



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: April 8, 2016

SUBJECT: STAFF BRIEFING

WEEK OF April 4, 2016

NORTHBROOK PLAN COMMISSION MEETING 4/5/16

The Northbrook Plan Commission held its regular meeting on Tuesday, April 5. The following is a summary of the items reviewed by the Commission:

- PCD-15-16: THE LODGE BY ESSEX CORPORATION (EXPANSION). The Plan Commission held a second public hearing on a request to expand the existing senior living facility on Founders Drive. The request involves a series of approvals, including an amendment to the Comprehensive Plan, rezoning, and special permits. The Plan Commission heard additional testimony from residents regarding concerns with the proposed building height and a requested yard variation. Ultimately, the Commission recommended approval of the application as presented with two conditions: (i) window treatments must be used to reduce light spillage from the common areas of the facility and (ii) the Fire Chief may require additional staffing at the facility based on the number of emergency response calls to the property. The Village Board is anticipated to consider this item at its May 24 regular meeting.
- PCD 16-02: 3000 DUNDEE – NOGGIN BUILDERS. The Plan Commission held its first public hearing on a request by Noggin Builders to relocate their existing business from the White Plains Shopping Center to an office complex on the north side of Dundee Road. The Commission had a couple of questions for the applicant regarding its drop-off and pick-up of students' policies. Ultimately, following no testimony from the public, the Commission closed the public hearing and directed staff to prepare a resolution recommending approval of the application with conditions regarding the term of the special permit, accessible parking spaces, and the pick-up/drop-off of students. The Plan Commission will consider a resolution recommending approval during its next regular meeting on April 19.

COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission held its regular meeting on Thursday, April 7. At the meeting, the Commission heard a presentation by Development and Planning Services Director Tom Poupard about planning and zoning in the Village. The Commission discussed its upcoming events and projects, including the Celebration of Cultures on April 17 and the Welcome to Northbrook – Flamingo Friday event on May 20. The Commission's next meeting will be held on Thursday, May 7, at 7pm in the Civic Room at Northbrook Public Library.

POLICE DEPARTMENT ACTIVITY

On Monday, April 4, at 11:00am, Northbrook's Major Crash Assistance Team representatives responded to the 7800 block of Prairie Road in Skokie to assist with a motor vehicle versus Chicago Transit Authority rapid transit train accident involving a fatality.

WESCOTT PARK PROJECT UPDATE

The Wescott Park Stormwater Project consists of constructing a roughly 23-acre-foot underground stormwater detention basin within Northbrook Park District's Wescott Park. As part of the installation of the underground detention basin, the contractor continued the excavation required to install the new storm traps (pictured below) to be used as part of the facility. To date, the Village's contractor has received and installed 107 of the total 1,722 pieces the project will use. Deliveries and installations will continue to increase as the project progresses.



NICOR GAS MAIN UPDATE

This week, Nicor crews continued gas main replacement in the White Plains and Northbrook Knolls subdivisions. Replacements began in the area bordered by Cherry, Greenbriar, Walters and Western while final restoration work continued in previously completed areas.

SHERMER ROAD RESURFACING PROJECT

The Illinois Department of Transportation (IDOT) will be resurfacing the section of Shermer Road between Dundee and Waukegan this summer. In addition to resurfacing, IDOT plans to add shoulders, regrade adjacent ditches and relocate a number of utilities, including the ComEd, AT&T, Comcast and Nicor lines. Storm sewers will also be added to improve the area's drainage. At this time, both AT&T and Nicor continue their relocating work in the area. ComEd also began moving its utility poles this past week. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

CITIZEN POLICE ACADEMY

This week's session of the CPA focused on crime scene investigation. The Police Department's Evidence Technicians presented a hands-on session with the class members taking evidence pictures, fingerprinting and diagraming the crime scene. The Evidence Technicians also instructed the students on how the Police Department investigates crime scenes.



NORTHBROOK FIRE DEPARTMENT MEMBERS ASSIST WITH HUNGER RESOURCE NETWORK EVENT

On Saturday, April 2, members of the Northbrook Fire Department assisted the Hunger Research Network's distribution of 250,000 frozen chicken meals in less than 1-1/2 hours. Although the weather was less than favorable, the task was completed in record time.



FIRE STATION 12 PARKING LOT IMPROVEMENTS

This week, the parking lot improvement project at Fire Station 12 (1840 Shermer Road) temporarily stopped in order to allow the newly poured concrete to cure. Next week, the remaining concrete area will be poured and asphalt pavement will be placed in the parking areas. The project is anticipated to be completed this month.

2016 WATER MAIN IMPROVEMENTS

The Harris and Banyan Drive water main replacement project consists of the replacement of the 6-inch and 4-inch diameter cast iron water mains with new 8-inch inch mains. As part of the project, Lenny Hoffman Excavating, the Village's contractor completed saw-cutting on Harris and Banyan. Concrete removal is occurring in the areas where water main will be installed. Staff anticipates that water main installation will begin early next week.

EARTH AND ARBOR DAY 2016

The annual Earth and Arbor Day Celebration event will be held on Saturday, April 16, at Village Green Park. The recycling center will open at 8:30am at the west Metra lot. The sustainability and earth-friendly exhibition, along with children's activities, will begin at 9am at Village Green Park. For more details, visit the Village's website at: www.northbrook.il.us/EarthDay

CELEBRATION OF CULTURES FAIRE

The Community Relation Commission's inaugural Celebration of Cultures Faire will be held Sunday, April 17, from 12pm to 2pm at the North Suburban YMCA (2705 Techny). The event will feature exhibits from a variety of cultures represented on the North Shore and will include dancing, singing, food and art. For more details, visit the Village's website at www.northbrook.il.us/Celebration

WEEK OF April 11, 2015

MON:	4/11		No Meetings
TUES.	4/12	7:30 p.m.	Regular Meeting of the Board of Trustees
WED.	4/13	7:30 a.m.	EDC – Terrace Room
		6:30 p.m.	Planning & Zoning Committee – Terrace Room
THURS.	4/14	5:30 p.m.	Architectural Control Commission – CANCELLED
FRI.	4/15	7:30 a.m.	Special Foreign Fire Insurance Board Meeting – Fire Station 11
		3:30 p.m.	Village Hall closes to the Public one hour early
SAT.	4/16	8:30am-Noon	Earth & Arbor Day – Village Green Park 
SUN.	4/17	Noon-2pm	CRC's Celebration of Cultures Event – NS YMCA, 2705 Techny Rd.