

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 4, 2014

RE: STAFF BRIEFING

WEEK OF March 31, 2014

PLAN COMMISSION

At its regular meeting the Plan Commission conducted the following business:

- Adopted a resolution recommending approval of a proposed 107' cell antenna tower on the Decoma Day Camp property at 4350 Walters Avenue.
- Held a public hearing on the final development plans for the proposed NorthShore 770 project at the northwest corner of Dundee Road and Skokie Boulevard. The Commission heard comments from the public with concerns regarding the proposed density of the project. The Commission adopted a resolution recommending the approval of the proposed project with a number of conditions, including the need for further refinement of the design of the proposed community gateway feature.
- Held a public hearing on a proposed 24-unit detached single family planned unit development named Timbers Edge at 3895-3955 Dundee Road. The Commission heard from a number of neighbors and residents expressing concerns regarding the traffic impact, proposed density and design layout of the development. Commission members indicated that they liked the general design concept of the development, but asked the Applicant to address a number of items including reducing the density of the development, redesigning the proposed street to be more like a public street, addressing the need to add more guest parking, and responding to the neighbors' traffic concerns. The Commission continued the public hearing to May 6.

The next Plan Commission meeting is scheduled for May 6.

MARCH 31 ZBA MEETING

The Northbrook Zoning Board of Appeals held a rescheduled meeting on Monday, March 31, 2014. The ZBA reviewed and approved two applications at the meeting:

- A. DOCKET NO. 14-Z-2 (1706 Oak Avenue) – Petition on behalf of Jeffrey and Aileen Porta, for variations to A) Reduce the required front yard setback from 31-feet to 29.96 feet; B) Reduce the required east interior side yard setback from 6' to 4.96'; and C) Reduce the required combined side yard setback from 13.75' to 10.51' on a property in the R-5 district. The

variations were granted to allow the construction of a second-story addition and extend the covered front entry.

- B. DOCKET NO. 14-Z-3 (2241 Chestnut Street) – Petition by Nick and Maria Rentzelos for a variation to reduce the required interior side yard setback from 6’ to 4.58’ on a property in the R-5 district. The variation was granted to allow a small first floor addition and to rebuild a portion of the existing nonconforming second floor.

COMMUNITY RELATIONS COMMISSION MEETING

On Thursday evening, the Community Relations Commission held their regularly scheduled meeting to plan for the upcoming Asian Heritage Month Celebration to be held at the North Suburban YMCA. This year’s event will take place on Sunday, May 18 from 12:30 to 4pm. The annual event, which is open to the public with free admission, will feature art exhibitions and demonstrations, music and dance performances, and a wide selection of delicious ethnic dishes to purchase. The event will showcase the diversity of Asian culture, with participants representing Bangladesh, China, India, the Philippines, and Russia. Artisans will offer henna hand painting, colorful jewelry and artifacts, and Chinese painting demonstrations. Musical and dance performances, as well as other presentations including martial arts will take place throughout the afternoon. If you’d like to volunteer for this event as an usher, greeter, helper or would like to contribute to the program in another way, please contact Commission Liaison Jason Batalden at 847/664-4417.

To kick off the summer, the commission will once again host a combined “Welcome to Northbrook” and “Flamingo Friday” event on Friday, May 16 from 5:30 to 7pm at the Village Hall. Various Village organizations will be in attendance to help new and seasoned residents learn about the services that Northbrook has to offer. Residents will also be encouraged to participate in our “meet your neighbors” Flamingo Friday program. Flamingo Friday participants will be able to pick up their neighborhood’s pink flamingo for the summer long celebration. Refreshments will be provided.

The next regular meeting of the Community Relations Commission is scheduled for May 1, 2014.

NEW FIREFIGHTER PARAMEDICS TO BE SWORN-IN AT THE APRIL 8 VILLAGE BOARD MEETING

The Northbrook Fire Department will swear in three new full time firefighter paramedics, and two new paid on call firefighters at the Regular Village Board Meeting on April 8.

Andrew McMurray: Andrew comes to us from the East Dundee Fire Protection District, where he has worked as a career firefighter for the past 6 years. He is also a part-time Firefighter/Paramedic for the Pingree Grove Fire Protection District. Andrew is a licensed EMT-Paramedic, and an Advanced level Technician Firefighter. Andrew has his Fire Apparatus Engineer and Fire Instructor I certification.

Jeff Anderson: Jeff comes from the East Moline Fire Department (EMFD) for the past 5 years, and was the EMFD firefighter of the year in 2013. Jeff is a paramedic, and an Advanced level Technician Firefighter. Jeff received a bachelor’s degree from Western Illinois University. Jeff grew up in Northbrook and graduated from Glenbrook North High School. He has previously worked as a Paid-On-Call Firefighter for the Northbrook Fire Department, as well as a seasonal employee for Public Works.

Brian Webster: Brian has been a Career Firefighter/Paramedic for five years with the Coal City Fire Protection District and previously served as a part-time firefighter with the Channahon Fire Protection District. Brian attended DeVry University, has obtained his Advanced Level Technician Firefighter certification, and has been a paramedic for over 10 years. He also has numerous scuba diver certifications.

Ryan Lawler Paid- On-Call (POC) Firefighter: Ryan grew up in Glenview and attended Glenbrook South High School. He graduated from Illinois State University with a bachelor's degree in international business, and has a minor in Spanish. Ryan is a licensed EMT.

Robert Kincaid Paid- On-Call (POC) Firefighter: Robert is a Northbrook resident, a graduate from Glenbrook North High School, and St. Louis University Alumni with a bachelor's degree in psychology and a minor in public health. While at school, Robert worked at St. Louis University in the Department of Public Safety. He is a licensed EMT.

We are pleased to welcome our newest members to the Northbrook Fire Department, and believe each of them will provide exceptional professional service to the Northbrook community.

POLICE ACTIVITY

On Wednesday afternoon, April 2, a car carrier driving eastbound on the 1900 block of Willow Road and carrying two vehicles struck the underside of the viaduct. The car carrier was raised too high to pass under the viaduct. Upon inspection, the crash height of the damaged Mercedes SUV measured 14' 7", while the bridge height is 14'. The driver was issued a citation for carrying over the allowable height limit.



A resident in the 3800 block of Brittany Road reported to police that while he was out of town a bicycle was removed from his garage. The garage was left open for an undeterminable amount of time during his absence.

VILLAGE STAFF PARTICIPATES IN DISASTER TABLE TOP EXERCISE

On Wednesday morning, April 2, the Village Manager and Village Department Heads, along with key staff, took part in a disaster drill/table top exercise (TTX) in conjunction with Cook County Department of Homeland Security and Emergency Management. The TTX depicted a large scale emergency incident spanning multiple days with a focus on mutual aid emergency response coordination, communication with the County, public information options, and long term recovery processes. This interdepartmental/interagency disaster training helps test the Village's notification capabilities, response procedures, and emergency operations to better prepare for response to real incidents or disasters in the community.

UPS SAFETY DAY

On Friday, April 4, Traffic Officers Chris Lacina and Don Anderson, along with Animal Control Officer Gina Manski delivered a presentation to UPS on their quarterly Safety Day which is held by the UPS security team to enhance workplace security for their employees. Over one hundred UPS drivers attended the event. The officers reviewed traffic safety rules when driving



around schools, provided safe driving tips for truck drivers and gave suggestions on what to do when encountering a dog on their routes. Animal Control Officer Manski's dog, Logan, participated in the demonstration following commands from Gina.

NORTHBROOK CERT MEMBERS SERVE AS MEDICAL VOLUNTEERS IN SHAMROCK SHUFFLE

Northbrook's Community Emergency Response Team (CERT) members Eva Jako and Ed Sampson served as medical volunteers in last week's Shamrock Shuffle in Chicago. The run had over 30,000 participants and is now the largest 8K run in the US. Eva and Ed teamed up with a Northwestern medical student and McHenry CERT member to work at the finish line as spotter tower volunteers. This raised location allows them an advantageous view of runners in need of medical attention. If a runner requires medical attention, the spotter tower directs medical teams to those in need. This is just one of the many ways the Northbrook Community CERT team serves the local communities and uses these events to keep skills fresh and current.



NCTV'S TALK AROUND TOWN FADES TO BLACK AFTER 20 YEARS

Over the past 20 years, Northbrook residents Jack Coombe and Susan Carrington appeared on televisions across Northbrook on Northbrook Community Television – Cable Channel 17 with a new *Talk Around Town* show just about every month. Jack and Susan, together as a team, became a voice of the community as we all learned more about our friends and neighbors in Northbrook. Jack and Susan's interviews shared the stories of over 200 local individuals representing non-profits, government and organizations, as well as elected officials and yes, even some celebrities! Pictured right is Jack Coombe and Susan Carrington, along with Village President Sandy Frum, as their last guest before *Talk Around Town's* final "fade to black" on April 28. Also pictured in the back row, left to right, are a few of the NCTV crew members: Lucy Schmidt, Dubi Fishel, Ron Mantegna and Northbrook Communications Manager Cheryl Fayne-dePersio. The program is scheduled for cablecast in May 2014. The Village will be hosting an evening of memories on Friday, April 11 at 6:30pm at the Village Hall to honor Jack and Susan for their 20 years of hosting *Talk Around Town*.



EARTH AND ARBOR DAY CELEBRATION

On April 26, Northbrook's annual Earth and Arbor Day Celebration will be held from 8:30am to 1pm. As part of this year's event, residents will have the opportunity to drop off items such as electronics, paint, light bulbs, and batteries for recycling. They will also be able to shred unwanted documents in the west commuter lot. At 8:30am, clean-up groups will be meeting at the Village Green Park to gather supplies

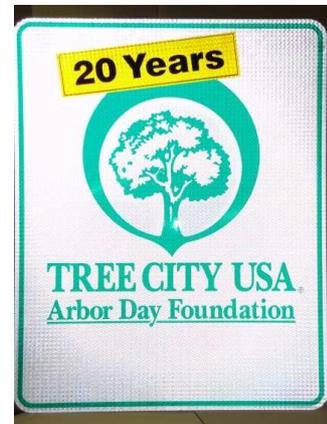
and be assigned an area where they will pick up debris and windblown trash. Starting at 9:30am, a vendor exposition will take place at the Village Green Park and will offer residents an opportunity to connect with over 50 businesses and learn about green products and ways to conserve energy. Along with the expo, there will be children's activities and the Bicycle Task Force will be hosting bicycle training classes.

Information regarding this event is available at www.northbrook.il.us/earthday. On the Earth and Arbor Day webpage, visitors can find a story map developed by the Village's GIS consultants that provides information and locations for each of the events. The Recycling tab includes markers for each of the types of items that will be collected, along with photos from past events. Under the Expo tab, there are markers for each of the vendors along with links to their websites. Finally, the Clean Up tab shows the location of the six pre-designated clean up areas.

We are excited for this popular annual event and appreciate the community's commitment to our environment.

TREE CITY USA

For the 20th consecutive year, the Village of Northbrook has been named a Tree City USA community and for the 14th year, the Village has received the Growth Award. The Tree City USA program is administered by the Arbor Day Foundation and recognizes communities that meet standards of sound urban forestry management. Northbrook is one of 176 communities in Illinois that has received this recognition. The Village has received new Tree City USA signs (see photo), which will be installed near gateway signs next week.



SPRING CLEAN UP

Public Works crews continued to clean up the community after this past winter. Crews have been working to repair mailboxes, street lights, and parkways that were damaged during snow and ice operations. Parkway that cannot be repaired with existing sod will receive new grass seed once the weather is continually warm enough to promote healthy growth. Crews have also been continuously working to fill pot holes that have formed due to the freeze/thaw cycle on streets throughout the Village.

Residents who wish to submit a request for service for any of the items outlined above may do so using the Village's online GO Request system at www.northbrook.il.us/gorequest or by calling the Public Works Department at 847-272-4711.

VILLAGE GALLERY AT THE VILLAGE HALL

Erin Kaya is the featured artist in the Village Hall Board Room Village Gallery through May 30. A traveler at heart, Erin grew up in Northbrook focusing her creativity in oil painting and photography.

WEEK OF April 7, 2014

MON.	4/7		NO MEETINGS
TUES.	4/8	7:30 p.m.	Board of Trustee Reg. Meeting – Board Room

WED.	4/9		NO MEETINGS
THURS.	4/10	5:00 p.m.	Rural Fire Protection District Meeting – Station 11
		5:30 p.m.	Architectural Control Commission – Terrace Room
		6:00 p.m.	Arts Commission – Northbrook Public Library Youth Services Rm.
FRI.	4/11	6:30 p.m.	Talk Around Town 20 yr. Celebration Party – Board Room