



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: May 27, 2016

SUBJECT: STAFF BRIEFING

WEEK OF May 23, 2016

DON'T MISS THE MEMORIAL DAY PARADE AND CEREMONY ON MONDAY, MAY 30

On Monday, May 30, the Northbrook Memorial Day Parade steps off from the corner of Cherry and Western at 10:30am and continues east on Cherry/Church to the Village Green. Bands from local schools will be marching and performing following the parade. All are encouraged to attend the traditional American Legion Memorial Day ceremony at the Village Green Park immediately following the parade.

Posting Flags on Veteran's Grave Sites

Volunteers are needed on Saturday, May 28 at 10am, for the Posting of Flags on Veteran's Gravesites at the Sacred Heart Cemetery on Lee Road, just north of Dundee Road. The posting of approximately 150 flags takes about an hour. All residents are welcome to participate and any organization that wants to adopt a cemetery is encouraged to do so. American Legion Post 791 has an ample supply of flags for this purpose. Please call 847/564-9558 for details.

Show Your Patriotism – Fly Your Flags All Weekend

Take a few minutes and display your flag. If you don't have a flag, one can be purchased from many of our local stores. On Memorial Day, the flag should be hung at half-staff until noon, when it should be raised to the top of the staff.

Please take a moment to remember and honor the men and women who died serving in the United States Armed Forces.

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, May 27. At the meeting, Battalion Chief Andrew Carlson, Captain David Crawford, and Lieutenant Kristopher Gray were sworn into office for their promotions by Village Clerk Debbie Ford. The Board also approved a resolution recognizing the retirement of District Chief Jim Richards and thanking him for over 30 years of service in the Fire Department.

The Village Board approved a number of resolutions and ordinances for a variety of items including the purchase of turnout gear for the Northbrook Fire Department; an agreement for material testing services on village capital projects; the procurement of SCADA maintenance services; the purchase of four Police Department vehicles through the Suburban Purchasing Cooperative and the disposal of a

surplus ambulance and a battalion vehicle and subsequent purchase of replacement vehicles and equipment.

Under Planning & Zoning, the Board approved the renewal of a special permit for operation of special trade contractors with outdoor storage in the I-1 Restricted Industrial District (310-340 Melvin Drive) and reviewed a request from the developer of 1900 Old Willow Road to release a conditional left turn lane obligation. Following review, the Board instructed staff to prepare partial approval documents for the next meeting.

The Board also heard a preliminary review of a request to rezone 1852-1908 Janke Drive from the I-1 Restricted Industrial District to the ICS Industrial & Commercial Services District and Special Permit Approval to Allow a Physical Fitness Facility in excess of 2,500 square feet, which was referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be held on Tuesday, June 14.

MAY 23 ZONING BOARD OF APPEALS MEETING

The Northbrook Zoning Board of Appeals held their regular monthly meeting on Monday, May 23. The following is a brief summary of the items discussed.

- a) DOCKET NO. ZBA 16-0003 (4000 MAPLE AVENUE - FENCE) – The ZBA approved a request on behalf of Sergey and Borislava Kachar for an exception to allow an increase in the fence height in the required front yard from 3 feet to 5 feet for 4000 Maple Avenue. The exception will allow the installation of a new black aluminum fence.
- b) DOCKET NO. ZBA 16-0004 (2800 SHANNON ROAD – FENCE) – The Zoning Board of Appeals approved a request by Arlene Brimer and Chris Mailing for an exception to allow an increase in the fence height in the required corner side yard from 3 feet to 6 feet for 2800 Shannon Road. The exception will allow the installation of a new wood, board on batten fence.
- c) DOCKET NO. ZBA 16-0005 (1655 SHAWNEE TRAIL - DECK) – The ZBA denied the request from Airoom Architects on behalf of CJ and Christina Bauer for a variation to reduce the required rear yard from 40 feet to 22.18 feet to allow the construction of a second story deck at 1655 Shawnee Trail. A majority of the ZBA did not find that there was a hardship.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION MEETING

On Tuesday, May 24, the Industrial and Commercial Development Commission held its regular meeting. The Commission discussed development projects occurring in the community. The Commission also continued its discussion regarding steps the community could take to assist Northbrook businesses with finding employees. The Commission decided to invite a series of human resource representatives from local businesses to future Commission meetings to discuss what obstacles they might have with recruiting and retaining employees and how the Village and Chamber may be able to assist them. The Commission also discussed their continued business visit efforts. The next ICDC Commission meeting is scheduled for Tuesday, June 28.

ENVIRONMENTAL QUALITY COMMISSION

The Environmental Quality Commission held their monthly meeting on Thursday, May 26. The Commission discussed plans for the Monarch Project and the Community Garden. The next Environmental Quality Commission meeting is scheduled for June 16.

COMMUNITY RELATIONS COMMISSION NORTHBROOK CARES SUBCOMMITTEE MEETING

The Community Relations Commission's Northbrook Cares Subcommittee held a meeting on Thursday, May 26, to debrief the 2016 Youth Summit and begin planning for the relaunch of the project. The group discussed different options for the project's website and how to incorporate youth feedback. The Subcommittee will hold another meeting on Tuesday, June 14, at 6pm at the Northbrook Public Library to discuss the project with youth and begin collecting feedback for the website. The Community Relations Commission will hold its next regular meeting on Thursday, June 2, at 7pm at the Northbrook Public Library.

POLICE DEPARTMENT ACTIVITY

On Monday, May 23, two groups of kindergarten students from Greenbriar School toured the Police Department. School instructors guided the children with Community Relations Supervisor Petka and Animal Control Officer Gina Manski. The tour included the lock-up facility and the 911 Communications Center and concluded with a hands-on demonstration of a police squad vehicle. Animal Control Officer Manski also gave a demonstration on animal safety issues.

On Tuesday, May 24, Detectives Marc Fainman and Bryan Meents addressed 320 students and teachers at Field Middle School, on Internet and cell phone safety. The discussion and presentation prompted many questions from students and teachers on ways to protect themselves while online.

CITIZEN POLICE ACADEMY

On Wednesday, May 25, the 2016 session of the Citizen Police Academy held graduation ceremonies for 17 class participants. Chief Wernick congratulated the group and presented each participant with a certificate of graduation, a t-shirt and souvenir coffee mug. Residents interested in participating in the March 2017 session of the Citizen Police Academy may contact Community Relations Supervisor Dan Petka at 847/664-4427.



BUSINESS COMMUNITY EMERGENCY PREPAREDNESS MEETING

On Wednesday, May 25, Police and Fire Department representatives met with the Northbrook Chamber of Commerce and local business community members at the Northeastern Illinois Public Safety Training Academy to discuss community preparedness and private sector/public sector partnerships. As part of this meeting, the group discussed how to build rapport between local businesses and emergency service providers, what businesses could expect in terms of response in an emergency and the potential types of life safety training opportunities that could be made available to businesses. For more information on preparedness planning for your business, visit www.ready.gov/business

POLICE ALERT PUBLIC ABOUT TWO SCAM SCENARIOS

IRS Urges Public to Stay Alert for Scam Phone Calls: Recently, several Northbrook residents have received telephone calls from individuals claiming that the resident is either going to be audited or owes several thousands of dollars in back taxes. In some cases, the caller may also threaten the resident with a driver's license suspension or arrest. Ultimately, the caller asks the resident to either send them money or provide other personal information to avoid further action. Residents receiving these calls should report it to the Treasury Inspector General for Tax Administration at (800) 366/4484 or via their website at https://www.treasury.gov/tigta/contact_report_scam.shtml.

Fake ComEd Electricity Shutoff Calls: Several Northbrook businesses have received calls from persons falsely representing themselves as ComEd employees who tell the business that their electric service will be disconnected unless immediate payment is made. The caller instructs the businesses to buy a prepaid credit card and call back to a different phone number with the personal identification number (PIN) or other personal information. They also use a tactic called "spoofing" to manipulate the Caller ID displayed phone number so that it appears as a ComEd number. To report these types of calls, please contact the Attorney General's Office at (800) 386/5438 (TTY (800) 964/3013), or visit the Illinois Attorney General's website at: <http://illinoisattorneygeneral.gov/> and click on the "Protecting Consumers" link.

FIRE AND POLICE RESPOND TO MOTORCYCLE vs CAR ACCIDENT

On Saturday, May 21, at 2:00pm, Northbrook Police and Fire units responded to the intersection of Dundee and Waukegan roads for a motorcycle vs. car accident. The rider of the motorcycle had to be extricated from the windshield of the vehicle and was transported to a Level 1 Trauma center in critical condition. The driver and passenger of the SUV were not injured in the accident and refused medical treatment. The cause of the accident is under investigation.



FIRE DEPARTMENT RESPONDS TO MULTIPLE VEHICLE FIRE ON EDENS SPUR

On Tuesday, May 24, at 9:00am, Northbrook Fire units responded to the 28-mile marker of the Edens Spur for a report of a car fire. While en route, crews received additional information that the fire resulted from a two-car accident. Upon arrival, crews extinguished fires in both vehicles and requested additional equipment to assist on the scene. One driver was transported to a local hospital in stable condition. The cause of the accident is under investigation.
(Photo provided by Tim Olk)



THREE MEMBERS OF FIRE DEPARTMENT COMPLETE FIRE AND ARSON INVESTIGATION TRAINING

Congratulations to Deputy Chief Tim Smeltzer, Fire Apparatus Engineer/Paramedic Paul Rutkowski, and Fire Fighter/Paramedic Joe Klemm on completing 120 hours of practical and classroom training for fire and arson investigators. The three modules of the program include comprehensive instruction on multiple topics requiring significant student participation, study and homework.

WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park project. As part of the installation of the underground detention basin, the contractor continued the excavation required to install the new storm traps to be used as part of the facility. To date, the Village's contractor has installed 1,098 of the total 1,722 pieces the project will use. Deliveries and installations will continue as the project progresses.

The installation of new 42-inch storm sewers along Farnsworth Lane will begin on Tuesday, May 31 and will last approximately two weeks. The construction will start across from Wescott Park and move west along Farnsworth Lane. Excavations for the installation of the pipe will require restoration of sidewalks, driveways, and sections of the roadway.

2016 ASPHALT STREET PATCHING AND REHABILITATION PROGRAM

The Village's contractor, Brothers Asphalt, substantially completed the asphalt street rehabilitation (grinding and resurfacing of roads) in the area of Teri-Lyn, Juli-Lyn, Ridgeland, Walters Avenue as well as driveway patches this week. Next week, the contractor will begin restoration and pavement striping. All work is expected to be complete by next week.

SHERMER ROAD OVERFLOW SEWER PROJECT

This week, the Village's contractor, Berger Excavating, continued the installation of the 72-inch storm sewer in the east parkway of Shermer Road at Woodlawn Road. With this work, two-way traffic will be maintained, with northbound traffic on Shermer Road being diverted into the center turn lane, between Woodlawn Road and Farnsworth Lane until Friday, June 10.

DUNDEE ROAD RESURFACING

The Illinois Department of Transportation (IDOT) is resurfacing the entirety of Dundee Road from Portwine Road to I-94 (the Edens) over the next few months. This week, curb and sidewalk replacements occurred west of the Metra tracks. IDOT anticipates that work will take place through September. Motorists should obey the posted speed limit and watch for construction crews when traveling through this area.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

This week, IDOT continued improvement work at the intersections of Dundee and Landwehr Roads as well as Dundee and Pfingsten Roads. Once completed, these improvements will include the construction of right turn lanes on Dundee Road at Landwehr Road and a right turn lane on eastbound Dundee at Pfingsten Road. Similarly, a right turn lane will be installed on southbound Pfingsten Road at Dundee Road. Crews will also upgrade the lighting and traffic signals and replace any removed sidewalk. Utility companies continued working to locate and move their utilities in preparation for construction.

NORTHBROOK EAST STORMWATER PROJECT

The Northbrook East Stormwater Management Project includes the construction of a 4.7-acre foot detention basin and storm sewers to improve flooding conditions in the Midway/Whitfield/Dell intersection area. Staff anticipates that tree removal will begin next week. For more information on the project, please visit the project website at www.northbrookeaststormproject.com.

SHERMER ROAD RESURFACING PROJECT

IDOT began resurfacing a section of Shermer Road, between Dundee and Waukegan roads this week. In addition to resurfacing, IDOT plans to add shoulders, regrade adjacent ditches and relocate a number of utilities; including ComEd, AT&T, Comcast and Nicor. The addition of storm sewers is included in the project to improve the area's drainage.. The storm sewer contractor has begun installing the storm sewer and grading for new ditches along the sides of Shermer Road. There will be no lane closures for Memorial Day weekend. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

NICOR GAS MAIN UPDATE

Nicor continues final restoration in the White Plains subdivision area. Crews are replacing sidewalk in the area bordered by Cherry, Greenbriar, Walters and Western and will follow with final restoration in the next few weeks.

FERRIS BUELLER'S DAY OFF MOVIE IN THE PARK & ROCK THE GREEN

Northbrook continues the celebration of the 30th anniversary of the film *Ferris Bueller's Day Off*, which includes many scenes from Northbrook, where writer-director John Hughes spent his teenage years. The fictional town of Shermer, Illinois makes an appearance in many of his films, based on Northbrook's roots as Shermerville. One of his best-known movie images is the Northbrook water tower with the message, *Save Ferris*, emblazoned across the side.

The Village of Northbrook, Northbrook Park District, Northbrook Chamber, Northbrook Public Library and Northbrook Historical Society collaborated to recognize Filmmaker John Hughes and the anniversary of the Ferris film. A bench was installed between Village Hall and the Library with a plaque honoring John Hughes, and a permanent sign placed near the bench recognizing Hughes and the Northbrook connection to his films.

MOVIE IN THE PARK - FERRIS BUELLER'S DAY OFF - FRIDAY, JUNE 3

As part of this group effort, a free showing of *Ferris Bueller's Day Off* will be featured on Friday, June 3, at Village Green Park, beginning at 9pm. Bring a blanket or lawn chairs to enjoy the prankster comedy about three friends who skipped school and enjoyed a series of wild adventures in and around Chicago. The film (rated PG-13) will start just after Rock the Green – Battle of the North Shore Youth Bands, which will rock the park from 6 to 9pm. This is the seventh year for the youth band showcase and competition, sponsored by the Northbrook Park District and Northbrook Arts Commission. There is no charge for admission; popcorn will be available for purchase. A replica of the Ferrari from the movie is scheduled to be at the event at 7pm.

Per Park District ordinance, no dogs, alcohol or smoking are allowed in the park. In case of inclement weather, this event will be canceled. Visit nbparks.org for updates.

2016 WELCOME TO NORTHBROOK/FLAMINGO FRIDAY KICK-OFF EVENT

The Community Relations Commission held its annual Welcome to Northbrook/Flamingo Friday Kick-Off event on Friday, May 20, from 5:30 to 7pm at the Village Hall. This event serves the dual purposes of giving new residents an opportunity to learn more about the community and meet with local service agencies, as well as launching Flamingo Fridays. Flamingo Fridays are informal neighborhood gatherings held in various neighborhoods throughout the summer. As part of these, the host places a flamingo in their front yard during the week to signify that they will host the event that Friday, and neighbors gather on Friday night at that location to socialize. The flamingo is then passed to another neighbor who hosts the next gathering. Over 40 flamingos were distributed at the kick-off event. For more information on this program, visit the Village's website at www.northbrook.il.us/flamingo

WEEK OF May 30, 2016

MON.	5/30		Memorial Day – Village Hall Closed
			Parade steps off at the corner of Cherry and Western at 10:30am
TUES.	5/31		No Meetings
WED.	6/1		No Meetings
THURS.	6/2	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Northbrook Public Library
FRI.	6/3	6-9pm	Rock the Green – at Village Green Park
		9:00 p.m.	Showing of film “Ferris Bueller’s Day Off” – Village Green Park
SAT.	6/4	9am-Noon	First Saturday of the Month Recycling – PW Garage
		9am-Noon	Village Hall open on Saturday’s for Vehicle Stickers
		9am-11:30am	Coffee with the Board – Village Hall