



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: May 26, 2017

SUBJECT: STAFF BRIEFING

WEEK OF May 22, 2017

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, May 23. At the meeting, the Village Board recognized Police Sergeant James Mayall for his 30 years of service and Telecommunicator Tina Fischer for her 27 years of service. President Frum then appointed and reappointed numerous members for service terms on the Village Commissions and Village Committees.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances for a variety of items including the execution of an intergovernmental agreement with Northbrook Park District for the Keystone-Chartres Stormwater Project, the purchase of various information technology products and services as well as a replacement K9 for the Police Department and the approval of a transfer of a special permit for a gymnastics facility at 1845 Raymond.

Under Planning & Zoning, the Board approved various documents related to the Gateway Townhomes development by Jacobs Companies, including the final development agreement and final plat of approval for the project. Additionally, the Board conducted a number of preliminary reviews for proposed items including a seven-lot subdivision at 2420-2450 Landwehr Road; a subdivision of 1450 Grant into two lots; a building addition to St. Norbert's Church at 1809 Walters and a request for an outdoor seating area at 1363 Shermer.

Under Administration & Finance, the Board heard a report and public comment on the possibility of opting-out of Cook County's minimum wage and required sick leave ordinances. Following public comment, the Board discussed and voted to opt out of both of the Cook County's ordinances. Due to a lack of quorum, the Village Board's scheduled regular meeting on Tuesday, June 13, will be canceled. The next regular meeting will be held on Tuesday, June 27.

MEMORIAL DAY SCHEDULE

On Monday, May 29, the Northbrook Memorial Day Parade steps off from the corner of Cherry and Western at 10:30am and continues east on Cherry to Meadow, then south on Meadow, to Village Green Park. Bands from local schools will be marching and performing following the parade. Please note the new parade route, which turns south on Meadow Road, due to roadwork on Cherry and Church.

All are encouraged to attend the traditional American Legion Memorial Day ceremony at the Village Green Park following the parade. This year's featured speaker is Brigadier General Thomas Kittler, USAF.

In observance of the holiday, the Village Hall and administration offices will be closed. In addition, there will be no refuse or recycling service on Monday, May 29. Customers normally serviced on Monday will be collected on Tuesday, May 30. Routes will be delayed by one day the rest of the week.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

Work continues on the Illinois Department of Transportation's (IDOT's) intersection improvement project along Dundee Road at Pfingsten and Landwehr Roads with crews focusing on road resurfacing. This week, crews completed structure adjustments at Landwehr and Dundee and installed traffic loops at both intersections. Next week, the final surface layer will be laid and the temporary traffic signals will be removed.

METRA STATION IMPROVEMENTS

Crews installed new doors at the Metra Station this week.. With this item completed, the only remaining work is the installation of an upper dormer window, which crews will focus on next week. For any questions regarding this project, please contact the Public Works at 847-272-4711.

LONE TREE WATER MAIN PROJECT

This week, crews began final cleanup and restoration work, including replacing sidewalk squares and replacement of topsoil. Staff anticipates all remaining work will be completed next week.

SUNSET LANE AND DUNDEE-SKOKIE STORM WATER MANAGEMENT PROJECTS

At its May 23 regular meeting, the Village Board approved the Sunset Lane and the Dundee Road and Skokie stormwater projects. The Sunset Lane project includes the construction of a 3-foot diameter storm sewer that will extend between Sunset Lane to the existing detention basin on Commercial Avenue, which will be expanded to mitigate the increased flow from the new sewer. The new sewer will reduce flooding conditions on the roadway and front yards on Sunset Lane.

The Dundee Road and Skokie project will impact the intersection of Dundee Road and Skokie Boulevard and includes regrading of the existing ditch located north of Dundee Road and just east of Skokie Boulevard. The project also re-establishes the flood overflow path at the northeast corner of the intersection. This week, construction notification letters were sent to residents and business that will be impacted by the Sunset Lane Project. This project is anticipated to begin in early June. A pre-construction meeting for both projects is being held on Wednesday, May 31.

CENTRAL BUSINESS DISTRICT STREETScape PROJECT

This week, the Village's contractor continued resurfacing work on Meadow Road (between Shermer Road and Cherry Lane) and Cherry Lane/Church Street (between Meadow and Shermer). The Contractor completed paving of the first layer of asphalt on these roads and completed the installation of temporary pavement markings. The Contactor also completed cleanup of the Memorial Day parade route.

Following the Memorial Day weekend, the contractor will begin adjusting utility structures and reconstructing manholes in the roadway on Shermer, Meadow, Cherry and Church. The contractor will also continue replacing sidewalk, curb and gutter along these segments of roadway. Two-way traffic will be maintained during these operations with traffic being flagged around construction activities as needed. The entire project will be completed in October.



LEE ROAD RECONSTRUCTION PROJECT

This week, the Village's contractor began placing asphalt in the northern section of the project between Lake-Cook Road and Rudolph Drive. The existing traffic detour signs will be removed for the Memorial Day weekend and traffic can now travel on the newly paved roadway section. Next week, the contractor will move to the section south of Rudolph Drive and continue with the removal of the concrete pavement and the replacement of asphalt. At that time, Rudolph Drive will be closed and there will only be one lane open on Lee Road south of Rudolph Drive. A temporary traffic signal will be controlling traffic traveling north and southbound through the work zone for the remainder of the project.

2017 ASPHALT STREET REHABILITATION PROGRAM

As part of the larger 2017 asphalt street rehabilitation program, the Village's contractor completed curb removal, replacement and associated restoration work this week. Next week, grinding on Greenacre Drive, Noble Court, Kingsport Court and Maple Avenue will take place with the remaining street patching to be completed. The streets impacted by the patching are Pamella Lane, Phyllis Road, Bermuda Dunes Place, Palm Canyon Drive, Raintree Lane and Sunburst Lane. Patching on each individual street will take one day to complete.

OAK AND ILLINOIS WATER MAIN PROJECT

The Village's contractor continued trench excavation and water main installation on Oak Avenue and Illinois Road. This work included installing 8-inch water main pipe, as well as valve vaults at these locations. Next week, the contractor will continue trench excavation, water main pipe installation, as well as valve vault installation along Oak Avenue and Illinois Road. The contractor is currently working on the 2500 Block of Oak Avenue and the 2600 block of Illinois road and future work will continue to proceed east towards Western Avenue.

2017 SIDEWALK REHABILITATION PROJECT

The 2017 sidewalk rehabilitation project is scheduled to begin the week of Tuesday, May 30 with Public Works crews pruning tree roots that are pushing up sections of sidewalk. In advance of this work, utility locates will be called in and residents may see spray paint and/or flags in the area. The Village's contractor is expected to begin the removal and replacement process of failed sidewalk squares mid-June. Residents impacted by the work will be notified by letter. Please see the map for the sidewalk rehabilitation locations.



CONGRATULATIONS TO TOM PAPRECK ON HIS RETIREMENT

On Wednesday, May 31, Tom Papreck, the Village's Water Production Supervisor, will retire from the Village. Papreck began working for the Public Works Department in 1975 as a part-time maintenance worker. He was hired full time in 1978 and rose through the ranks to be the General Operations Superintendent and later the Water Production Supervisor following the expansion and modernization of water production facilities in the mid-1990s.

During his career with the Village, Papreck has exemplified leadership and a quiet competence that inspired and heartened those around him, especially in times of stress. His varied positions with the Village testify to his innate ability to "get the job done." The Village is grateful for his work during the past four decades and hope he realizes the lasting impact he has had on his fellow workers and the citizens of Northbrook.

CONGRATULATIONS TO EUGENE DABROWSKI ON HIS PROMOTION

With Mr. Papreck's retirement, the Village is pleased to announce the promotion of Eugene Dabrowski to Water Production Supervisor.

Dabrowski began working for the Village in 1988 as a Water Plant Operator. He was promoted to position of Water Plant Technical Supervisor in 1997. He has served ably in that role and been a vital contributor to maintaining our water system's ability to function all day, every day.

Dabrowski earned a Bachelor of Science degree in Industrial Engineering from Northwestern University. He also holds a Class A Illinois Environmental Protection Agency Drinking Water Certificate of Competency and has consistently participated in ongoing specialized technical training during his career.

With his extensive background in the Village's water production system and his dedicated, thorough work approach, Dabrowski will be able to continue the high level of professional oversight of this vital resource for the Village of Northbrook. He will begin his new duties on May 15, 2017. The Village congratulates him on this noteworthy achievement.

REGIONAL EMERGENCY DISPATCH (R.E.D.) CENTER NEWS

The Regional Emergency Dispatch (RED) Center Joint Chiefs Authority Committee Chairman, Northbrook Fire Chief Jose Torres, announced after a thorough selection process, the RED Center Board of Directors named Christopher Lienhardt as Executive Director and Christian Lyons as Assistant Executive Director. Lienhardt served as the Assistant Director of RED Center since 2015 and was appointed as Interim Executive Director earlier this year, due to the retirement of the former Director, James Clausen. Lyons is currently a Communications Supervisor with the Dane County Communications Center in Madison, Wisconsin.

Lienhardt has been with the RED Center for over 20 years and also serves as Deputy Fire Chief of the Antioch, Illinois Fire Department. Lyons has served as the Communications Supervisor for Dane County since 2011, adjunct instructor for the Association of Public Safety Communications Officials, Emergency Dispatcher for the Columbus, Wisconsin Police Department, and Communications Officer for the Green Lake Wisconsin Sheriff's Department.

The RED Center was established in 1977 and is located in Northbrook. The RED Center and its 14 member agencies are an integrated, multi-jurisdictional organization that provides quality and individualized fire and emergency medical services to a resident population of approximately 480,000 residents. The RED Center also serves as the primary dispatch center for the coordination of any statewide emergency responses.

WEEK OF May 29, 2017

MON.	5/29		Memorial Day – Village Hall closed
		10:30 a.m.	Memorial Day Parade- starts Cherry & Western
TUES.	5/30		
		6:00 p.m.	Community Relations Commission Celebration of Culture Subcommittee Meeting – Terrace Room
WED.	5/31	7:30 a.m.	Board of Fire and Police Commissioners – Police Department
THURS.	6/1	6:30 p.m.	Public Works Committee Meeting – Terrace Room
		7:00 p.m.	Arts Commission – Shermer Study
		7:00 p.m.	Community Relations Commission- Library
FRI.	6/2		No Meetings
SUN.	6/4		Illinois Law Enforcement Torch Run for Special Olympics (Northbrook Team steps off at Hintz Rd. & Milwaukee Ave. in Wheeling, about 9:15am)