

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 11, 2014

RE: STAFF BRIEFING

WEEK OF April 7, 2014

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, April 8. Village Clerk Ford swore in 3 new full time firefighter / paramedics and 2 paid on call firefighters. A Public Hearing was held for comments on the draft FY2014-2015 budget. Upon closing the Public Hearing, the Village Board approved an Ordinance adopting the FY2014-2015 municipal budget and an Ordinance approving the FY2014-2015 Annual Fee Schedule.

President Frum proclaimed the week of April 13-19, 2014 as Public Safety Telecommunicators' Week; April 22, 2014 as Earth Day; April 25 as Arbor Day; and the week of April 27 – May 4 as Days of Remembrance in the Village of Northbrook. During the consent agenda, the Board approved: an Agreement for the removal and replacement of exterior lighting fixtures at the Water Filtration Plant and Fire Station 11; a contract for FY2014-2015 water main improvement projects; a contract to replace bicycle pavement markings; a contract for FY2014-2015 sidewalk replacement; the purchase of a 2014 Bobcat S570 Skid Steer Loader; a subdivision and development agreement as well as the final plat, variations and waivers for 3525 Walters Avenue; payments for storm water improvements at the Shermer Road underpass; and an Ordinance increasing the number of Class "B" liquor licenses.

Under Planning & Zoning, the Board held a public hearing on an application by ACMB Group on behalf of New Cingular Wireless as a potential lessee of part of a property located at 4350 Walters Avenue.

The Board also heard four preliminary reviews: Request for a Rezoning, Zoning Code Text Amendments, Special Permit, Variations and Site Plan approval to allow a 12-unit planned development located at 2420 and 2450 Landwehr Road; Request for approval to allow a 49-unit assisted living facility at 100 Pointe Drive; Request for Special Permit approval to allow a Dunkin Donuts drive-through facility located at 2775 Dundee Road; and a Request for Zoning and Subdivision Relief to allow an office parking lot expansion located at 4181 and 4201 Lake Cook Road.

Under Administration & Finance, the Board scheduled an Administration and Finance Committee Meeting to discuss Village contributions for FY2014-2015. The Board also reviewed an initial request by HP Real Estate LLC/TZAM Diagnostics for a Resolution of Support and Consent for the Class 6B Classification for the property located at 1880 Holste Road.

The next Regular Meeting of the Board of Trustees will be on Tuesday, April 22.

ARCHITECTURAL CONTROL COMMISSION REGULAR MEETING

The Architectural Control Commission held its regular meeting on Thursday, April 10. During the meeting, the ACC recommended approval of two wall signs in the Village Green Overlay District for the Berkshire Hathaway Realty Offices located at 1143 Church Street (in the Sunset Foods Plaza) and at 1370 Meadow (in the Caribou Coffee building).

The ACC discussed Docket No. 13-17: Timber's Edge Planned Development located at 3895, 3925, & 3955 Dundee Road. The ACC all agreed that the proposal was appropriate for the subject property, the architectural design of the homes was well done and fit with what the market is demanding in regards to aesthetics. Prior to Final Planned Development approval, the ACC requested that the applicant address the homeowner's association regulations on landscaping, grading matters and contingency plans in the event one type of design outsells others. Following the discussion of the application, the ACC made a motion recommending approval of the concept planned development as presented.

OLD WILLOW ROAD REPAIRS

Old Willow Road will be closed from Patriot Boulevard to Shermer Road for pavement patching work on Saturday, April 19 and Sunday, April 20. The road will reopen on the morning of Monday, April 21. During this closure, the road will remain open to businesses and homes on Old Willow; however vehicles will have to access Shermer Road from West Lake Avenue during the weekend closure.

POLICE DEPARTMENT

On Tuesday, April 8, a cell phone call was received on the Police non-emergency line from a female subject. Background noises led the dispatcher to believe a struggle was occurring. Before the line went dead, the dispatcher was able to ascertain that she was in Deerfield and having problems with her boyfriend. Attempts to redial the caller's cell phone went to voice mail. Dispatch was able to associate a name and a Deerfield address with the cell phone number. Deerfield Police were notified and advised that they had not received any calls for a domestic and had no record of the cell phone number or the name of the caller.

Northbrook dispatchers contacted the cell phone provider and determined that the call came from Buffalo Grove. Buffalo Grove Police were contacted and conducted a search of the area with negative results.

While this activity was taking place, Northbrook continued attempts to locate the caller using contact phone numbers provided by the phone carrier. Eventually, the father was reached who confirmed his daughter was associated with a boyfriend living in the Buffalo Grove area but the exact location was unknown. After 45 minutes, the father was able to locate his daughter and was assured of her safety. The female caller contacted the Northbrook Police and confirmed her location and that she was not in danger.

Technology and fortitude by communications personnel led to the safety of a cell phone user in possible danger.

ASPHALT STREET RESURFACING PROGRAM

The Village's annual asphalt street resurfacing program is expected to commence the week of April 21st. This year's project will be divided into two phases based on geographical location. The Village's contractor, Peter Baker and Sons, will be starting curb removal and replacement on Phase One streets, including Happ Road and surrounding streets, along with streets in the Wildebrook neighborhood.

Residents who live on streets that will be under construction will receive a notification from the Village via mail early next week explaining what to expect throughout the course of the project. It is anticipated that Phase One will take 6-8 weeks to complete.

Information regarding the Asphalt Street Resurfacing Project, and all Village construction projects, including weekly updates and location maps, is available on the Village website at www.northbrook.il.us/constructionprojects.

NORTAF – MAJOR CRASH ASSISTANCE TEAM CALL OUTS

Northbrook's Major Case Assistance Team (MCAT) representatives responded to a hit and run auto accident involving a pedestrian in the 700 block of Main Street in Evanston on Sunday, April 6. Witnesses reported the vehicle being driven erratically, nearly missing numerous cars and structures. The driver, who eventually struck a cyclist, was detained by Evanston Police and taken into custody. The cyclist hit by the driver was taken to St. Francis Hospital in Evanston in critical condition. Evanston Police reported that there did not appear to be any substance abuse involved in the accidents. The driver was charged with three felony charges, fifteen misdemeanor charges and issued eight traffic citations by Evanston Police. The MCAT investigation revealed that this Wilmette female driver may have been responsible for up to two additional hit and runs on Sunday.

A second MCAT callout involved investigation of a vehicle crash in the 1400 block of Elmwood Avenue in Evanston on Tuesday, April 8. An elderly Evanston driver struck a light pole and then a parked car. The light pole crashed down on the driver's vehicle. The driver was taken to Evanston Hospital in critical condition and rushed into surgery. DUI charges remain pending while the investigation continues.

POLICE COMMUNITY RELATIONS

Community Relations Supervisor Dan Petka and Detective Bill McGuinness gave a presentation to the "Seniors Enjoying Leisure" group on Tuesday at Village Hall. Approximately 45 seniors attended the presentation which focused on gypsy scams and prevention measures to avoid becoming a victim.

FIREFIGHTER TRAINING AT NIPSTA

Over three weeks spanning March 25 through April 10, Village of Northbrook firefighters participated in MABAS Division 3 multi-company training conducted at NIPSTA. The multi-disciplined training events involved various federal, state and local agencies. The drill activity was concurrent with the Northshore University Health System full scale exercise which involved a simulation of an explosion and collapse involving multiple victims.



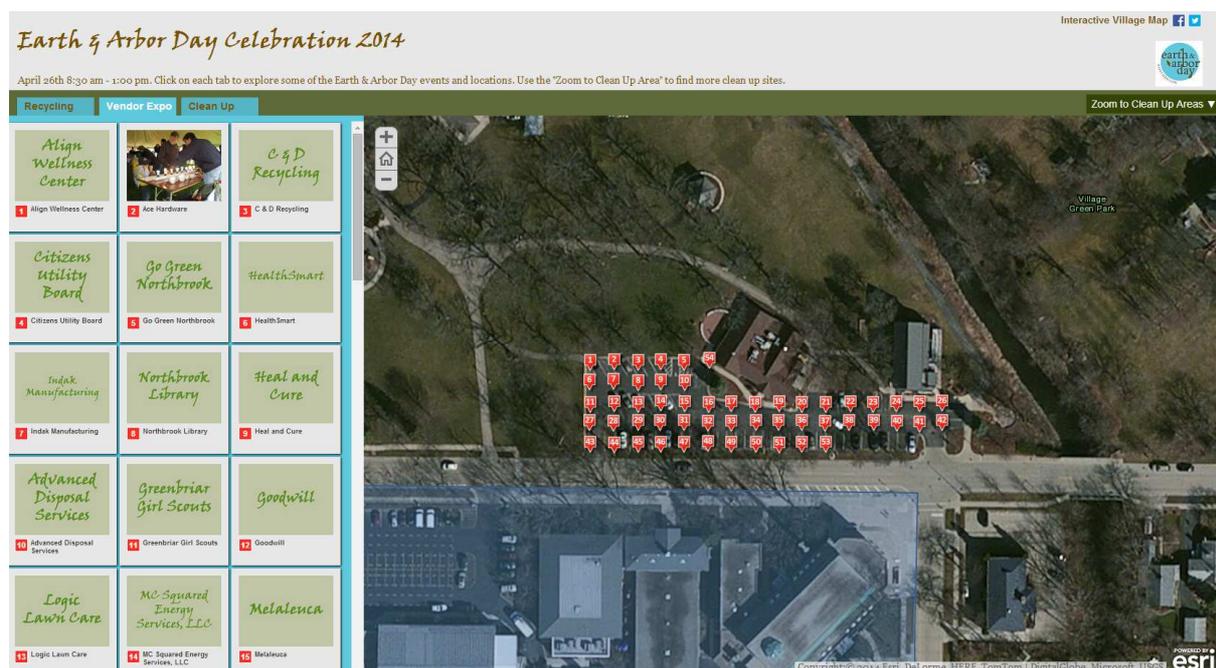
ELECTRICAL WORK STARTS SMALL FIRE IN HOME

At approximately 11:30am on April 11, 2014 the Fire Department responded to the 1900 block of Fieldwood for a reported basement fire. An electrical contractor had cut through a gas line and electrical line starting a small fire in the wall of the residence which was initially extinguished by the contractor. Fire crews checked the entire house and extinguished any remaining hot spots.

EARTH AND ARBOR DAY CELEBRATION

On April 26, the annual Earth and Arbor Day Celebration will be held from 8:30 a.m. to 1:00 p.m. Village and GIS Consortium staff members have developed a story map on the Village website to provide information about the event (pictured below). The map's Recycling tab includes markers for each of the types of items that will be collected, along with photos from past events. Under the *Expo* tab, there are markers for each of the participating Expo vendors along with links to their websites. Finally, the *Clean Up* tab shows the location of the six pre-designated clean up areas.

The story map is linked from www.northbrook.il.us/earthday under the link *Event Area Map* or can be reached by clicking on the Earth and Arbor Day logo.



NORTHBROOK FIRE AND POLICE RECEIVE RECOGNITION AT COVENANT VILLAGE LUNCHEON

On Thursday, April 10, four Northbrook organizations were recognized at the annual Holly Fair luncheon at Covenant Village. The Northbrook Police Department, Fire Department, Northfield Township's Food Pantry and the Northbrook Library were all represented at the luncheon. Village President Sandy Frum, Fire Chief Nolan, Deputy Fire Chief Smeltzer, Management Analyst Emma Trausch, Deputy Police Chief Caruso, Internal Services Administrator Jason Batalden, and representatives from Northfield Township and the Library accepted donations, which were proceeds from Covenant Village's annual Holly Fair. The Fire Department plans to use their donation to help both the entire department and the community by enriching training programs for line personnel, as well as increasing the amount of public education materials available. The Police Department plans to use their donation for community relations materials and to purchase folding chairs to enhance the seating capacity in the department's training/classroom. The Village would like to thank Covenant Village for their generous donation and recognition.

WEEK OF April 14, 2014

MON.	4/14		No Meetings
TUES.	4/15	7:30 p.m.	Plan Commission Meeting Cancelled
		7:30 p.m.	Committee of the Whole - Cancelled
WED.	4/16	7:00 p.m.	Youth Commission – Terrace Room
THURS.	4/17	7:00 p.m.	EQC – Shermer Study
FRI.	4/18		No Meetings