

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 29, 2014

RE: STAFF BRIEFING

WEEK OF August 25, 2014

WILLOW ROAD RECONSTRUCTION

Earlier this week, the Village received notification from the Illinois Department of Transportation (IDOT) that it is currently anticipated that Willow Road will be open to four lanes of traffic by the end of September. Work continues with the State's contractor pouring new pavement and installing new traffic signals. The timing of the completion of this project is contingent upon relocation of a few utilities and weather conditions.

SANDERS ROAD CONSTRUCTION

Public Works staff has been working with the Cook County Department of Transportation and Highways (CCDoTH) to ensure that traffic continues to flow smoothly on Sanders Road during construction. The CCDoTH has adjusted the timing of traffic signals at the Sanders/Lake Cook and Sanders/Lindenwood intersections to provide more green time for traffic on Sanders Road during the morning and evening rush period. Staff will continue to monitor traffic congestion and work with the CCDoTH throughout the rest of the construction.

AUGUST 25 ZONING BOARD OF APPEALS MEETING

The Northbrook Zoning Board of Appeals (ZBA) held its regular meeting on Monday, August 25. The ZBA reviewed five (5) petitions, as summarized below:

- 1) DOCKET NO. 14-Z-9 (215 REVERE DRIVE - SIGN) – The ZBA approved a petition by the Cancer Wellness Center, for a variation to reduce the required front setback for a ground sign from 15 feet to 10 feet for a property in the I-1 zoning district. The variation allows the construction of a new sign in front of the property.
- 2) DOCKET NO. 14-Z-10 (2045 LAVIGNE DRIVE – FIRST FLOOR ROOM ADDITION) – The ZBA continued the public hearing on a petition for a variation to reduce the required rear setback for a building in the R-3, Single Family Zoning District from 40 feet to 31 feet. The variation was requested to allow the construction of a first floor room addition on the back of the existing home on the property. The public hearing was continued to September 29 to allow the applicant time to justify why the addition should be on the back of the home, rather than the side.
- 3) DOCKET NO. 14-Z-11 (3435 LAKE KNOLL DRIVE) – The ZBA approved a petition for a variation to reduce the required rear setback for a building in the R-4, Single Family Residential District from 40 feet to 30' 1 ½". The variation allows the construction of a first floor sunroom addition on the back of the existing home on the property.

- 4) DOCKET NO. 14-Z-12 (3050 FLORAL DRIVE – PRIVACY FENCE) – The ZBA approved a modified petition for an exception to increase the height of a fence in the required front yard (along Clover Road) for a Property in the R-2, Single Family Residential District from 3 feet to up to 6 feet. The ZBA approved the exception on the condition that the 6-foot tall fence is setback a minimum of 20 feet and include landscaping on the street side of the fence.
- 5) DOCKET NO. 14-Z-13 (995 WILDWOOD LANE – DECORATIVE FENCE) – The ZBA approved a petition for an exception to increase the height of a decorative security fence in the required front yard (along Grant Road) for a Property in the R-2, Single Family Residential District from 3 feet to up to 6 feet.

The next meeting of the ZBA will be held on September 29, 2014. Three items are scheduled to be reviewed at that meeting.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION

The Industrial and Commercial Development Commission (ICDC) met on Tuesday, August 26 and received an update regarding development projects occurring in the community. The Commission also discussed ways to reach out to the local business community including a business forum as well as a survey of local businesses. The Commission also began discussing ways of improving mass transit opportunities for employees of Northbrook businesses.

YOUTH COMMISSION MEETING

On Wednesday, August 27, the Youth Commission reconvened after its summer break and welcomed newly appointed Commissioner Jodie Dinelli. Jodie brings valuable community experience to the commission, having served with the Northbrook Civic Foundation as chair of their Scholarship Committee, as well as chair of Northbrook Days.

The Commission spent most of the evening reviewing their calendar of events for the upcoming year and evaluating how their current scope of work measures against their mission. The Commission also brainstormed how to attract and recruit new members. If you know someone who may be interested in serving on the Northbrook Youth Commission, please contact staff liaison, Jason Batalden, at 847-664-4417 or email Jason.batalden@northbrook.il.us.

Upcoming events include the Police/Fire Appreciation BBQ, which will take place on Sunday, September 14 at the Police Department.

The next regular meeting of the Youth Commission is scheduled for October 15th.

NORTHBROOK ASSISTS GLENVIEW WITH STRUCTURE FIRE

On Saturday, August 23, at approximately 8:30pm, Northbrook Ambulance and Tower Ladder 12 provided automatic mutual aid to the 1600 block of Elmdale in Glenview for a residential structure fire. Ambulance 12 assessed two patients for minor injuries. Northbrook stations were staffed by call back personnel.

POLICE ACTIVITY

Northbrook's MCAT representatives responded to investigate a motorcycle versus pedestrian crash in Glenview at Lake Avenue and Robin Lane. The pedestrian was transported to Lutheran General Hospital with major head trauma.

Canine Officer Jon Salmi and his partner, Jack, assisted the Lake County MEG Unit in a narcotics investigation this week in Vernon Hills. Jack's search revealed a discovery of MDMA (Ecstasy) and a quantity of cannabis. The investigation was completed by the Lake County MEG Unit.

Over the evening of August 22, an unlocked vehicle parked in a driveway in the 3900 block of Brittany Road was entered and various pieces of jewelry, clothing and sunglasses were removed. The neighborhood was canvassed and the scene processed for evidence. The case is currently under investigation.

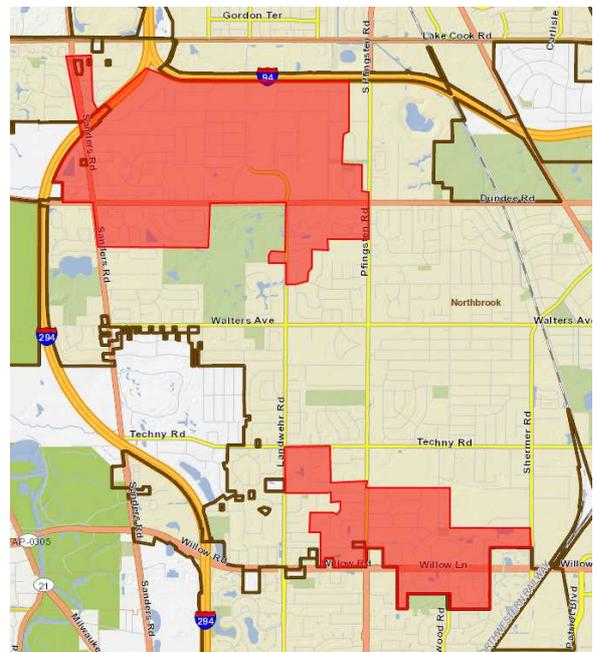
VILLAGE STAFF VOLUNTEERS FOR CHAMBER'S ANNUAL MEAL PACKING EVENT

On Thursday, August 28, several staff members volunteered for two hours to help fight hunger by packaging meals for Outreach, a charitable organization that specializes in mobile meal packing events. The Northbrook Chamber hosted the event in space donated by the Renaissance Chicago North Shore Hotel. The Village team was part of an assembly line that measured, filled, sealed, and packaged fortified macaroni and cheese meals. Music, provided by local D.J. Charizma, created a lively atmosphere for the ten teams of 10-12 people from local businesses and organizations during the event. In all, over 50,000 meals were packaged over two shifts and boxed for delivery to local food banks, including the Northfield Food Pantry.



COMED TREE TRIMMING

Earlier this week, the Village received notification that ComEd will be performing tree trimming operations during the months of November and December in the northwest and south central portions of Northbrook (see map). Trees around power lines are trimmed to reduce the likelihood of a power outage during severe weather events. This work will be performed on all trees that interfere with electric wires running from pole to pole. Residents and businesses in the affected area have received notifications from ComEd informing them of the pending work.



WEEK OF September 1, 2014

MON.	9/1		LABOR DAY – Village Hall Closed
TUES.	9/2	7:30 p.m.	Plan Commission– Cancelled
WED.	9/3		No Meetings
THURS.	9/4	7:00 p.m.	Community Relations Commission – Board Room
		7:00 p.m.	Arts Commission – Cancelled & Rescheduled to September 11
FRI.	9/5		No Meetings
SAT.	9/6	10am-Noon	Touch a Truck Event – Techny Prairie Park, 1750 Techny Road