

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: May 24, 2013

RE: STAFF BRIEFING

WEEK OF MAY 20, 2013

PLAN COMMISSION

At the May 21 Plan Commission meeting the Commission held a continued public hearing and considered a resolution regarding an application by the President and Board of Trustees of the Village of Northbrook to amend the Northbrook Zoning Code to allow granting of specific variations (A) when non-conforming lots and lots containing non-conforming structures are rezoned to a new zoning district, (B) when two or more lots are consolidated, or (C) when one or more lots are resubdivided, or (D) when a lot is annexed to the Village. No one from the public spoke at the public hearing. After closing the public hearing, the Commission adopted a resolution recommending that the Village Board adopt the proposed amendments.

YOUTH COMMISSION MEETING

On Wednesday evening, the Youth Commission celebrated its graduating seniors. Good luck to all Northbrook students as they conclude the school year and begin a new chapter!

Final preparations were made for the 4th Annual Film Fest scheduled for Monday, June 10, at the Northbrook Public Library. Please see the event flyer on the Youth Commission webpage at www.northbrook.il.us All are encouraged to attend the Film Fest and show support for Northbrook's area students as they showcase their film-making talents.

As is tradition, the Youth Commission will not meet during the months of June and July. The next meeting of the Youth Commission is scheduled for August 21, 2013.

BIKE TASK FORCE

On Wednesday, May 22, the Bike Task Force held its bimonthly meeting. This was a special meeting for Chairman Doug Gerleman who announced his retirement as Chair of the Task Force, a position he has held for the last 10 years. Thank you Doug for your hard work and involvement over the years.

The Task Force was presented with copies of the *Bike to Metra* brochure, which was a joint endeavor between the League of Illinois Cyclists and Village. This brochure is to promote commuting to the Metra station by the use of bicycles and includes a map of suggested routes commuters can choose for traveling. These brochures are free of charge and will be available at the Village Hall, Library, Metra station and select retail establishments within the Village. The Task Force also discussed recommendations for grant application submittal through programs offered through the Illinois Department of Transportation (IDOT) and Chicago Metropolitan Agency for Planning (CMAP); potential projects include street selection for the

expansion of the sharrow* pavements markings, (pictured right), in order to increase our network of bike friendly streets and to potentially interconnect various Park District locations; as well as increasing bicycle parking with shelters at the Metra Train Station. Additional topics of discussed included bicycle facility information and requests that IDOT make road projects bike friendly, as well as design changes to the Bicycle Task Force's webpage to make information on bicycling readily accessible for the community.



NORTHBROOK AND GLENVIEW STAFF BRIEF PRESS ON STATUS OF UP BRIDGE REPLACEMENT

Northbrook Development and Planning Services Director Tom Poupard and Glenview Deputy Manager Don Owen met with Pioneer Press reporter Todd Shields at the site of the Shermer Road/Union Pacific Railroad Bridge collapse on Friday, May 24. Tom and Mr. Owen briefed the press on the progress being made by Union Pacific on the fabrication of the bridge components. Union Pacific remains committed to meeting the deadline of having the bridge work completed by December 31, 2013.

It is not certain when Shermer Road will be opened for traffic. The absolute deadline for having the road work completed is September 30, 2014. Much will depend upon the condition of the road once the bridge installation is completed, when the asphalt plants close for the winter and what the weather will be like to complete the construction. All parties are working cooperatively to have the road reopened as soon as possible.

The Villages of Glenview and Northbrook were originally notified that the permanent replacement viaduct would likely take until late 2014 to complete. By fast-tracking the state permitting process and material procurement, Union Pacific has been able to shorten the schedule.

WALMART – 1000 SKOKIE BOULEVARD

Staff has completed its review of the Walmart zoning and subdivision relief application and has determined that the application materials will need to be revised and staff will need to review the revised materials prior to the date of the Plan Commission public hearing being set. Should the applicant resubmit the revised application in the next two weeks and staff determines that the resubmitted application materials are ready for public hearing, the earliest the public hearing could be Tuesday, July 16.

POLICE ACTIVITY

On Monday, May 20, the Fifth/Third Bank at Dundee and Pfingsten Roads called Police advising their security cameras had picked up suspicious activity at their ATM machine. Police responded and interviewed two subjects in the parking lot and conducted a search of their vehicle. A silicone molding device was found along with numerous credit cards and credit card type gift cards. The two subjects were arrested and charged with Possession of Altered Credit Cards. The Secret Service was contacted. The subjects remain in custody at the Cook County jail with bonds of \$250,000 each. The vehicle has been impounded at Northbrook pending seizure procedures.

Police Officers, while following up on a suspicious person incident in the 2200 block of Oak Avenue this week, identified a male subject who has been a person of interest to this department for the past few years. The subject was soliciting for tree trimming work in the Oak Avenue neighborhood. Upon

interviewing the subject and checking his identifiers, it was determined that he had an outstanding warrant from the Illinois Department of Corrections for parole violation. The subject was issued a Northbrook local ordinance citation for solicitation without a permit and held for pick up by the U.S. Marshall's office pending charges in other jurisdictions.

Police are investigating a residential burglary and an attempted residential burglary occurring this week in the 100 block of Dell Road and the 1500 block of Voltz Road. The Dell Road burglary involved unknown persons removing several rings from a residence. Construction workers were in the home before the burglary was discovered. As of this writing, nothing has been reported missing from the attempted residential burglary. Investigators have been assigned to both cases.

SUNNY ACRES/RIDGE-LEE INTERSECTION
STORMWATER MANAGEMENT PROJECT

Construction of the Sunny Acres Subdivision project continues with the Village's contractor, PirTano Construction Co., completing the outfall connection for the detention basin. The construction of the detention basin is scheduled to begin the first week of June. Asphalt driveway restoration is currently underway with concrete driveway and parkway lawn restoration work scheduled for next week. Storm sewer installation has been completed for the Ridge/Lee Roads project with street pavement restoration scheduled for next week. The photo depicts crews as they work to install of the storm sewer at the intersection of Ridge and Lee Roads.



LANDSCAPING

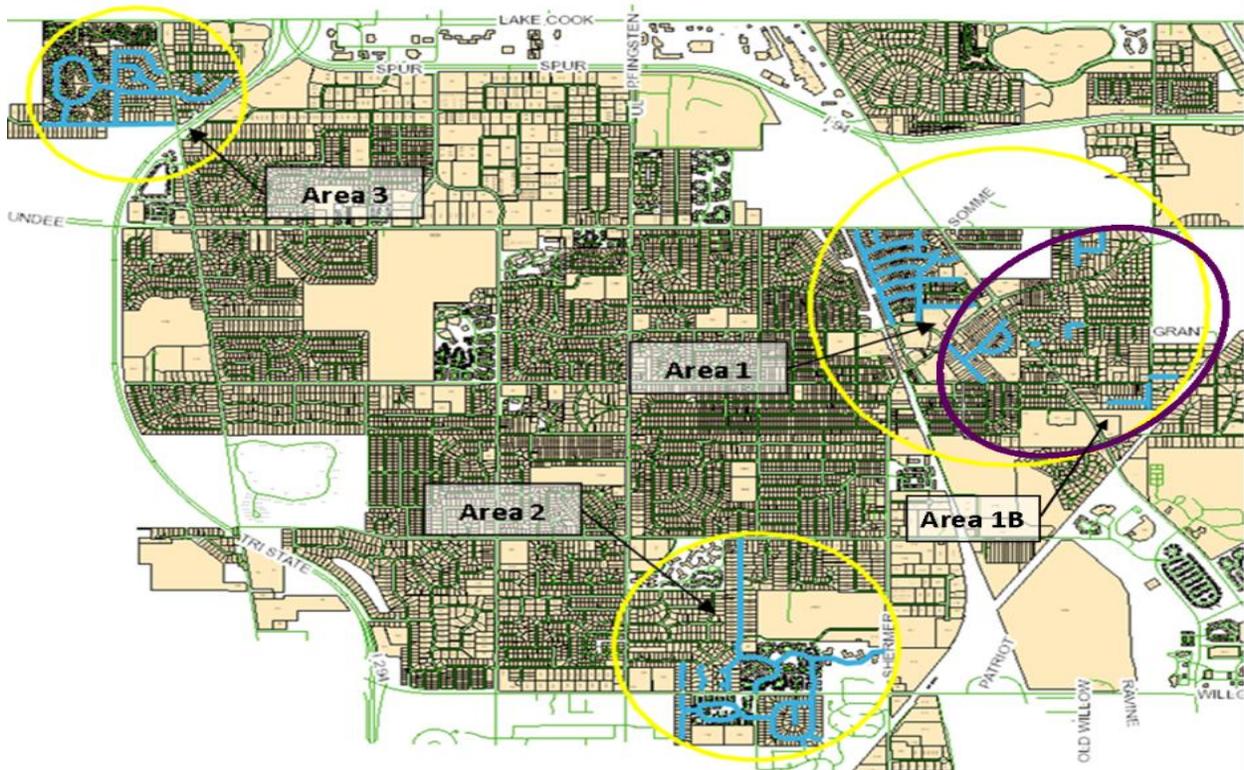
Over the past week, Public Works crews have been working to install landscaping at the Village Hall, Aux Plaine Cemetery, and the gateway signs that serve as a greeting for people who enter the community. The photo shows one of the gateway signs and the Aux Plaine Cemetery along with the many plants that will help beautify them throughout the upcoming summer months.



ASPHALT STREET RESURFACING

The annual asphalt street resurfacing program continued this week with the Village's contractor, Curran Contracting, installing pavement in the Area 1B portion of the project area (see map). On Friday, Curran's subcontractor, ALamp Road Builders, worked to remove and replace deteriorated sections of curb in the industrial area, including Carlson, Janke, and Raymond Drives. Staff had previously coordinated with the businesses in this area to minimize the impact of the work on their operations.

Looking forward, Curran will begin removing pavement throughout Area 2 early next week. The contractor will install temporary driveway ramps where necessary to ensure that residents retain access throughout the duration of the project. Once the pavement removal is complete, the contractor will begin installing the first layer of asphalt. Residents in Area 2 received a notification informing them of the upcoming work. This notification was also placed on the *Construction Projects* page of the Village website



(www.northbrook.il.us/ConstructionProjects).

IDOT'S WILLOW ROAD BOX CULVERT REPLACEMENT PROJECT

IDOT's Resident Engineer has directed the contractor, Alliance, to remove the lane closures on Willow Road between Shermer Road to Patriot Boulevard for the Memorial Day Holiday weekend. Lane closures will be removed by 3:00pm Friday (today) and re-installed on Tuesday 7:00am to continue pavement work.

CELL PHONE USE PROHIBITED SIGNS

Earlier this week, crews worked to install signs that remind motorists that the use of cell phones is prohibited while driving in a school zone (see photo). The signs were installed on already existing sign posts as motorists are about to enter a school zone. Additional signs will be installed near Stanley Field and Wood Oaks Junior Highs upon approval of a right-of-way permit from the Cook County Department of Highways and Transportation.



NORTHBROOK RESPONDS TO RAIN

Wednesday afternoon a thunderstorm moved through the Village dropping significant amounts of rain. Rainfall at the Public Works Center (west side of town) measured .5 inches over the course of 1 hour, while during the same period the Water Plant (east side of town) received more than 1 inch. These amounts were in addition to the .85 inches and .65 inches that were received on Monday and Tuesday nights respectively.

During this storm the Village experienced localized flooding and ponding on roadways that slowed traffic however roads remained passable. Most flooding locations being in the central and eastern portions of the Village, which correlates with the difference in rainfall received at the Public Works Center and Water Plant. Police and Public Works responded to flooding calls and checked known trouble areas. Most if not all flooding had receded by 4 p.m.



Midway/Whitfield



Dundee Road/Skokie Boulevard

SPRING PARKWAY TREE PLANTING

The Village's spring parkway tree planting program began this week. The Village will be planting a total of 346 new trees, including 214 Emerald Ash Borer (EAB) replacement trees, 98 trees for residents participating in the cost share program, 24 "fee-in-lieu of" trees, and 10 trees to replace those removed during private construction. Locations where a tree will be planted have been marked with a wooden stake.

Residents who receive a new parkway tree are asked to help maintain the tree. The area surrounding the tree should be saturated with water every 3-4 days during hot weather and every 7-10 days during normal weather conditions. Those residents with automatic irrigation systems are requested to change the timing to allow for longer, less frequent watering (approximately 20 minutes, 2 times per week). This will ensure that the ground surrounding the tree is adequately saturated. It is recommended that a circle of mulch, 2-3 inches deep and 2-4 times the diameter of the root ball be installed. Please keep mulch 4-6 inches away from the trunk and do not plant grass around the base of the tree as these practices can be harmful to newly planted trees.

NORTHBROOK UNITS ASSIST GLENVIEW WITH STRUCTURE FIRE

At approximately midnight on May 20, Northbrook Tower 12 and Battalion 11 responded auto aid to the 2700 block of Manu Ct. in Glenview for the reported structure fire. Upon arrival Tower 12 assisted Glenview units as the Rapid Intervention Team and Battalion 11 assisted with Command Operations. The fire was extinguished in approximately 20 minutes and initial indications show the fire was started by a possible lightning strike. Northbrook Stations were covered by call back personnel for the duration of the call.

SMOKE DETECTOR ALERTS SLEEPING RESIDENT TO KITCHEN FIRE

At approximately 12:30am on May 21, the Northbrook Fire Department was dispatched to the 4100 block of Picardy Circle for the reported kitchen fire. Upon arrival Fire units were met by Northbrook Police who stated a fire in the microwave had self extinguished but there was still a large amount of smoke in the residence. Northbrook crews ventilated the residence and removed the microwave to the exterior of the home. Initial investigations determined the resident fell asleep while cooking with the microwave and was awakened by the smoke detector. The Northbrook Fire Department would like to remind residents to check their smoke detectors on a regular basis.

NORTHBROOK DIVE TEAM LEADER RECEIVES TRAINING ON NEWEST TECHNOLOGY

During the week of May 20, Bob Gangloff, Northbrook's Dive Team leader received training on the operation of a ROV (Remotely Operated Underwater Vehicle). Two of these remote sonar units were purchased by MABAS through grant funding by the Cook County Department of Homeland Security and Emergency Management. This equipment will be housed by the Des Plaines Fire Department and will aid the regional MABAS Divisions 1 and 3 Dive Team members by providing sonar, video, and also the ability to retrieve objects under water. All training expenses were covered by Cook County and Illinois MABAS.



GRADUATION

Northbrook Police Sergeant John Ustich graduated from the Northwestern University Center for Public Safety School of Police Staff and Command's 342nd class on May 24, 2013. John has been attending this ten-week course which covered matters relating to the supervision and management of police operations. While attending classes full time at Northwestern, John continued to maintain contact with his shift and duties at the Police Department. Congratulations to John on his accomplishment.

ROBIN RESCUE

After a windy evening Tuesday night, a few young Robins were displaced from their Northbrook nest. Occasionally, this time of year, Animal



Control Officer Gina Manski gets calls from residents to assist in returning the young birds to their natural homes. In this instance, Northbrook resident Alicia Hayashi captured the rescue on her camera. Animal Control Officer Manski was unable to find the nest, which was probably destroyed by the wind. The little birds were brought to the Flint Creek Wildlife Rehabilitation Center in Barrington, a non-profit organization that will raise and release the birds back into the wild once they are ready to fly. The center is a non-profit that relies on public donations for funding. <http://www.flintcreekwildlife.org/>

WEEK OF MAY 27, 2013

MON.	5/27		MEMORIAL DAY - Village Hall Closed
TUES.	5/28	7:30 a.m.	ICDC - Cancelled
		6:45 p.m.	Communications & Legislation Committee Meeting - Terrace Room
		7:30 p.m.	Board of Trustees Regular Meeting - Board Room
WED.	5/29	1:00 p.m.	Fire Pension Board - Shermer Study
THURS.	5/30	7:30 a.m.	Administration & Finance Committee - Terrace Room
FRI.	5/31		No Meetings
SAT.	6/1	9am-Noon	Vehicle Stickers go on sale - Village Hall and
		9am-Noon	Coffee with the Board of Trustees