

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** May 23, 2014

**RE:** STAFF BRIEFING

### WEEK OF May 19, 2014

#### MAY 20 PLAN COMMISSION MEETING

On May 20, the Plan Commission held their regular meeting and considered the following applications:

- PCD-14-01: Waterway Gas Station & Car Wash – The Plan Commission held its first public hearing regarding a request for approvals of special permits and variations to allow a gas station/car wash on the subject property. Approximately 14 individuals in the audience spoke regarding the proposal voicing concerns regarding traffic, noise, lighting, and other potential environmental issues. During discussion, Commissioners indicated that the applicant would have to further address the issues that had been expressed regarding the project. The Commission continued the public hearing on this item to July 1.
- PCD-14-08: Medical Cannabis Cultivation & Dispensing Centers – In response to a recently adopted state law allowing the use of medical cannabis (marijuana), the Plan Commission held its first public hearing on a Village-initiated application to amend the Zoning Code to allow cultivation and dispensing centers in the community. A handful of individuals spoke on the issue, including one community member who suffered from multiple sclerosis and could benefit from the use of medical cannabis. Several area pharmacists also testified concerning the benefits of medical marijuana and expressed interest in opening a dispensing center in Northbrook. The Commission directed staff to begin working on a text amendment that would allow medical cannabis dispensing centers as a permitted use in the same commercial zoning districts in which drug stores are currently allowed. The Commission did not favor placing the dispensaries in industrial areas. The Commission continued the public hearing on this item to June 17.

The next meeting of the Plan Commission is scheduled for June 3. The Commission is scheduled to hold a public hearing regarding the proposed three-story building at 1312 Shermer Road.

#### MAY 19 ZBA MEETING

The Northbrook Zoning Board of Appeals held a meeting on May 19, 2014. The regular meeting was rescheduled due to a conflict with Memorial Day. The ZBA welcomed new member Howard Wolfmark, who has replaced retired member Steve Pick. The ZBA reviewed three applications in May:

- DOCKET NO. 14-Z-4 (843 Meadow Road) – Petition by the property owners, Susan Troester and Kirk Kline, for variations to: (a) reduce the required combined interior yard setback (25% of lot width) from 17.9 feet to 11 feet; and (b) reduce the required south interior side yard setback from 6 feet to

4.75 feet. The property is located in the R-5 Single Family Residential district. The variations were requested to allow the construction of a garage and building addition on the first floor of the existing single story residence. No neighbors testified at the hearing. The ZBA unanimously approved the request as presented.

- DOCKET NO. 14-Z-5 (1217 Western Ave.) – Petition by the property owners, Todd and Heidi Daniels, for a variation to reduce the required interior side yard setback from 6 feet to 1.24 feet. The property is located in the R-5 Single Family Residential district. The variation was requested to allow the construction of an air conditioner unit and back-up power generator on the property. The ZBA had previously granted a series of variations for the property in 2011; however, construction is still underway. The adjoining neighbor to the north testified that he did not think the units should be located so close to the property line. The ZBA ultimately approved the air conditioning unit as requested, but continued the public hearing on the generator until the July meeting to see how construction has advanced and how the air conditioning unit has been screened.
- DOCKET NO. 14-Z-6 (32 Bridlewood Road) – Petition by Oleg and Lana Levit, as contract purchasers, for variations to: (a) reduce the required western interior side yard setback from 40 feet to 25 feet to accommodate a new single family home; and (b) reduce the required southern front yard setback for a through lot from 60 feet to 40 feet (7 feet from the prescriptive right-of-way for Voltz Road) to accommodate a proposed tennis court. The property is located in the R-1 Single Family Residential district. The Applicant requested a continuance of the public hearing to June to allow revisions to the plans, and possibly re-notice. One member of the public voiced opposition stating that the proposal did not keep within the character of the Bridlewood neighborhood.

#### YOUTH COMMISSION MEETING

On Wednesday evening, the Youth Commission celebrated its graduating seniors. Good luck to all Northbrook students, especially the Youth Commission student members, as they conclude the school year and begin a new chapter!

Final preparations were made for the 5<sup>th</sup> Annual Film Fest. The event will be held on Monday, June 9 at 7:00pm at the Little Theater at Glenbrook North High School. All are encouraged to attend this event showcasing Northbrook students' film-making talents. This year's fest will feature at least 11 student films, as well as a post-screening discussion with DePaul University Professor and GBN alum Matthew Irvine.

As is tradition, the Youth Commission will not meet during the months of June and July. The next meeting of the Youth Commission is scheduled for August 20, 2014.

#### POLICE ACTIVITY

Two burglaries to motor vehicles were reported this week. One occurred on Commercial Avenue where a pad lock was cut from a work truck and several power tools were taken. The second occurred to an unlocked vehicle parked in a driveway overnight on Tuesday, May 20. Various items including a wallet, sunglasses, and credit cards were removed. Residents are reminded to lock their vehicles at all times and to remove valuables from their vehicle.

#### GAS LEAK SHUTS DOWN RAIL TRAFFIC

At approximately 9:00am on May 19, Fire crews responded to the area of Willow and Shermer for a reported gas leak. While working on the roadway at the Shermer road underpass, construction crews

had struck a 6" high pressure gas main. Police and Fire from both Northbrook and Glenview secured the area and evacuated several local businesses and area Glenview residences until the leak was isolated at approximately 3:00pm. This event was another great example of multiple jurisdictions working together to provide a positive outcome during an incident.

#### TWO VEHICLE ACCIDENT REQUIRES EXTRICATION

At approximately 2:00pm on May 19, Police and Fire units responded to the intersection of Techny Road and Pfingsten for a report of a multi vehicle accident. Upon arrival, crews found a car versus truck accident with the driver of the car pinned in the vehicle. The driver of the car was extricated and transported to a Level 1 Trauma center in stable condition. The two occupants of the truck were also transported to a local hospital in stable condition. The accident is currently under investigation by Northbrook Police.



#### TABOUN GRILL OPENS – 3111 DUNDEE ROAD

Taboun Grill, a new Israeli cuisine restaurant, opened this week in White Plains shopping Center. The Kosher restaurant offers a wide range of Mediterranean menu options. The website for the restaurant is [www.taboungrill.com](http://www.taboungrill.com).

#### ARHAUS OPENS AT NORTHBROOK COURT

Late last week, the new home furnishing store, Arhaus, opened at Northbrook Court. The new store offers a wide array of furniture and home décor options. The much anticipated store is located on the south side of Northbrook Court and has its own exterior entrance, adjacent to the AMC movie theaters.

#### ASPHALT STREET RESURFACING PROGRAM

The Village's annual asphalt street resurfacing program continued this week with the Village's contractor, Peter Baker and Sons, completing pavement installation on Happ Road and the surrounding streets. In addition, the contractor has worked to install the first layer of pavement in the Wildebrook neighborhood. Next week, the contractor will be working to complete the paving operation in the Wildebrook neighborhood and will start to saw cut curbs that have been designated for replacement in the Summerhill neighborhood. Residents that will be impacted by the upcoming work in the Summerhill neighborhood have received notification by mail informing them of the work.



Information regarding the Asphalt Street Resurfacing Project, and all Village construction projects, including weekly updates and location maps, is available on the Village website at [www.northbrook.il.us/constructionprojects](http://www.northbrook.il.us/constructionprojects).

**CENTRAL BUSINESS DISTRICT STREETScape**

Earlier this week, the Village’s landscaping contractor, Brickman, installed new flower baskets and pots throughout the Central Business District. In addition, Village crews prepared for the upcoming Memorial Day celebration by installing flags on the light poles throughout downtown.



**RECYCLING UPDATE: PAINT NO LONGER ACCEPTED ON THE FIRST TUESDAY OF THE MONTH**

Effective Tuesday, May 20, the Village is no longer accepting paint during the First Tuesday recycling collection event. Please contact Northfield Township Road District to drop off paint during their designated times and days at [www.northfieldtownship.com](http://www.northfieldtownship.com) or call the Road District at 847/724-7055. As a reminder, the Village offers a drop-off opportunity for household electronics on the First Tuesday of every month. The drop-off area is located at the fleet maintenance garage behind the Village Hall, at 1227 Cedar Lane, from 8:00am - 3:00pm. Items that may be dropped off on the First Tuesday of the month include: computer towers, DVD players, monitors, fax machines, televisions and printers.

Items such as laptops, cameras, household batteries, cell phones, CFLs and Fluorescent bulbs may be dropped off weekdays between-7am to 3pm . Drop-off bins are also located behind the Village Hall at the Public Works Fleet Maintenance Garage.

For disposal of other items, such as car batteries or motor oil, please contact Northfield Township Road District at 847/724-7055 or visit [www.northfieldtownship.com](http://www.northfieldtownship.com) for drop-off options. For more information on recycling opportunities for residents, visit [www.northbrook.il.us/Recycle](http://www.northbrook.il.us/Recycle).

**CONGRATULATIONS**

Congratulations to Commander Joel Reyes, Officer Chip Hulne, and Officer Chris Lacina, who all earned Master’s Degrees this month. Nice job gentlemen!

**DUNDEE ROAD/PALATINE ROAD RESURFACING**

Earlier this week, Public Works staff received word that the Illinois Department of Transportation (IDOT) will be performing intermittent resurfacing on Dundee Road between Waukegan and Wolf Roads and Palatine Road between Waterview Drive to Milwaukee Avenue. This project will be included in IDOT’s June letting. Construction is expected to begin in early August and be completed by late autumn. Detailed information will be posted on the *Construction Projects* page of the website as it becomes available.

**WEEK OF May 26, 2014**

<b>MON.</b>	<b>5/26</b>		<b>MEMORIAL DAY – Village Hall Closed</b>
<b>TUES.</b>	<b>5/27</b>	7:30 a.m.	ICDC – <b>Cancelled</b>
		6:30 p.m.	Communication and Legislation Committee– Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
<b>WED.</b>	<b>5/28</b>		No Meetings
<b>THURS.</b>	<b>5/29</b>	6:30 p.m.	Rescheduled Stormwater Management Commission – PW Center
<b>FRI.</b>	<b>5/30</b>		No Meetings