

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 28, 2010

RE: STAFF BRIEFING

WEEK OF MAY 24, 2010

POLICE CALLS

On May 28, Police investigated a threat made by a customer to the Apple Call Center in Bend, Oregon who was displeased with ongoing issues with his Apple phone. The customer commented he was going to go to the Apple Store at Northbrook Court and “start shooting people”. Contact was made with the customer who responded to the Police Department and advised he was angry but did not intend on following through with his threat. Peace was restored.

Police were summoned to a residence in the 3100 block of Floral Drive at the request of a live-in health home care attendant who advised her patient, who suffers from dementia, had removed a kitchen knife from the drawer during an argument. The patient was not taking her medications and police and paramedics responded to transport the resident to the hospital for evaluation.

FIREFIGHTERS HONOR VETERANS

A replica of the Vietnam Veterans Memorial Wall, Washington D.C.’s most visited monument, came through Northbrook on Wednesday evening. The Wall will be located at the Village Green for the next five days. Saluting the 80% replica of the Veterans Memorial Wall along the way were Northbrook Firefighters. As the monument drove down Shermer Road, the fire company at Station #12 saluted the Wall with Tower Ladder 12 and its enormous flag. The monument is open to the public at the Village Green for free visitation 24 hours a day from noon Thursday through sunrise Tuesday.



NORTHBROOK TECHNICAL RESCUE TEAM RESPONDS TO TRENCH COLLAPSE IN SKOKIE

At mid-day on Tuesday, May 25, Northbrook Technical Rescue Team members Lt. Jim Bullock and FF/P Dave Schweihs responded with Squad 12 to the scene of a trench collapse in Skokie. Two individuals had been working in a narrow trench about 8 feet below grade when a portion of the trench wall collapsed on them, trapping them in the hole. The MABAS Division 3 Technical Rescue Team was able to

extricate both workers (alive and well) from the trench in about an hour. Paid-On-Call personnel filled Station 12 while the squad was in Skokie.

NORTHBROOK TOWER LADDER RESPONDS TO FIRE IN PROSPECT HEIGHTS

Late Tuesday afternoon on May 25, Northbrook Tower Ladder 12 responded to a structure fire in Prospect Heights. The fire was in a single family brick home that was occupied at the time the fire started. The fire was quickly extinguished and nobody was injured. A family cat was listed as missing. Paid-On-Call firefighters staffed Station 12 while the Tower Ladder was out of town.

POLICE DEPARTMENT PERSONNEL

The Police Department welcomes Fire and Police Commissioner George K. Metzger who joined the Board effective May 1, 2010. George is a forty-five year Northbrook resident, served in the Air Force and is a retired businessman. Commissioner Metzger replaced retiring Commissioner Bob Rowe who served on the Board for over nine years. Congratulations to Commissioner Metzger and good luck, best wishes and happy retirement to Bob.

Chief Wernick announced the promotion of Detective John Ustich who will be promoted to the rank of Sergeant effective June 16, 2010. John will be sworn in at a ceremony to be held in June. Congratulations John on your promotion.

Sergeant Dave Sprague completed the ten week Northwestern University Center for Public Safety School of Police Staff and Command on Thursday, May 27. Dave has been attending this course full time which covers matters relating to the supervision and management of police operations. While attending classes at Northwestern, Dave continued to maintain contact with his shift and duties at the Police Department. Congratulations Dave on your accomplishment.

CITIZEN POLICE ACADEMY

On Wednesday, May 26, the Police Department held graduation services for 15 Northbrook residents who participated in the ten-week Citizen Police Academy. Academy classes were held on ten consecutive Wednesdays. The program held a behind-the-scenes look at police work, and focused on topics such as police patrol functions and duties, criminal investigations and procedures, emergency 911 Communications Center, collection of evidence at crime scenes, police canine techniques, animal control, defensive tactics, use of force, and a ride-along with a Police Officer. The ultimate goal of this program is to strengthen the partnership between the Police Department and the community.

REGULAR BOARD MEETING

The Board held their regular meeting on Tuesday of this week. Under the President's Report, the week of June 5 was proclaimed "Dystonia Awareness Week" and National Garden Week". Elliott Otis, Russell Shapiro, Brian Bruce, Steven Weitzman and Jerry Elrod were all recognized for their service on various Village commissions. On Consent, The Board voted to continue the Village's memberships in the Northern Illinois Police Crime Laboratory and the Illinois Municipal League, award a consultant services contract to HLR for the preparation of a new master storm water plan, and approve a jurisdictional transfer agreement with Cook County for a portion of Techny Road.

The Planning and Zoning Committee Report included a discussion regarding the northwest corner of Dundee and Sanders. The Board approved a plat of consolidation and granted a special use for a drive-through facility for the parcel. The Board also discussed a possible senior living facility at 1000 Sunset Ridge Road. Trustees recognized that there is a need for senior living facilities, but had concerns regarding the plan's density.

Under the Quality of Life Report, the Board voted to allow the Northbrook Garden Club open a second garden on public land at Crestwood Place on Waukegan. The garden will be available for all Northbrook residents, and Crestwood Place residents will have priority choice of the garden plots. The next regular meeting is scheduled for June 8, 2010.

ADMINISTRATION AND FINANCE COMMITTEE

The Administration and Finance Committee met before the Regular Board Meeting on Tuesday to continue its discussion on developing an ethics ordinance for elected officials. This discussion will be continued at a future committee meeting.

BURGLARY TO MOTOR VEHICLE

A patron of Northbrook Court reported to Police that she parked her unlocked car in the mall's parking lot on Tuesday afternoon, May 25, and when she returned her lap top computer was missing. Investigations will follow up on the case.

MAY ICDC MEETING

On May 25, the Industrial and Commercial Development Commission held its regular meeting and discussed the following:

- At the request of President Frum, the Commission discussed potential changes to the Commission composition requirements. In the end the Commission concluded to leave the Code requirements as is, but encouraged the Board to appoint members that represent a cross section of the business community. The Commission suggested for its one vacant position that the Board appoint a business owner/manager representing a business in the central business district. In particular, the Commission felt a representative from a restaurant or a financial institution would be a nice addition to the Commission given that neither sector is currently represented on the ICDC. Regarding future vacancies, the Commission felt a representative from a restaurant or car dealership would also be a good addition.
- The Commission discussed the concept of establishing regulations limiting non-retail sales tax generating uses in retail areas. Commission members expressed concern and caution regarding establishing such regulations and the potential unintended consequences. In particular, it was noted that certain non-retail sales tax generating uses can actually draw customers to a shopping center who will then shop at the retail uses. The Commission did not reach a conclusion regarding this issue and continued its discussion to its June meeting.

The Commission, however, did unanimously adopt a motion regarding the practice of the Village accepting donations from non-retail sales generating uses locating in retail areas. The adopted motion reads as follows...

“The ICDC discourages the Village from accepting donations on a case by case as part of development requests and recommends that if the Village finds that such contributions should be required, they should be based upon established requirements that apply to all businesses.”

The Commission's position is that all developments should be treated equally and that such contributions should not be determined on a case by case basis but based upon an established requirement. It should be noted that the Commission has yet to make a recommendation regarding whether such contributions should even be required.

- The Commission reviewed more detailed goals for the Village's business development marketing efforts plan.

WEEK OF MAY 31, 2010

MON.	5/31		Memorial Day – Village Hall Closed
		10:30 a.m.	Memorial Day Parade – Starts corner of Cherry & Western
TUES.	6/1	8am-3pm	Resident Electronics Recycling Tuesday – PW Garage
		9:00 a.m.	Department Head Staff Meeting – Terrace Room
		7:30 p.m.	Plan Commission – Board Room
WED.	6/2		No Meetings
THUR.	6/3	7:00 p.m.	Arts Commission Meeting – Terrace Room
		7:00 p.m.	Community Relations Commission – Northbrook Public Library
FRI.	6/4	10:00 a.m.	Blood Pressure Testing – Shermer Study