

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 15, 2014

RE: STAFF BRIEFING

WEEK OF August 11, 2014

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, August 12. The Board approved a number of resolutions and ordinances, including honoring Firefighter Paramedic Thomas Zielinski on his retirement from the Northbrook Fire Department; authorizing the purchase of a Police Department vehicle; authorizing the purchase of a fire engine; authorizing the purchase of a Fire Department battalion vehicle; amending the Northbrook Zoning Code to allow off premises identification signs by Special Permit ;granting special permits for a medical office building and off premises identification signs for the Ann and Robert H. Lurie Children's Hospital; and approving a first amendment to the development agreement and granting a special permit for a gas station and car wash at 2370 Waukegan Road for Waterway Carwash.

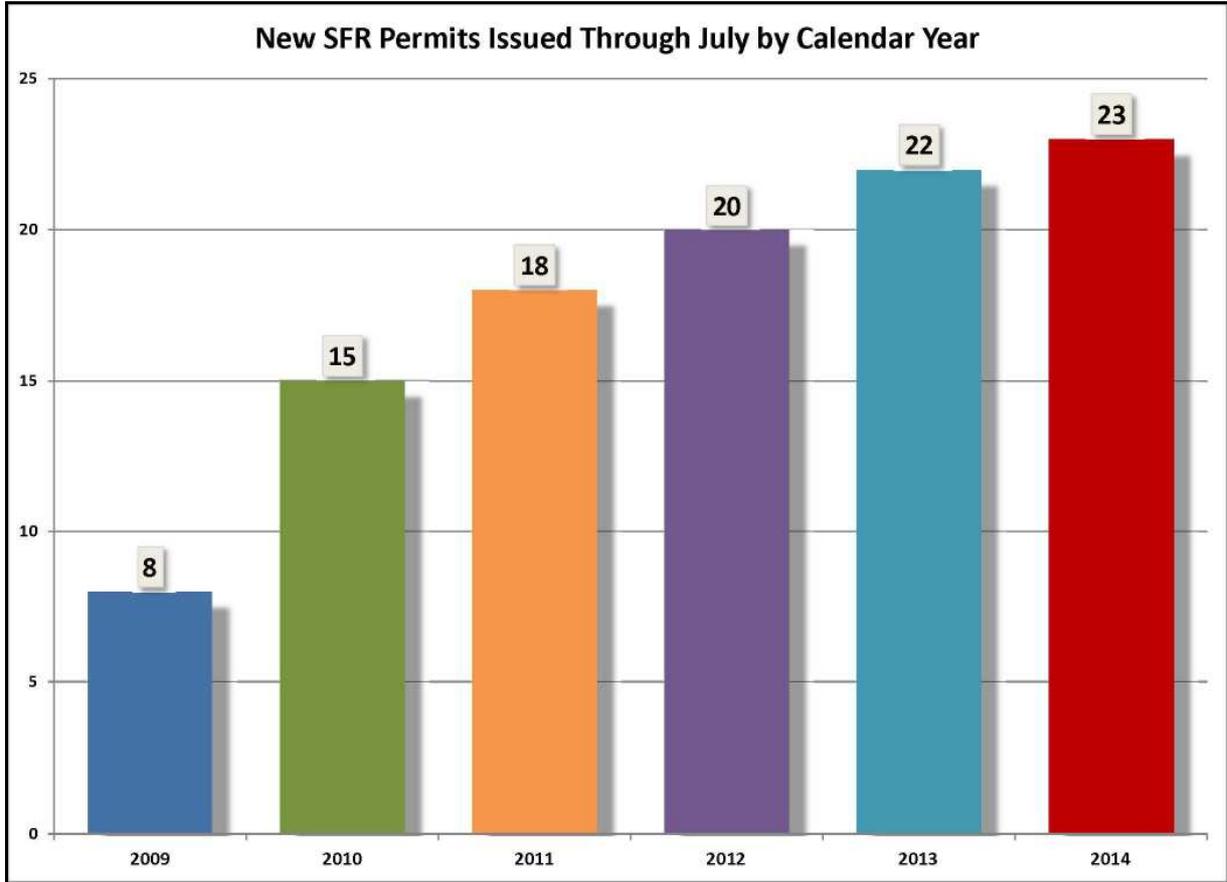
The Board discussed the Plan Commission recommendation regarding zoning regulations for medical marijuana and a preliminary review on a request from Essex Communities to expand the Lodge of Northbrook. The Board referred the proposal to the Plan Commission.

AUGUST 14, 2014 ARCHITECTURAL CONTROL COMMISSION MEETING

The Architectural Control Commission (ACC) held a regular meeting on Thursday, August 14. The Commission discussed ongoing issues associated with the construction of a new single family home at 1722 Chapel Court. The property owner and contractor attended the ACC meeting and explained the reasons for the delay with the project. The ACC continued the discussion to the September meeting to allow the builder to present a more realistic construction schedule and to monitor the construction progress made over the next month. The ACC emphasized that they want the disruption to the neighbors to end as soon as possible.

The ACC was also briefed on the progress of the building code updates. Amendments to the plumbing code will be presented next month. The Commission also reviewed and approved the elevations for new single-family homes at 808 Cedar Lane, 2533 Walters Ave., 2300 Ash Lane, 1224 Glen Oak Lane, and 1042 Hillside Road. The Commission commented that the number of single-family home permits is steadily increasing. Staff confirmed that fact, as seen in the graph below, which depicts the number of new single-family permits issued through July over the past several years.

The ACC's next meeting will be held on September 11, 2014.



NORTHSHORE 770 GROUNDBREAKING

On August 13, Trustees Scolaro, Heller, and Israel and Village staff Tom Poupard and David Schoon attended the groundbreaking for the NorthShore 770 mixed use development project at the northwest corner of Dundee Road and Skokie Boulevard. In addition to the developers speaking, Trustee Scolaro shared a few words on behalf of the Village. Bob Mariano, CEO of Mariano's, and Adam Pollet, Director of the Illinois Department of Commerce and Economic Opportunity, also spoke at the event.



POLICE NEWS

The Police Department welcomes new Police Officer Dave Humphries who will be sworn in on Monday at noon at Village Hall. Dave comes to Northbrook from the Harvey, Illinois Police Department. Welcome Officer Humphries!

Commander Harry Bekiaris attended a briefing and training session this week with the CSX Railroad at the Riverdale, Illinois CSX rail yard. The CSX Railroad hazmat safety team conducted training on emergency response to train accidents. The training focused on crude oil shipments and was attended by police and fire personnel and the EPA. A picture of their safety train used in demonstrations and training exercises is displayed here.



POLICE ACTIVITY

The North Regional Major Crimes Task Force (NORTAF) Major Crash Assistance Team responded to two call-outs last Saturday and Sunday, August 9 and 10. The Saturday call-out occurred at Lawndale and Kenney in Skokie for a motorcycle vs. vehicle crash. The Sunday call-out occurred at Milwaukee and Lake Avenue in Glenview for a crash involving a pedestrian and a motor vehicle.

FIRE DEPARTMENT RESPONSE EXERCISE AT NORTHBROOK COURT MALL

On Tuesday, August 12, Fire command officers and firefighters interacted with mall security, operations representatives, RED Center dispatch, and Deerfield Fire Department to identify areas for development and best practices. The exercise was a response to a simulated fire in the mall. The drill was designed to stress the interaction and communications among the agencies.



FIRE DEPARTMENT CONDUCTS FIRE APPARATUS ENGINEER TRAINING

On August 6, 7 and 8, the Fire Department hosted fire apparatus engineer training. The training program was designed specifically for Northbrook's fire apparatus, policies and personnel. Equipment capacities were tested and personnel received



detailed information on the capabilities of each pumping apparatus in order to provide accurate and adequate fire flows in emergency situations.

CONCRETE STREET REHABILITATION PROGRAM

The reconstruction of Catherine Street and Greenbriar Lane continued this week with the Village’s contractor, A Lamp Concrete Contractors, patching driveway aprons and making utility adjustments. On Monday, August 18, the contractor is scheduled to install the final asphalt surface and begin lawn restorations. The contractor has also begun sealing the joints of new concrete panels throughout the project area. Joint sealing helps prevent water infiltration under the panels and extends the life of the roadway.

WHITE MOUNTAIN, MOON HILL, AND CAYUGA WATER MAIN IMPROVEMENT PROJECT

Berger Excavating Contractors has been working to restore pavement throughout the project area. This process is expected to take another two weeks to complete. On Monday, Berger is scheduled to connect the new water main on Landwehr Road to the existing water main. This work will require a water outage that will affect 19 customers. Notifications have been hand delivered to those affected by the work.

SIDWALK REPLACEMENT PROGRAM

The Village’s contractor, Suburban Concrete, has begun saw cutting segments of sidewalk that have deteriorated and could be a safety concern. Next week, these sections will be removed and new panels poured. In addition to replacing these sidewalk segments, the Village will also be installing ramps at intersections to maintain compliance with the Americans with Disabilities Act. This project is expected to take approximately 2 to 3 weeks to complete.

IDOT DUNDEE ROAD PATCHING PROJECT CONTIUNES

The Illinois Department of Transportation’s contractor, Johnson Paving, will be patching the eastbound section of Dundee Road between Huehl Road and Waukegan Road within the next week and should take approximately one day to complete, weather permitting. During this work, two-way traffic will be maintained by shifting traffic to one lane in each direction in the westbound lanes.

WEEK OF August 18, 2014

MON.	8/18		No Meetings
TUES.	8/19	7:30 p.m.	Plan Commission– Board Room
		7:30 p.m.	Committee of the Whole – Cancelled
WED.	8/20	7:30 p.m.	Youth Commission – Cancelled, Rescheduled to 8-27
THURS.	8/21	7:00 p.m.	Environmental Quality Commission – Shermer Study
FRI.	8/22		No Meetings