDATE

This week, Schroeder Asphalt, Inc.'s subcontractor, Trialta Construction Co. Inc., completed the sidewalk and curb installation on the south side of Walters Avenue. Next week, the removal and replacement of pavement, curb, and sidewalk panels will continue on the north side of Walters Avenue. The project is expected to be complete by the end of August. The detour route for westbound traffic on Walters Avenue will continue to be in place during working hours (7:00am to 4:00pm, Monday through Friday). Please use extra caution in the construction zone and detour routes.



BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, August 11. During the President’s Report, Paid-on-Call Firefighters Matthew Schaab and Michael Velissaris were sworn into office, and Northbrook resident Larry Fisher was recognized for his 16 years of service to the Northbrook Board of Police and Fire Commissioners. The Board also approved a number of resolutions and ordinances including authorizing a contract for sidewalk removal and replacement; authorizing a contract for fire hydrant sandblasting and painting services; approving an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago for the Streambank Stabilization Project along the West Fork North Branch Chicago River; authorizing the execution of Phase 2 Engineering Local Agency Agreements for Shermer Road CBD Bridge Improvements with the Illinois Department of Transportation and Bowman Consulting Group Ltd. of Chicago, IL.; approving the renewal of an agreement for on-going support of the emergency mass notification system; approving a letter agreement for management of the antenna tower at 1401 Landwehr Road; granting a special use permit for a restaurant with the accessory service of alcoholic beverages at 3100 Dundee Road, Suite 701; granting a special permit for an educational services facility at 840 Willow Road; amending the annual fee ordinance to add a Class E Liquor License For Bar Down Penalty Box and to increase the number of Class “B”, “E” and “F” Liquor Licenses For Mariano’s.

Under Planning & Zoning, the Board considered a recommendation from the Plan Commission and Architectural Control Commission regarding Anets Woods Single Family Detached Residential Planned Development Located at 1230 Voltz Road, which was referred to the Planning and Zoning Committee for further review. The Board also conducted a preliminary review of a proposed Dunkin Donuts Drive-through Facility at 1003-1015 Waukegan Road, which was referred to the Plan Commission.

The next Regular Board of Trustees meeting will be Tuesday, August 25.

WEEK OF August 17, 2015

MON.	8/17	7:30 a.m.	Special Meeting BPFC – Northbrook Police Department
TUES.	8/18	7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	8/19	7:00 p.m.	Youth Commission – Terrace Room
THURS.	8/20	7:00 p.m.	EQC – Shermer Study
FRI.	8/21		No Meetings