

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 12, 2013

RE: STAFF BRIEFING

WEEK OF APRIL 8, 2013

APRIL 11 ARCHITECTURAL CONTROL COMMISSION MEETING

The Northbrook Architectural Control Commission (ACC) held their regular meeting on Thursday, April 11. The Commission completed their initial review of the 2012 set of ICC building codes. Thursday, the Commission reviewed the Fuel/Gas Code, the Mechanical Code, the Energy Conservation Code and the Fire Code. Fire Prevention Bureau Director Frangiamore and Fire Chief Nolan joined DPS staff to aid the Commission in discussing technical aspects to the codes. The staff and ACC made great strides in continuing to reduce the number of "local amendments" to the model codes. The ACC should be set to review the complete set of model codes and make a formal recommendation on May 9 so the Board can then formally adopt the new codes.

POLICE WELCOME OFFICER BRENDAN CAIN

Northbrook's newest Police Officer, Brendan Cain, began his basic Police Recruit Academy training at the Suburban Law Enforcement Academy on the grounds of the College of DuPage in Glen Ellyn. The academy training will last eleven weeks. After completion of the academy training, Brendan will return to Northbrook to begin our field-training program. We expect Officer Cain to finish field training and be on the street in early September.

POLICE DEPARTMENT

Police are investigating a burglary to landscape trailers parked in the 1800 block of Techny Road. Unknown persons cut off the locks to the trailers and removed numerous pieces landscaping equipment.

At 2:40am on Saturday, April 6, the NORTAF Major Crash Assistance Team was activated to investigate a one-car fatal crash in Niles at the intersection of Caldwell and Oakton. A vehicle struck a tree and the driver suffered fatal injuries. It is believed that alcohol was a contributing factor to the accident.

Updates to last week's Briefing Memo: Burglary to the home in the 2000 block of Butternut Lane - one subject was arrested and charged with residential burglary; Regarding the Skokie MCAT activation report - the pedestrian that was struck by the vehicle did not survive and the driver of the vehicle was charged with Aggravated DUI and Failure to Yield to a Pedestrian.



TABLETOP DRILL

On April 9, Police, Fire, Public Works and General Government senior staff, along with a representative from METRA, conducted a tabletop drill to review/rehearse communication and coordination of a mock incident involving village infrastructure, water supply, transportation and a

significant railroad hazard. The objective of the training was to identify key roles and to improve efficiency and effectiveness with unified command and other concepts of interoperability and coordinated service. The group discussed emergency communications as well as interdepartmental and interagency operations.

DIVE TEAM MEMBERS ATTEND LAKE COUNTY DIVE SEMINAR

On Saturday April 6, three members from the Fire Department Dive Team attended the Lake County Dive Symposium. This annual Symposium covers a large variety of Diving Topics to better educate and prepare our divers for water related incidents. This year's topics included; Public Safety Diver Health, United States Coast Guard Operations, Recognition and Treatment of Diving Casualties, and Chicago Fire Department Dive Operations. Northbrook Divers look forward to the symposium each year to better prepare themselves for water related emergencies.

LAKE FRONT PUMP STATION ACCESS ROAD

The drive leading to the Lake Front Pumping Station in Glencoe is in poor condition due to erosion of the ravine bank that it follows. Before the road could be repaired, the ravine bank had to be stabilized by making improvements to the stream and installing plants along the bank to prevent future erosion. This work was successfully completed in 2011, with much of the work being conducted by in-house personnel.



A resolution authorizing the execution of a contract for the replacement of the Lake Front Pumping Station access drive will be included for consideration by the Village Board at an upcoming meeting. To prepare for this work, a Public Works crew installed new underground conduit for communications and sodium hypochlorite (which is used during the disinfection process) lines.

ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week with the Village's contractor having made substantial progress on the replacement of sewer structures throughout the entire project area. It is anticipated that all sewer structure replacement work will be completed early next week. The contractor also worked to begin replacement of certain sections of curb throughout the Northbrook Estates area; however, the rainy weather has slowed this work.

TECHNY ROAD IMPROVEMENTS

Last week staff observed a depression in the center of pavement on Techny Road just west of Fieldwood Drive. The cause of the depression was determined to be a void underneath the roadway (see photo) and the Village's contractor, Berger Excavating, is in the process of repairing the void by filling it with a flowable fill (low-strength concrete). The work will be completed with an asphalt pavement patch once the asphalt production plants open within the next two weeks. The area surrounding the void has been barricaded and traffic can safely pass in each direction. Staff believes that this void is an isolated incident; however, staff will continue to monitor the roadway.



STORMWATER MANAGEMENT IMPROVEMENT PROJECTS UPDATE

A construction contract for the Sunny Acres Subdivision/Ridge-Lee Intersection project will be presented to the Village Board for consideration at their regular meeting on April 16. PirTano Construction Company provided the lowest responsive and responsible bid and, assuming Village Board approval, will begin construction later this spring.

Staff has completed its review of the consultant proposals for the Wescott Park Proposed Storage Facility Refined Study. Four firms have been scheduled to take part in follow-up interviews that have been scheduled for next week. This study will provide information on additional benefits of the project, refine costs, explore additional funding opportunities, and to determine if there are any additional ways to provide greater benefit through this project.

Preparation for the 837 Cedar Lane project is nearing completion and it is anticipated that competitive contractor bids will be solicited in the near future with construction to begin this summer. The final engineering design continues for the Shermer Road underpass at the Union Pacific Railroad Bridge project, with construction targeted to take place in conjunction with the bridge replacement in 2014. Finally, the refined hydrologic and hydraulic study for the Oak Avenue detention project is still underway. This study will determine if construction of the Oak Avenue detention project is still feasible.

ARTIST WORKSHOPS

Every spring the Northbrook Arts Commission hosts 2-3 artist workshops featuring an accomplished artist instructor highlighting various mediums. The Northbrook Arts Commission hosted a two-day Watercolor Painting Workshop over the weekend of April 6 and 7. This year there were 17 watercolor artists and the instructor Diane Johnson filling the *Tile Room* of the *Village Green Center* with fun and wonderful art making thanks to the cooperation of the Northbrook Park District. The next two-day workshop is May 4 and 5, also at the Village Green Center. This will be a Pastel Portrait painting workshop with Sally Keller Baker, noted Pastel Portrait artist and teacher. The workshops have been annual events for the Arts Commission since 2009 offering quality art instruction in the community. Those interested in attending may visit www.northbrookarts.org



WEEK OF APRIL 15, 2013

MON.	4/15		No Meetings
TUES.	4/16	7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
		7:30 p.m.	Plan Commission - Terrace Room
WED.	4/17	7:00 p.m.	Youth Commission - Shermer Study
THURS.	4/18	7:00 p.m.	Environmental Quality Commission - Terrace Room

FRI.	4/19		No Meetings	
SAT.	4/20	8:30am-1:30pm	Earth Day/Arbor Day - Village Green Park	
SUN.	4/21	12:30-4pm	Interfaith Sunday - Kick Off at Village Green Gazebo	

