



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: May 20, 2016

SUBJECT: STAFF BRIEFING

WEEK OF May 16, 2016

PLAN COMMISSION MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, May 17. The Commission reviewed an application for 2990 Dundee Road requesting relief to amend the Zoning Code to allow for construction of a new single-story multi-tenant office building in the O-5 Restricted Office District. After discussion, the Commission found the proposed multi-tenant building to be an appropriate use for the Subject Property, but there were concerns regarding the orientation of the new building and the proposed parking lot in relationship to the surrounding residential properties as well as access from Dundee Road. Several residents spoke in opposition to the project, indicating that the site should be used by a single business in a residential structure and that the proposed change would make the site more commercial than residential. The Commission continued the Public Hearing to Tuesday, July 5, to allow the applicant time to revise the proposed site plan.

YOUTH COMMISSION MEETING

The Youth Commission held its regular meeting on Wednesday, May 18. Members celebrated graduating Commissioners Grace Elisco, Danny Martens and Ethan Kirshenbaum and wished them well as they head off to higher education.

The Commission discussed progress on the upcoming 7th Annual Youth Film Fest, which will take place in the Library Auditorium on Monday, June 13. If you know of any area youth who are interested in submitting their original work, please mention this great opportunity. The submission deadline is Tuesday, May 31.

NORTHBROOK HOSTS STUDENT GOVERNMENT DAY

On Thursday, May 19, 30 eighth grade students participated in Northbrook's 59th Annual Student Government Day. This event focuses on teaching students about local government and the Northbrook community by pairing students with either an elected official or Village, Park District or Library staff counterpart. The pairs meet during the day and work jointly on preparing for a mock Student Village Board meeting held during the evening. The day proved to be a great learning experience for the students and provided an opportunity for local government staff to highlight the many aspects of our community and municipal government processes.



POLICE DEPARTMENT ACTIVITY

On Tuesday, May 17, two groups of Kindergarten students from Meadowbrook School toured the Police Department. School instructors guided the children with Community Relations Supervisor Petka, Community Service Officer McEnerney and Animal Control Officer Manski. The tour included the lock-up facility and the 911 Communications Center and concluded with a hands-on demonstration of a police squad vehicle. Animal Control Officer Manski also gave a demonstration on animal safety issues.

With the closure of Dundee Road at the Metra railroad crossing, the Department assigned traffic details to various intersections near the closure to help alleviate long backups and congestion. The speed trailer has also been placed on nearby streets to remind drivers of the posted speed limit. The Department plans to continue these details until Dundee Road is reopened on Thursday, May 26.

The Department welcomes Records Clerk Lenise Williams, who began her employment on Monday, May 16th. Williams has a Bachelor of Arts Degree in Criminal Justice from the University of Illinois at Chicago and comes to Northbrook after working as a Customer Service Representative with the Village of Glenview Police Department.

Police Commander Joel Reyes recently graduated from the University of Illinois at Springfield with a Master of Arts degree in Legal Studies. This is Reyes' second master's degree – the first was in public administration. Police Sergeant Mike Metrick also graduated this spring from Northern Illinois University with a Bachelor of Science in Applied Management: Public Safety. Congratulations to Joel and Mike on their achievements.

LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS



On Friday, May 20, twenty sworn and civilian volunteers from the Police Department hosted a fundraising event, commonly referred to as "Cop on Roof Top", at the Dunkin Donuts at the corner of Willow and

Shermer Roads. While the slanted rooftop was not suitable for access, it did not affect the many generous donors who gave to the cause.

As you may recall, the Law Enforcement Torch Run is the largest year-round fundraising vehicle for the Special Olympics Illinois. The annual intrastate relay and its various fundraising projects have two goals: to raise money and to bring attention to the athletes who participate in Special Olympics. This year, 3,000 officers representing every branch of law enforcement, from local police officers to FBI agents, will carry the Flame of Hope nearly 1,500 miles across Illinois to the Opening Ceremonies of the Illinois Special Olympics Summer Games, which will be held from Friday, June 10 to Sunday, June 12 in Normal, Illinois. The Department extends a special thank you to the Torch Run organizers Millie Gomez and Doracely Chavez for their time and efforts.



On Thursday, May 19, Community Relations Supervisor Dan Petka gave a talk to 10 seniors at the Northbrook Bank and Trust. Petka discussed current scams, identity theft and ways to prevent becoming a victim. This was the third session of this type held specifically to engage and educate seniors.

CIVIC FOUNDATION PRESENTS GRANT TO FIRE DEPARTMENT

On Saturday, May 14, Northbrook Civic Foundation representatives Mark Spencer and Matt Settler stopped by the Northbrook Fire Department to present staff with new CPR manikins and related equipment funded through a Civic Foundation grant to the Department. The Department will use the new equipment to provide CPR classes for the public and Village staff. The Department thanks the Civic Foundation for this generous grant.



FIRE DEPARTMENT PROMOTES THREE MEMBERS

On Monday, May 16, the Northbrook Fire Department promoted Andrew Carlson (to Battalion Chief), Dave Crawford (to Captain) and Kristopher Gray (to Lieutenant). The ceremony is pictured right. The Department congratulates all three on their promotion.



NORTHBROOK RESPONDS TO BUILDING EXPLOSION IN MAINE TOWNSHIP

On Thursday, May 19, Northbrook Technical Rescue Team members responded to the 9000 block of Linda Lane in North Maine Township for a building explosion. Northbrook Tower 12 and Battalion 11 responded with Technical Rescue members to assist with stabilizing and searching the building. No serious injuries were reported, and crews remained on the scene throughout the afternoon to stabilize the building. The cause of the blast is under investigation. Call back personnel covered Northbrook stations during the incident.



(PHOTOS PROVIDED BY TIM OLK)

BUSINESS COMMUNITY EMERGENCY PREPAREDNESS TRAINING & EDUCATION

The Northbrook Fire Department and the Northbrook Chamber of Commerce are hosting an informative roundtable for business owners on general emergency probabilities and needs in the community, and developing emergency preparedness plans. The program will be held at the Northeastern Illinois Public Safety Training Academy (NIPSTA) at 2300 Patriot Boulevard in Glenview on Wednesday, May 25, from 8:00am to 10:00am. To register or for more information, call the Chamber at 847/498-5555 or e-mail info@northbrookchamber.org.

WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park project. As part of the installation of the underground detention basin, the contractor continued the excavation required to install the new storm traps to be used as part of the facility. To date, the Village's contractor has installed 1,004 of the total 1,722 pieces the project will use. Deliveries and installations will continue as the project progresses.

The installation of new 42-inch storm sewers along Farnsworth Lane will begin in the upcoming weeks. The construction will start across from Wescott Park and move west along Farnsworth Lane. Excavations for the installation of the pipe will require restoration of sidewalks, driveways and sections of the roadway.

As of today, 62% of the project has been constructed, with a tentative completion date of August 15. Village President Frum and Trustee Heller attended an onsite tour with Public Works Director Kelly Hamill, Assistant Public Works Director Matt Morrison, Village Engineer Matt Farmer and project representatives.



NORTHBROOK EAST STORMWATER PROJECT

The Northbrook East Stormwater Management Project includes the construction of a 4.7 acre foot detention basin and storm sewers to improve flooding conditions in the Midway/Whitfield/Dell intersection area. Staff anticipates that tree removals will begin next week at the project site. For more information on the project, please visit the project website at www.northbrookeaststormproject.com.

DUNDEE ROAD CLOSURE FOR RAILROAD CROSSING IMPROVEMENTS

Planned work on Dundee Road at the railroad road crossing between Fair Lane and Meadow Road began on Wednesday, May 18 and will continue through Thursday, May 26. During this time, traffic will be detoured to Lake-Cook Road via Waukegan and Pfingsten Roads. Motorists will continue to have access to Coast Guard Park and the Dog Park as well as local homes and businesses during this time.



DUNDEE ROAD RESURFACING

The Illinois Department of Transportation (IDOT) is resurfacing the entirety of Dundee Road from Portwine Road to I-94 (the Edens) over the next few months. This week, crews working for IDOT's contractor continued with curb work requiring intermittent lane closures between Pfingsten Road and Skokie Boulevard. Staff anticipates that work will continue through September. Motorists should obey the posted speed limit and watch for construction crews when traveling through this area.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

IDOT began improvement work this week at the intersections at Dundee and Landwehr Roads as well as Dundee and Pfingsten Roads. These improvements will include the construction of right turn lanes on Dundee Road at Landwehr Road and a right turn lane on eastbound Dundee at Pfingsten Road. Similarly, a right turn lane will be installed on southbound Pfingsten Road at Dundee. Crews will also upgrade the lighting and traffic signals and replace any removed sidewalk. Utility companies continued working to locate and move their utilities in preparation for construction.

2016 WATER MAIN IMPROVEMENTS

The Harris and Banyan Drive water main replacement project consists of the replacement of the 6-inch and 4-inch diameter cast iron water mains with new 8-inch mains. The project is now substantially complete with restorations occurring this week.

2016 ASPHALT STREET PATCHING AND REHABILITATION PROGRAM

The Village's contractor, Brothers Asphalt, has begun working on the asphalt street rehabilitation (grinding and resurfacing of roads) in the area of Teri-Lyn, Juli-Lyn, Ridgeland and Walters Avenue. Crews completed all pavement removal and base patching as well as concrete and sewer work this week. Next week, crews will begin repaving the roadways, weather permitting.

SHERMER ROAD OVERFLOW SEWER PROJECT

This week, the Village's contractor, Berger Excavating, began installation of a 72-inch storm sewer in the east parkway of Shermer Road at Woodlawn Road. Staff anticipates that W.W. Grainger's parking lot and Illinois Road will be paved on Saturday, May 21. Crews will continue previous restoration work in the area next week. With this work, two-way traffic will be maintained with northbound traffic on Shermer Road being diverted into the center turn lane between Woodlawn Road and Farnsworth Lane.

SHERMER ROAD RESURFACING PROJECT

Staff anticipates that IDOT will begin resurfacing a section of Shermer Road, between Dundee and Waukegan roads, on Monday, May 23, weather permitting. In addition to resurfacing, IDOT plans to add shoulders, regrade adjacent ditches and relocate a number of utilities, including the ComEd, AT&T, Comcast and Nicor lines. The addition of storm sewers is also included in the project to improve the area's drainage. The Village's storm sewer contractor plans to install a manhole near Shermer Road and Hillside Road, which will require a temporary lane closure reducing Shermer Road to a single lane during construction work. Flaggers will be present to direct traffic. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

JOHN HUGHES – THE NORTHBROOK CONNECTION SIGN INSTALLED

To honor Filmmaker John Hughes and the 30th anniversary of the release of *Ferris Bueller’s Day Off*, the Village of Northbrook; the Park District; Library; Chamber of Commerce and the Historical Society have placed a bench overlooking the water tower that is known world-wide to film lovers as the Save Ferris Water Tower. This week, a permanent sign, recognizing Hughes and the Northbrook connection to his films, was installed near the bench. The Northbrook water tower will be a featured stop on the Ferris Fest bus tour (www.FerrisFest.com) on Sunday morning, May 22, as hundreds of participants - including some international guests - take time to visit several areas where John Hughes movies were filmed in Northbrook.



WEEK OF May 22, 2016

SUN	5/22	8:30-10:15am	FerrisFest John Hughes Bench Presentation Behind Village Hall
MON:	5/23	7:30 p.m.	ZBA – Board Room
TUES.	5/24	7:30 a.m.	ICDC - Terrace Room
		6:30 p.m.	Administration and Finance Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees- Board Room
WED.	5/25		No Meetings
THURS.	5/26	7:00 p.m.	CRC Subcommittee Northbrook Cares – Terrace Room
FRI.	5/27		No Meetings
MON.	5/30		Memorial Day – Village Hall Closed