

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 22, 2015

RE: STAFF BRIEFING

WEEK OF May18, 2015

PLAN COMMISSION

At the May 19 meeting, the Plan Commission considered the following items:

1. DOCKET NO. 15-12: ZONING CODE TEXT AMENDMENT - STANDARDS AND PROCEDURES FOR AUTHORIZING AN INCREASE IN THE FLOOR AREA RATIO FOR EXISTING SINGLE-FAMILY HOMES. The Commission approved a resolution recommending approval of Zoning Code amendments to allow administrative variations by staff in limited situations (including minor FAR variations). The Board is scheduled to consider the amendment at its June 23 meeting.
2. DOCKET NO. 13-18: 1539 SUNSET RIDGE ROAD - TWO-LOT SUBDIVISION. The Plan Commission held its first public hearing regarding an application submitted by 1539 Sunset Ridge Rd, LLC as owner of the property commonly known as 1539 Sunset Ridge Road, for the purpose of approving a combined tentative and final plat with variations for a two-lot subdivision. Hearing no comments from the public, the Commission closed the public hearing. The Commission requested additional information regarding the amount of usable backyard in relationship to the proposed detention basin and about the potential stormwater impacts on the property to the east. The Commission directed staff to prepare a resolution recommending approval that it will consider at its June 2 meeting.
3. DOCKET NO. 14-11: 1435 PFINGSTEN ROAD - 3-LOT SUBDIVISION. The Commission approved a resolution recommending approval of a final plat for a three-lot subdivision submitted by Falah Tabahi for 1435 Pfingsten Road. The earliest the Board would consider this application is at its June 23 meeting.
4. DOCKET NO. 15-13: 1808-1850 HOLSTE ROAD - REZONING FROM THE I-1 DISTRICT TO THE ICS DISTRICT. The Commission held its first public hearing regarding an application filed by NDF II Holste, LLC as owner of the property commonly known as 1808-1850 Holste Road for the purposes of rezoning the Subject Property from the I-1 Restricted Industrial District to the ICS Industrial and Commercial Services District and to grant approval of a series of variations to accommodate existing site improvements. A representative of the adjacent cemetery spoke citing concerns regarding if the 1808 Holste Road should ever develop, the Village should pay particular attention regarding its stormwater impact on adjacent properties. The Commission closed the public and adopted a resolution recommending approval of the requested relief. The Board is scheduled to consider this application at its June 23 meeting.

YOUTH COMMISSION MEETING

On Wednesday evening, May 20, the Youth Commission held their regular meeting. The Commission discussed the final arrangements for the upcoming Film Fest, which will be held in the Little Theater at Glenbrook North High School at 7pm on May28. Many submissions, doubling last year's count, were

received. The Commissioners look forward to viewing and encouraging the cinematic expressions of the area youth. The event will also feature Northbrook native and film producer, Gary Donatelli. Mr. Donatelli's most recent work includes the production of *23 Blast*, the story of Travis Freeman, a high school football star suddenly stricken with irreversible, total blindness. Please mark May 28th on your calendar, as everyone is invited to attend and support our Northbrook youth.

The Youth Commission also took time to celebrate its graduating seniors. Special thanks and congratulations to Youth Commission student representatives Andy Han, Kent Steinberg and Adam Wagner! Their dedicated service to the commission has been admirable and their leadership on the commission will be missed. The Commission also wanted to wish all the Northbrook students good luck as they conclude the school year!

The next regular meeting of the Youth Commission is scheduled for August 19.

ENVIRONMENTAL QUALITY COMMISSION MEETING

On Thursday, May 21, the Environmental Quality Commission held their regular meeting. The Commission welcomed new member Diana McClusky and discussed filling the additional vacant seat on the Commission. There was a continued review of the Village of Winnetka's ban on coal tar based driveway sealants. The Commission plans to develop a preliminary report of their findings.

The next meeting of the Environmental Quality Commission is scheduled for June 18. Prior to the meeting, the Commissioners have planned to spend time maintaining the Village Hall's rain garden.

FIREFIGHTER BEHAVIORAL HEALTH LECTURE

During the week of May 18, active and retired firefighters had the opportunity to attend an interactive presentation with firefighter psychology expert Sarah Gura of Firefighter Behavioral Health of Illinois. The lecture presented insight and awareness of the occupational impacts on mental wellness on firefighters. Her discussion acknowledged the countless stresses of responding to human tragedy over the course of many years on the job, and how it may affect individuals and their families for the long term. The Police Department social service experts and the Police and Fire Department Chaplains also attended.

DISASTER/EMERGENCY MANAGEMENT CLASS WITH CCDHSEM

On Tuesday, May 19, several Northbrook Police and Fire Department leaders attended a workshop called *Leading Through Crisis*. The topic was planning and responding to critical events at the executive leadership level. The class was presented by the Cook County Department of Homeland Security and developed by the University of Chicago Harris School of Public Policy and featured various subject matter experts.

NORTHBROOK SPECIAL OPERATIONS TEAMS COMPLETE MULTI-DEPARTMENT TRAINING

Members of Northbrook's Water Rescue and Technical Rescue Teams hosted and completed ERDI Swiftwater Technician certification training this week, along with members from Park Ridge's Dive Team. The three-day certification course was conducted at several locations including Northbrook Fire Stations 10 & 11, North Suburban YMCA and the Marge Cline Whitewater Park in Yorkville.

Training opportunities like these are needed to educate our newer members on Special Teams, and continued education and practical skill sets for are seasoned members. A special thanks to our continued partners at the NSYMCA for allowing us use of their pool and facilities. This has enhanced our training and strengthened our preparedness department wide to better serve the community.



IFCA SCHOLARSHIP RECIPIENT

Fire Department Management Analyst Emma Perley was awarded the 2015 Gerald Monigold Memorial Scholarship, presented by the Illinois Fire Chiefs' Association. Emma was awarded the scholarship based on her personal essay and career goals. The \$1,000 scholarship will be used towards her Master's Degree in Public Administration from the University of Illinois at Springfield.

CHERRY LANE UNDERPASS STORMWATER PROJECT UPDATE

Work continues along Meadow Road and Cherry for the Cherry Lane Underpass project. The contractor (Berger Excavating) has installed the entire run of 36-inch to 18-inch storm sewer relief pipe extending between the West Fork of the North Branch Chicago River to the Meadows Condominiums south parking lot (see picture below). The remaining drainage work is scheduled to be started next week and includes the slotted trench drain that will extend across Cherry Lane, just west of the Meadow Road intersection. Traffic will once again be reduced to one lane in each direction on Cherry Lane while this work is being completed. The construction will take approximately two weeks because of the concrete work that is involved. Restoration activities will start as soon as is possible after this work is completed. Work on the second phase of the construction contract with Berger Excavating, the Shermer Road Overflow Sewer project, is expected to begin in mid-June. Residents are reminded to use caution in the construction zone.



SKOKIE BOULEVARD PROJECT – CONSTRUCTION UPDATE

Installation of the new Skokie Boulevard sanitary sewer has been completed. The contractor is preparing the road south of Sunset Ridge for restoration. The portion of Skokie Boulevard, north of Dundee Road, has been completely restored. Patching and paving are scheduled to start next week, with a completion expected in mid-June, weather permitting.



MEMORIAL DAY PARADE

The Northbrook Memorial Day Parade steps off from the corner of Cherry and Western at 10:30am on Monday, May 25, and continues east on Cherry/Church to the Village Green. Bands from local schools will be marching and performing following the parade. All are encouraged to attend the traditional American Legion Memorial Day ceremony at the Village Green Park immediately following the parade.

Show your patriotism and fly your flag all weekend. If you don't have a flag, purchase one at a local hardware store. On Memorial Day, hang the flag at half-staff until noon, then it should be raised to the top of the staff. Please take a moment to remember the men and women who died serving in the United States Armed Forces, the reason we celebrate Memorial Day each year.

HOLIDAY REMINDER

Due to the Memorial Day observation on Monday, May 25, there will be no garbage pick-up. Advanced Disposal Customers are reminded that all services will be delayed by one day next week.

WELCOME TO NORTHBROOK/FLAMINGO FRIDAYS EVENT

The Community Relations Commission hosted a combined “Welcome to Northbrook” and “Flamingo Friday” event last Friday, May 15, from 5:30 to 7:00pm at the front entrance to the Village Hall. In order to introduce residents to services available in the Village, the Commission invited the North Suburban YMCA, Northbrook Public Library, Northbrook Park District, and the Northbrook Police and Fire Departments to attend and share information with our new and old neighbors. The event also featured the famous Friday Flamingos, as residents were encouraged to host their own neighborhood parties on Friday nights throughout the summer.



Sunset Foods and Dairy Queen attended the event to offer refreshments and music to liven the celebration. In all, patrons adopted over 35 flamingos and more than 150 residents participated in the event festivities.



WEEK OF May 25, 2015

MON.	5/25		MEMORIAL DAY –VILLAGE HALL CLOSED
		10:30 a.m.	Memorial Day Parade
TUES.	5/26	7:30 a.m.	ICDC – Terrace Room
		6:30 p.m.	Administration and Finance Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	5/27		No Meetings
THURS.	5/28		No Meetings
FRI.	5/29		No Meetings