

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 1, 2012

RE: STAFF BRIEFING

WEEK OF MAY 28, 2012

CITIZEN POLICE ACADEMY

On Wednesday, May 30, the Police Department held graduation services for 22 Northbrook residents who participated in the Citizen Police Academy. Academy classes were held on eleven consecutive Wednesdays. The program offered a behind-the-scenes look at police work, focusing on topics such as Police Patrol functions and duties, criminal investigations and procedures, Emergency 911 Communications Center, collection of evidence at crime scenes, Police canine techniques, Animal Control, defensive tactics, use of force, and a ride-along with a Police Officer. The graduates were quite impressed with the program and offered suggestions on what the community could do for the Police Department and employees of the Village. The ultimate goal of this program is to strengthen the partnership between the Police Department and the community. President Frum and Chief Wernick addressed the graduates and presented certificates.



POLICE ACTIVITY

Over the Memorial Day weekend unknown persons attempted to gain entry into an office suite in the 1900 block of Raymond Drive by throwing a large rock through a glass door. Miscellaneous papers were removed from the hole in the glass. The scene was processed for evidence. Entry was not gained to the office and no other office suites appeared to have been disturbed.

FIRE DEPARTMENT HAZARDOUS MATERIALS MEMBER RESPOND TO DES PLAINES

On Friday, May 25, at around 3:30pm the Des Plaines Police discovered a homemade drug lab with hazardous materials involved. Once on the scene, the Des Plaines Fire Department requested a MABAS Box alarm for hazardous materials response teams. Northbrook sent an on-duty hazardous materials technician to the scene who assisted in monitoring the hazardous atmosphere, collecting samples for testing and evidence and identifying the materials found. Paid-On-Call members were called in to staff vehicles while our team member was in Des Plaines. A total of 17 technicians from surrounding fire departments helped the Des Plaines Fire Department to mitigate the incident.

FIRE DEPARTMENT PROVIDES MUTUAL AID FOR FIRE IN WINNETKA

Northbrook Firefighters assisted Winnetka Fire Department in extinguishing a fire above the downtown Winnetka Gap store late Friday night, May 25. The fire at 925 Green Bay Road was discovered just before midnight and involved a roof top deck above the store. The deck was adjacent to an apartment on top of the two story building. The fire was extinguished and the damage was limited to the roof area. The cause of the fire is under investigation.



NORTHBROOK FIREFIGHTERS ASSIST HIGHALND PARK WITH A HOUSE FIRE

Around 7:30pm on Monday, May 28, Northbrook fire companies provided mutual aid to Highland Park to assist with a fire at a residential home. Northbrook crews assisted with an interior search for victims and with ventilating the smoke from the house. There were no reported injuries. The cause of the fire is currently under investigation.

FIRE DEPARTMENT CHAPLAIN GIVES INVOCATION AT U.S. CAPITOL

On Thursday, May 31, Northbrook Fire Department's Chaplain, Rabbi Aaron Melman, gave the invocation at the United States House of Representatives. Rabbi Melman expressed that it was quite an honor for a kid from Toronto to be invited to the U.S. Capitol, and he was very excited to be there. Rabbi Melman is a member of the clergy at the Congregation Beth Shalom and has been our Northbrook Fire Department Chaplain since 2002.

FIRE DEPARTMENT RESPONDS TO CAR FIRE

On Tuesday night, May 29, Fire companies responded to the 600 block of Academy for a reported fire to a vehicle. Upon arrival, crews observed the car completely engulfed in flames. Companies worked to extinguish the fire and no injuries were reported. The car was then towed pending further investigation.



LEW BLOND RUN – LOCAL STREET CLOSURES

Several local streets will be closed at varying times on Saturday, June 2, between 7:45-9:15am for those participating in the Lew Blond Memorial 5K run/walk and 1 mile run. www.district30.org/lewblondrun

Lew Blond Run Street closures:

- **School Dr.** between Shermer Rd. and Greenview Rd.
- **Kingston Dr.** between Pfingsten Rd. and Greenview Rd.
- **Longmeadow Rd.** between Elm Ridge Rd .and Pfingsten
- **Canterbury Dr.** between Wood Dr. and Pfingsten
- **Wood Dr.** between Canterbury and Kingston
- **Prince St.** between Pfingsten and the Strand
- **The Strand** between Prince St. and Greenview Rd.

More information on other road closures and local construction projects are listed at www.northbrook.il.us/constructionprojects

COMCAST'S DIGITAL UPGRADE REQUIRES ALL SUBSCRIBER'S TVs TO HAVE EQUIPMENT

Comcast Subscribers are reminded that as of May 30, 2012, additional equipment may be required to receive all channels including Limited Basic channels 2-19, 21-32, 34, 35 and 98. Comcast has upgraded their network to an exclusive digital platform. Subscribers should make sure that they have all the right digital equipment on all of their TVs to continue to receive their current channels. Subscribers that didn't take action on Comcast's notices over the last four months, may see a "Contact Comcast" message on television sets that do not have a digital receiver or digital adapter connected to their TVs. Subscribers that have all of their TVs connected to a digital receiver, digital adapter or CableCard device (like TiVo) do not need additional equipment. Subscribers with questions or that need to order additional equipment should call 1-866-594-1234.

TECHNY ROAD PROJECT

The work to install a storm relief sewer along Techny Road continued this week as the contractor installed a connection to the existing sewer located at Second Street. The photograph to the right shows the new storm sewer pipe as it is being installed. During construction, traffic on Techny Road is reduced to one-way westbound between Second Street and Pfingsten Road.



SKOKIE VALLEY TRAIL GRANT APPLICATION

The Public Works Department has submitted a grant application for IDOT's Illinois Transportation Enhancement Program (ITEP) to support funding for a Phase I & II Engineering Feasibility Study to extend the Skokie Valley Trail. If awarded, the Village will pursue examining an alternate alignment for the potential of constructing a pedestrian and bicycle trail within the ComEd right-of-way located west of Skokie Boulevard. Progress of the Skokie Valley Trail has become idle over the last year and staff is looking at this option as a means to continue the project. The Village will find out in October if the application was approved.

WEEK OF JUNE 4, 2012

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| MON. | 6/4 | | No Meetings |
| TUES. | 6/5 | 7:00 p.m. | Ad Hoc Economic Development Committee - Terrace Room |
| | | 7:30 p.m. | Plan Commission Meeting - Board Room |
| WED. | 6/6 | | No Meetings |
| THURS. | 6/7 | 7:00 p.m. | Arts Commission - Terrace Room |
| | | 7:00 p.m. | Community Relations Commission - Library Civic Room |
| FRI. | 6/8 | 2:00-5pm. | No Meetings |