

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Rich Nahrstadt, Village Manager

**DATE:** April 15, 2011

**RE:** STAFF BRIEFING

### WEEK OF APRIL 11, 2011

#### APRIL 12 REGULAR BOARD MEETING

The Village Board approved the Village's Fiscal Year 2011-2012 operating budget and annual fee ordinance as well as the operating budget of the Northbrook Library. Also approved were changes to Northbrook's political signage regulations; renewal of membership in the Illinois Public Benefit Consortium for health insurance; and the purchase of Village phone system and computer equipment. A public hearing regarding an application to allow an outdoor seating area at 2784 Dundee Road at the Greek Feast Restaurant was held. The Board decided to continue deliberations of the application to the May 17th Committee of the Whole. Northbrook resident Daniel Jariabka, the founder and director of Hunger Resource Network was presented with the 2011 Northbrook Community Relations Award.



#### FIREFIGHTER/PARAMEDIC RETIREMENT

Firefighter/Paramedic Eddie Waddle has retired after 33+ years with the Northbrook Fire Department. Eddie was the longest serving Paramedic in the history of the Department. He truly enjoyed treating and comforting patients throughout his career. Eddie's outgoing personality and gift of gab created a loyal following of many seniors for the Saturday blood pressure check at the fire station to the point when Eddie wasn't available some seniors postponed their blood pressure check until he returned. Please join us in congratulating Eddie and sending along best wishes on his retirement.

#### POLICE DEPARTMENT WELCOMES NEW 911 TELECOMMUNICATOR

After an extensive hiring process, the Police Department welcomes Tracy Olalde to our dispatch team. Tracy comes to us with thirteen years prior experience in public safety dispatching. Her previous employer, Darien Police Department, recently contracted with the Du-Comm consolidated dispatch center for their dispatching needs. After completion of her training program, Tracy will be assigned to the evening shift.

## RESIDENTIAL BURGLARY ARREST

This week an individual was charged with burglary, clearing a west side case from last fall. After months of determined investigation, the subject cooperated with detectives, confessing to his part in the crime and naming another accomplice who allegedly selected the burglarized home and drove him to the job. The investigation will continue as the accomplice is suspected of being the offender in at least one additional west side burglary.

## ECONOMIC DEVELOPMENT COMMITTEE

On April 13, the Economic Development Committee held a special meeting to review the MicroLink Devices' Class 6b request for the property at 300 Wainwright. At the meeting it was reported that only the School District 225 Board had an opportunity to review the request, and that they will be forwarding a letter supporting the request based upon the broader and long-term economic benefits to the community and school district. The other taxing districts will be reviewing the request later this month.

Of those Committee members present, the general consensus was that MicroLink Devices would be a welcomed addition to the community; however, they could not come to a consensus regarding whether or not to support the Class 6b incentive for the project. Given that not all of the impacted taxing district boards had an opportunity to review the request prior to the meeting and that most of the business community members on the Committee were not present, the Committee decided to schedule another meeting at which to consider the request. A special EDC meeting has been scheduled for Thursday, April 28, at 7:30 a.m.

## EARTH AND ARBOR DAY PREPARATIONS

Northbrook's "Green Team" is ready for this year's celebration on Saturday, April 16, at the Village Green from 8:30 a.m. – 2 p.m. This year they have three tents set-up and ready for the over 60 exhibitors that will be on the Village Green, making this the largest "Green Expo" to date. This year's event offers more recycling opportunities to the residents at a reduced cost to the Village, including the free on-site shredder. (The E-Waste actually creates revenue for the Village, although minimal.) In addition to the pony rides and entertainment provided by the GBN Jazz and GBN Choral Groups, residents will have an opportunity to see a Sawmill Demonstration at noon. Residents will learn how "reclaimed" wood can be cut to make dimensional lumber to use for furniture and other projects rather than chipping it or sending it to the landfills. Staff will be on hand to coordinate the community clean-up, which begins at 8:30am. NCTV staff and host Dr Cohen will be interviewing various exhibitors for an upcoming show. The event is scheduled rain or shine.

## CONSTRUCTION PROJECTS WEBPAGE

Residents interested in staying informed about the Village of Northbrook's construction projects now have a new tool to help them do just that. The Public Works Department has a new Construction Projects page on the Village website. Tying together information from the Capital Improvement Plan with weekly updates, the intent is to create a blog style page that will allow residents to quickly become informed about the Village's and other transportation agencies' projects. The page will be updated weekly or as projects progress. Residents are urged to visit the site at: [www.northbrook.il.us/ConstructionProjects](http://www.northbrook.il.us/ConstructionProjects)

## NEW MASTER STORMWATER PLAN

Staff continues to work with our consultant, HLR Inc., to incorporate the Stormwater Management Commission's suggested changes into the draft plan. It is anticipated that the Plan will be finalized by the Commission at their next tentatively scheduled meeting on May 12, after which it will be presented to the Board of Trustees for their review.

**TECHNY ROAD (SHERMER TO PFINGSTEN) JURISDICTIONAL TRANSFER PROJECT**

Staff continues to work with HLR on the design and engineering for Techny Road Jurisdictional Transfer between Shermer and Pfingsten Roads. This road reconstruction project will also include Phase III of the Techny Drain relief sewer (84-inch to 60-inch diameter storm sewer). It is anticipated that this project will be ready for competitive contractor bids by early 2012 with construction to start that summer. Once completed, responsibility for the roadway will be transferred from the Cook County Highway Department to the Village.

**BATHROOM REMODELING AT CIVIC BUILDING COMPLETED**

The Public Works Department completed the remodeling of bathrooms at the Village-owned Civic Building. Included in this scope of work were the installation of new plumbing fixtures, tile, painting, and lighting. Public Works completed all improvements to the bathrooms, with the one exception being tile work. The remodeling of the bathroom was done in lieu of improvements to mechanical systems that have been postponed.



**Water Tower Update**

The panels making up the upper portion of water tower's bowl were installed this week. The tower should be fully erected by late May. Painting of the tower is expected to be complete by August. Before the painting starts, Public Works staff will be bringing mock-ups of the tower's paint scheme to the Village Board for final review.



**WEEK OF APRIL 18, 2011**

|               |             |                   |  |
|---------------|-------------|-------------------|--|
| <b>SAT.</b>   | <b>4/16</b> | <b>8:30am-2pm</b> | <b>EARTH DAY/ARBOR DAY – Village Green</b>             |
| <b>SUN.</b>   | <b>4/17</b> |                   | <b>Palm Sunday</b>                                     |
| <b>MON.</b>   | <b>4/18</b> |                   | <b>Passover Begins</b>                                 |
| <b>TUES.</b>  | <b>4/19</b> | <b>7:30 p.m.</b>  | <b>Plan Commission - Cancelled</b>                     |
|               |             | <b>7:30 p.m.</b>  | <b>Committee of the Whole- Cancelled</b>               |
| <b>WED.</b>   | <b>4/20</b> | <b>7:30 p.m.</b>  | <b>Youth Commission – Lake Cook Terrace</b>            |
|               |             | <b>7:30 p.m.</b>  | <b>4th of July Association - Station 11 Classroom</b>  |
| <b>THURS.</b> | <b>4/21</b> | <b>7:30 p.m.</b>  | <b>Environmental Quality Commission - Terrace Room</b> |
| <b>FRI.</b>   | <b>4/22</b> |                   | <b>Good Friday</b>                                     |
| <b>SUN.</b>   | <b>4/24</b> |                   | <b>Easter - Orthodox Easter - Passover</b>             |