

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 21, 2015

RE: STAFF BRIEFING

WEEK OF August 17, 2015

PLAN COMMISSION MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, August 18. The Commission reviewed three applications. The following summarizes the Commission's deliberations:

- **DOCKET NO. 15-17: ZONING CODE TEXT AMENDMENTS- SPECIAL PERMITS, VARIATIONS, EXCEPTIONS AND OTHER ZONING RELIEF.** Due to its full agenda, the Commission continued this public hearing to Tuesday, September 15 without discussion.
- **DOCKET NO. 15-24: 1812 CHAPEL COURT- HISTORICAL SOCIETY.** The Commission held its first public hearing on an application by the Northbrook Historical Society requesting special permit approvals to allow a museum and related accessory activities as well as an accessory religious organization on the property at 1812 Chapel Court. The Commission found the proposed use by the Historical Society to be appropriate. However, a majority of the Commissioners stated that an accessory religious organization would need to return for its own special permit request so that parking impacts could be reviewed with a specific operator. The Commission directed staff to prepare a resolution recommending approval of the special permit for the Historical Society with the following conditions: limited hours of operation as requested by the Applicant, eliminate the request for a religious organization as an accessory use, and that the Applicant seek a permit for all special events. The resolution will be presented to the Commission on Tuesday, September 1.
- **DOCKET NO. 15-15: 1000 SKOKIE BOULEVARD – LIFE TIME FITNESS/MIXED USED DEVELOPMENT.** The Plan Commission held its third public hearing on the requested zoning and subdivision relief for a proposed mixed-use development at 1000 Skokie Boulevard. The development would include a 90,000-square foot, three-story Life Time Fitness physical fitness facility, a 40,000-square foot one-story Children's Learning Adventure child daycare facility, and a 338-unit, four-story apartment building by The Finger Companies. The Applicant presented information responding to Commission member's questions from the Tuesday, August 15 public hearing. They provided information regarding the demand for parking for the commercial uses, the height of residential building, the potential of outdoor sound, and the foundation landscaping requirement waiver. The Applicant also responded to members of the public comments from the August 15 public hearing, including bike connectivity, affordable housing, air pollution, and lighting spillover. The Commission asked follow-up questions regarding some of these issues.

After hearing from the Applicant, the Commission heard from eight members of the public. All of whom were opposed to the project. The major concerns regarding the proposed development focused on additional traffic and potential impacts to the adjacent residential area.

The Commission continued the public hearing to Tuesday, September 15.

- **DOCKET PCD-15-22: 990 SKOKIE BOULEVARD.** The Plan Commission held its first public hearing on an application by the Lock Up Self Storage requesting approval of Zoning Code text amendments, special permits, a plat of consolidation, and a variation of the overhead utility line burial requirement in order to allow the development of a 950-unit self-storage facility at 990 Skokie Boulevard. After hearing presentations from staff and the applicant, the Commission heard comments from four members of the public who were in favor of the proposal and one who was opposed.

After closing the public hearing, the Commission briefly discussed the application and then directed staff to prepare a resolution recommending approval subject to the following recommendations: (a) the southerly access onto Sunset Ridge be closed and the Applicant provide turning templates for semi-tractor trailers; (b) the proposed white PVC fence be replaced with another material; and (c) the Applicant must bury the overhead utility lines.

The next Plan Commission meeting is scheduled for September 1, 7:30pm, at the **Northbrook Public Library** at which time the Plan Commission will consider the following:

- A resolution recommending approval of the proposed Lock Up Self-Storage facility at 990 Skokie Boulevard.
- A resolution recommending approval of the Northbrook Historical Society's request for special permit approval to use the church building at 1812 Chapel Court.
- A public hearing on the final plat and requested variations for the proposed Provenance Subdivision at Mission Hills.

YOUTH COMMISSION MEETING

On Wednesday, August 19, the Youth Commission reconvened after its traditional summer break to hold a regular meeting in the Terrace Room of Village Hall. The Commission welcomed Danny Brodson and Zachary Pick as its newest members. As the new school year gets underway, members spent most of the evening brainstorming about potential new models for how the Youth Commission can best serve the Northbrook community. If you would like to be involved in this exploratory process as a youth or adult leader, please contact staff liaison Jason Batalden at 847/664-4417.

The next regular meeting of the Youth Commission is scheduled for Wednesday, September 16.

NEW BUSINESSES COMPLETING CONSTRUCTION & OPENING SOON

It has been a busy summer with building construction. Next week, several high profile businesses are expected to open, as they have received full or temporary occupancy permits. Noteworthy completions this week include the following:

- Mariano's Grocery Store (Skokie Boulevard)
- Kriser's Natural Pet Store (Skokie Boulevard)
- Chipotle Mexican Grill (Skokie Boulevard)
- Barilla Group Headquarters (Sunset Ridge Road)

POLICE DEPARTMENT AWARDS

Congratulations to Sergeants Mark Graf and Dave Sprague for completing Northwestern University's Executive Management Program (EMP). Mark and Dave have been attending this intensive program for the past three weeks in Evanston while continuing to manage their duties in the Investigations and Patrol Units. The EMP provides instruction for the policy-making executive and combines management principles with the study of emerging law enforcement issues. The Northwestern University Center for Public Safety was established in 1936 to expand the scope of university-level education in traffic safety. Since that time, the

Center has broadened its offerings to include police operations and management. Law enforcement agencies have also come to depend on the Center for university-level research programs, technical assistance and conferences on crucial and timely issues. Northwestern University Center for Public Safety has taught nearly a quarter of a million professionals in law enforcement in related fields from all fifty states and thirty-eight foreign countries.

NORTHERN ILLINOIS POLICE ALARM SYSTEM (NIPAS) TRAINING

Northbrook has been a member of NIPAS since the early 1980's. NIPAS was organized for a rapid and organized mutual aid response to member communities. Training is conducted periodically to assure equipment and personnel capabilities and functions are in the ready status. Northbrook's representative Roger Scott conducted a special weapons team training session on Tuesday, August 18. Pictured here is one of the NIPAS Mobile Field Force vehicles and members of the force.



FIRE DEPARTMENT PARTICIPATES DURING PARTY AT THE "Y"

On Thursday, August 13, Chief Torres and members of the Northbrook Fire Department pitched in to help the Northbrook YMCA with their annual "Party at the Y" event. Members of the Fire Department served up nearly 600 hot dogs, working alongside YMCA staff at the BBQ grills, while others provided a show-and-tell of Squad 12 to visitors and members of the community.

SHERMER ROAD OVERFLOW PROJECT UPDATE

The Village's contractor, Berger Excavating, continues work on this project. Following the initial construction of the outfall for the 72-inch-diameter storm sewer pipe at the West Fork of the North Branch of the Chicago River, the contractor installed the flap gate valve for backflow prevention. The picture to the right shows the placement of the flap gate within the 20-foot by 11-foot pre-cast concrete structure.



The storm sewer installation will then continue westward to the Shermer Road/Woodlawn intersection and will include tunneling underneath the Metra/CPRR tracks and open cut installation through the W.W. Grainger, Inc. property. Staff anticipates the project will be complete by the end of November. When completed, the project will reduce flooding impacts along the Shermer Road corridor between Woodlawn Road and Illinois Road, Oak Avenue (Shermer Road to the railroad tracks) and the east end of the Citadel property.

WALTERS/CEDAR INTERSECTION CURB EXTENSIONS PROJECT UPDATE

This week, Schroeder Asphalt, Inc.'s subcontractor, Trialta Construction Co. Inc., completed the sidewalk and curb installation on Walters Avenue.. Restorations began on the parkway by placing topsoil and seeding into the newly established bump-outs. Next week, the removal and replacement of the asphalt pavement will take place. Following the removal and replacement of the asphalt, new pavement markings will be applied. The project is expected to be complete by the end of August, and the detour route for westbound traffic on Walters Avenue will continue to be in place during working hours (7am to 4 pm, Monday through Friday). *Motorists are urged to use caution in the construction zone and on the detour routes, especially with students going back to school.*

SUMMER 2015 TREE REMOVAL OPERATIONS

Village crews have been removing Emerald Ash Borer (EAB) infested trees, along with Dutch Elm Diseased (DED) trees, in the parkways. About 20 EAB-infested trees need to be removed in the upcoming weeks. Village crews continue to survey the remaining Ash trees and remove those that are dead and/or hazardous in accordance with the EAB Master Plan. The plan includes surveying all parkway Ash trees, treating Ash trees classified as category 1, removal of dead or dying trees, and reforestation after the removal. For more information about the EAB Master plan, please visit the Village website at www.northbrook.il.us/eab

WEEK OF August 24, 2015

MON.	8/24	7:30 p.m.	ZBA – Board Room
TUES.	8/25	7:30 a.m.	ICDC – Terrace Room
		6:30 p.m.	Public Works Committee
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	8/26		No Meetings
THURS.	8/27		No Meetings
FRI.	8/28		No Meetings