

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 25, 2012

RE: STAFF BRIEFING

WEEK OF MAY 21, 2012

REGULAR BOARD OF TRUSTEES MEETING

The Board held a regular meeting on Tuesday. Under the Manager's Report, Development and Planning Services Director Poupard provided an overview of the results of the 2010 Census. During the President's Report, Craig Monroe was recognized for his nearly 40 years of service to the Village. Also recognized was Greg Weissman for his service to the Village while serving on the Environmental Quality Commission. Also at this time, the week of June 3-9 was named as "National Garden Week" in Northbrook and several Commission Reappointments were made. During the Consent Agenda, the approval documents for the 1000 Sunset Ridge development were passed along with a Resolution authorizing contributions to various community programs and non-profit organizations along with a Resolution ratifying a four-year collective bargaining agreement with the International Association of Firefighters, Local 1894. During the Planning and Zoning Committee report, staff provided a report on the Plan Commission Recommendation to approve a request by Red's Garden Center to allow for the operation of a landscape waste transfer station at the 3460 Dundee Road location. The Board listened to public comment on the item, ultimately directing staff to prepare the approval documents with some guideline modifications. Also heard was a preliminary review on a request for a combined tentative and final plat approval for a three lot subdivision at 3525 Walters Avenue.

The next regular meeting of the Board of Trustees will be on Tuesday, June 12, 2012.

SENIOR SERVICES COMMISSION

The Senior Services Commission held their regular meeting at Crestwood Place on Thursday, May 24. Under the Chairman's Report, Chairman Wax mentioned that the Village is in the process of implementing an electrical aggregation opt-out program in an effort to reduce energy costs for residents who wish to participate. During the Manager's Report, Marsha Crane reported the quotes for replacing ten more bathtubs with walk-in showers. She also reported that tuckpointing was completed earlier this month.

Commissioner Louis reported on the Village to Village survey that was put out in the Village newsletter asking seniors about what services they would need to continue to live independently in their homes. The results of the survey will be reported to the Board of Trustees and the Commission as soon as they are complete. The Commission discussed the possibility of renting out unit C-107, which is used for storage currently. The group will tour the unit and discuss at a later meeting. The next meeting is scheduled for July 12, 2012.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION

At the May 22 Industrial and Commercial Development Commission meeting, a representative from Pace provided information regarding Pace's Vanpool programs targeting employees and employers as well as Pace's web-based carpool program. The Commission then discussed ways of spreading the word regarding these programs to residents and businesses, such as a story in the Village newsletter as well as information posted on the Village's website. The Commission was also updated regarding the proposed Illinois Renewal Electricity Resources Act and its potential impact on businesses. The Commission reviewed the Plan Commission's work-to-date regarding the proposed Industrial and Commercial District and indicated that the Plan Commission appeared to be headed in the right direction with the new district. Finally, the Commission was given an update regarding the implementation of the downtown plan.

ANDY CARLSON PROMOTED TO FIRE CAPTAIN

This week, Fire Chief Mark Nolan announced the promotion of Andy Carlson to the rank of Captain. Andy has been on the Northbrook Fire Department for thirteen years, holding the rank of Lieutenant/Paramedic the past four years. He began his fire service career at the Stillman Valley Volunteer Fire Protection District, serving for twenty years, where he attained the rank of Assistant Chief. Andy holds a Bachelor's Degree in Fire Science Management from Southern Illinois University, plus a Bachelor's Degree in Ceramic Engineering and a Master's Degree in Civil Engineering, both from the University of Illinois. In addition, highlights of Andy's certifications include Fire Officer III, Hazardous Materials Operations and Incident Command, Rescue Specialist Vertical Rescue, Roadway Extrication, Fire Apparatus Engineer, and Paramedic. Andy had previously managed the Clothing and Uniform Program, and most recently he was responsible for the Department's Radio and Communication Program. Captain Carlson's swearing in took place on Monday, April 21 at Station #11. Please join us in welcoming our new Captain, Andy Carlson!



AMERICAN SOCIETY OF CHEST PHYSICIANS

Earlier this week, staff learned that the American Society of Chest Physicians, which is currently located on Dundee Road, will be relocating to Glenview.

VEHICLE ACCIDENT WITH BICYCLIST

Northbrook fire companies responded to 826 Skokie (in front of Ferraro Garden Spot) on May 20 for a bicyclist that crashed into the back of a turning car. There were three bicyclists heading southbound, the first two went around the car, and the third went head first into the back window of the station wagon turning into Ferraro's, shattering the window. Fortunately, the bicyclist was wearing a helmet but still had to be treated and transported to Evanston Hospital.



MAJOR CRASH ASSISTANCE TEAM

On Monday afternoon, May 21, at approximately 4:30pm, MCAT was activated to investigate a crash occurring at Main Street and St. Louis Avenue in Skokie. The crash involved a total of four vehicles and an eight-year-old male bicyclist who was pronounced dead at the scene. The driver of the vehicle causing the crash was arrested and charged with one count of Felony Aggravated Driving under the Influence resulting in a death and one count of Misdemeanor Driving under the Influence.

18 YEAR OLD FALLS FROM A TREE

On Wednesday, May 23, Northbrook paramedics transported an 18 year old female to Lutheran General Hospital's level 1 trauma center after she fell approximately eight feet from a tree in the 2500 block of Woodland. The patient was in serious but stable condition on arrival to the hospital.

FIRE DEPARTMENT SCHOLARSHIP RECIPIENT

Firefighter/Paramedic Michael Marinier has been awarded the John Ugaste Memorial Scholarship in the amount of \$1,000 from the Illinois Fire Chiefs' Association (IFCA) Educational and Research Foundation. Firefighter/Paramedic Marinier will apply his scholarship toward the completion of courses for his graduate level degree in Public Safety Administration at Lewis University. On October 16, 2012, the IFCA will officially present Michael with his award at their Annual Conference in Peoria. Please join us in congratulating Firefighter/Paramedic Marinier on his impressive scholarship award!

WELCOME TO NORTHBROOK/FLAMINGO FRIDAYS EVENT

The Community Relations Commission hosted a combined "Welcome to Northbrook" and "Flamingo Friday" event last Friday, May 18 from 5:30 to 7:00pm at the front entrance to the Village Hall. In order to introduce residents to services available in the Village, the Commission invited the North Suburban YMCA, Northbrook Public Library, Northbrook Park District, and the Northbrook Police and Fire Departments to attend and share information with our new and old neighbors. The event also featured the famous Friday Flamingos, as residents were encouraged to host their own neighborhood parties on Friday nights throughout the summer. Sunset Foods was also in attendance to offer refreshments and music to liven the celebration. In all, approximately 100 residents attended and many flamingos were adopted.



NATO – NORTHBROOK CONCLUSION

I am pleased to report that Northbrook was not touched by any incidents related to protestors at the NATO Summit. Chief Wernick and Deputy Chiefs Caruso and Dunham were on hand all four days to address any issues that may have arisen. While Northbrook's REACT team was staged and ready to respond, their services were not required at any of the towns in our six community group. Two supervisors and our Crime Analysts were positioned at the SIOC feeding any information that may affect our community back to Northbrook command staff.

Only one, possibly NATO related, incident of significance was reported in Northbrook during the weekend of the summit. Obstructions were discovered on the Union Pacific Railroad tracks (freight only) on Saturday evening, May 19. Police removed the items and no further action taken. Gilson Park in Wilmette observed and dispersed a group of protestors camping out on the beach.

Chief Wernick was very pleased at the readiness, willingness and cooperation he observed from all Police, Fire and Public Works employees during the weekend. It was truly a team effort and congratulates and thanks all who stood ready to protect and serve the community.

PUBLIC WORKS CONGRATULATES PROJECT MANAGER RICH DAUBERT ON PASSING HIS FUNDAMENTALS OF ENGINEERING EXAM

Congratulations to Rich Daubert on passing his Fundamentals of Engineering (FE) exam! The FE is the first exam in the process of becoming licensed as a Professional Engineer (PE). Rich is planning to take the next test for his PE license in the fall.

ASPHALT RESURFACING

In an effort to capitalize on economies of scale, the Village of Northbrook is partnering with the Villages of Glenview, Glencoe and Kenilworth to complete the 2012 asphalt resurfacing program. Arrow Road Construction was awarded the contract at the April 24 Regular Village Board meeting and it is anticipated that they will begin work in Northbrook on June 11 and continue until Labor Day.

COMED INFRASTRUCTURE IMPROVEMENTS

ComEd's contractor, MJ Electric, is continuing to perform overhead cable replacements to increase the reliability of the electrical infrastructure in the areas highlighted in red in the maps below. The contractor has completed the installation of the new overhead electric lines. The next steps for the project include switching power from the old lines to the new, transferring the individual residential services to the new power lines, removing the old lines, and lastly, the Mid-Circuit Recloser (an automatic switching device that helps to minimize outages to the least amount of customers possible) will be moved to a more strategic location in late June/July. After these steps are completed, AT&T and Comcast will need to move their infrastructure to the new poles that have been placed, and remove the old poles.



WATER MAIN BREAK

On Thursday, May 24, there was a break on the 8-inch cast iron water main located at the northeast corner of Waukegan Road and Linden Road. Roughly 56 homes on Chapel Court, Linden Road, Waukegan Road, Shag Bark Lane, and Portsmouth Court were affected by the shutdown. Public Works crews were able to locate the break and repair the main within 6 hours of receiving notification of the issue.



TECHNY ROAD PROJECT

The work to install a storm relief sewer along Techny Road between Pfingsten Road and Second Street began this week. The road closure was put in place on Tuesday, May 22 and will continue until the end of 2013. The contractor worked to resolve utility conflicts and the pavement in the eastbound lane during the first week of construction. The storm sewer connection work at Second Street is scheduled to begin on Tuesday, May 29. During construction, traffic on Techny Road will be reduced to one-way westbound between Second Street and Pfingsten Road.



Crews stage equipment on Techny.



Village Engineer Paul Kendzior shows exactly how large the new storm sewer mains are.

PUBLIC WORKS WELCOMES NEW ADMINISTRATIVE ANALYST ANDREW LETSON

Public Works welcomes Andrew Letson, the Village's newest Administrative Analyst. Andrew comes to us from the Village of Glen Ellyn where he served as an Administrative Intern for the Development Department and Manager's Office while completing his Masters of Public Administration from Northern Illinois University. Andrew will be assisting the Public Works Department with purchasing support, project analysis, and communications. Welcome Andrew!

POLICE ACTIVITY

A man was apprehended on Monday, May 21, at approximately 2am in the 2300 block of Castilian Circle. Police were investigating four burglaries to motor vehicles and located the subject in possession of several of the missing items from the burglaries. Two burglaries occurred in the 2300 block of Arbeleda Lane, one in the 2600 block of Salceda Drive and one in the 2300 block of Castilian Circle. The subject was arrested and charged with felony burglary to motor vehicles.

On Thursday afternoon, May 24, a residential burglary was reported in the 4200 block of Terri Lyn Lane. Various jewelry items were removed.

The Police Department reports that fifteen incidents of damages to mailboxes were reported this week. They occurred on Bernay, Versailles, Dauphine, Bordeaux, Tamarind, Banyan, Sorrel, Laburnum and Anjou. Investigations personnel are following up with homeowners in those areas for leads.

Over the weekend of May 19, unknown persons pulled a vending machine door open at Prairie Park on Techny Road and removed assorted items.

Canvasses were conducted of all areas, Evidence Technicians processed the scenes, and the cases are being worked on by Investigations.

MEMORIAL DAY WEEKEND EVENTS

Memorial Day Parade Monday 10:30am, Honor our local Veterans

The Northbrook Memorial Day Parade steps off from the corner of Cherry and Western at 10:30am and continues east on Cherry/Church to the Village Green. Bands from local schools will be marching and performing following the parade. All are encouraged to attend the traditional American Legion Memorial Day ceremony at the Village Green Park immediately following the parade.

Posting of Flags on Veteran's Gravesites

Volunteers are needed on Saturday, May 26 at 10am, for the Posting of Flags on Veteran's Gravesites at the Sacred Heart Cemetery on Lee Road, just north of Dundee Road on the east side. The posting of approximately 150 flags usually takes about 1 to 2 hours. All residents are welcome to participate and any organization that wants to 'adopt' a cemetery for this purpose it is encouraged to do so. American Legion Post 791 has an ample supply of flags for this purpose. Please call 847/421-7892 for details.

Show Your Patriotism – Fly Your Flags All Weekend

Don't forget to fly old glory high in support of our F.A.N. program (Flags Around Northbrook.)

WEEK OF MAY 28, 2012

MON.	5/28	MEMORIAL DAY - Village Hall Closed
	10:30 a.m.	Memorial Day Parade - Corner of Cherry/Church to Village Green
TUES.	5/29	No Meetings
WED.	5/30	No Meetings
THURS.	5/31	No Meetings
FRI.	6/1	No Meetings