

**MEMORANDUM**

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: May 2, 2014**

**RE: STAFF BRIEFING**

**WEEK OF April 28, 2014**

SHERMER ROAD CLOSURE

The Public Works Department has received notification from METRA of plans to perform track repairs and resurfacing of the crossing at Shermer Road in the central business district. METRA anticipates that this work will begin on Wednesday, June 11 and require a closure of the crossing until Friday, June 20. The proposed detour will push traffic through the Cherry Lane underpass. METRA will be installing signage informing residents of the closure ten days prior to the start of the work. We will provide notification through our normal channels including the website, Facebook, and Northbrook Notify and the down town businesses will be notified directly.

Community Relations Commission Meeting

On Thursday evening, the Community Relations Commission held their regularly scheduled meeting. The Commission welcomed incoming staff liaison Michael Strong. Michael works in the Development and Planning Services Department. Much of the meeting was used to update the Commission regarding plans for the upcoming Asian Heritage Month Celebration to be held at the North Suburban YMCA. The event will take place on Sunday, May 18<sup>th</sup> from 12:30PM to 4:00PM. The 10<sup>th</sup> annual event, which is always open to the public with free admission, will feature art exhibitions and demonstrations, music and dance performances, and a wide selection of delicious ethnic dishes to purchase. The event will showcase the diversity of Asian culture, with participants representing Bangladesh, China, India, the Philippines, and Russia. Artisans will offer henna hand painting, colorful jewelry and artifacts, and Chinese painting demonstrations. Musical and dance performances, as well as other presentations including martial arts will take place throughout the afternoon. If you'd like to volunteer for this event as an usher, greeter, etc. or would like to contribute to the program in another way, please contact Commission Liaison Jason Batalden at 847/664-4417.

To kick off the summer, the Commission will once again host a combined "Welcome to Northbrook" and "Flamingo Friday" event on Friday, May 16<sup>th</sup> from 5:30PM to 7:00PM at the Village Hall. Various village organizations will be in attendance to help new and seasoned residents learn about the services that the Village has to offer. Residents will also be encouraged to participate in our Flamingo Friday program. Flamingo Friday participants will be able to pick up their neighborhood's plastic, pink flamingo for the summer long celebration. Refreshments will be provided.

If anyone is interested in helping form a Sister Cities program, please contact staff liaison Jason Batalden at 847/664-4417.

The next regular meeting of the Community Relations Commission is scheduled for June 5, 2014. Other dates to place on your calendar: Welcome to Northbrook/Flamingo Friday, May 16<sup>th</sup>, 5:30pm-7:00pm; Asian Heritage Celebration, May 18<sup>th</sup>, 12:30pm-4:00pm.

#### COLLECTION OF UNUSED PRESCRIPTION DRUGS

On Saturday, April 26<sup>th</sup>, the Police Department in conjunction with the DEA held another unused prescription drug collection campaign. Last Saturday's collection, weighing approximately 81 pounds, contained prescription drugs turned in at Earth/Arbor Day combined with approximately 680 pounds from daily collections from the Save a Star collection box in the Police Department lobby. All allowed items were delivered to a facility in Indianapolis for destruction. This program continues in its popularity as the amount collected increases with each collection event.

#### POLICE ACTIVITY

On Friday afternoon, April 25<sup>th</sup>, Officers Drewes and Attanasio and Community Relations Supervisor Petka gave presentations at Northbrook Junior High School for their career day, which they refer to as Lift Day. The Jr. High invited several presenters from a variety of careers giving presentations to students in their classrooms.

On Sunday evening, April 27<sup>th</sup>, Northbrook representatives were called to investigate an MCAT activation in Skokie at Dempster and Lincolnwood. The crash occurred at 9:00 pm in the 3400 block of Dempster in Skokie. A pedestrian was crossing Dempster northbound when he was struck by a westbound vehicle. The pedestrian was transported to Evanston Hospital where he later died. No charges as of this writing have been made.

#### Fire Department Division Chief Receives Advanced Degree

Congratulations to Division Chief Tim Cassidy for completing the requirements for his Master of Arts in Public Policy and Administration from Northwestern University. Tim acknowledges multiple dimensions of professional development resulting from the course work. He cites many highlights including his study in American policy roots and processes, themes of public interest and representative government, human psychology/sociology, economics, policy agenda and separations of power. Tim is grateful to have received the diploma dated March 31, 2014 and simply states, "It's great to meet a challenge and leaves me with a great feeling of accomplishment".

#### 24 HOUR PERIOD TESTS AUTOMATIC AID AGREEMENTS FOR NORTHBROOK

From 7am on April 30, 2014 to 7am on May 1, 2014 Northbrook was able to provide and receive automatic aid with surrounding fire departments. At approximately 11:00 am on Wednesday Northbrook E11 assisted Winnetka with a structure fire on Green Bay Road. At approximately 7:00pm on Wednesday Northbrook received assistance from Wheeling, Glenview, and Lincolnshire for a structure fire on the 400 block of LoriLyn Lane while fire units from North Maine, Wilmette and Highwood covered Northbrook Stations for the duration of the fire. Northbrook Ambulance 11 was requested to the Edens Expressway in Northfield to assist with a multi vehicle accident at approximately 2:00am on Thursday.

These automatic aid agreements allow Fire Departments to continue to provide the best service possible without interruption or delay.



### ECONOMIC DEVELOPMENT COMMITTEE

On April 30, the EDC held a special meeting to review the Class 6b request for the property at 1880 Holste Road. After discussing the request, the Committee voted to recommend, with one member voting no, the Board adopt a resolution supporting and consenting to the Class 6b Classification for the property. The Committee also was presented an updated regarding various development projects that are either planned, under review by the Village, or under construction. Also at the meeting, the Committee decided to meet quarterly rather than just twice a year. At its next meeting on July 9, the Committee will be reviewing its purpose statement and discussing other ways the Committee can be more involved with economic development issues in the community.

### Northbrook Arts Commission In Good Position for July Art Festival

The Northbrook Arts Commission met Thursday night to discuss the status of Art in the Park. Almost all of the artists' booths have been reserved, with only a few outstanding slots left to be filled. The commissioners also discussed the new children's activity. Guest speaker Angela Yoffe was also present, and provided information on the North Shore Chamber Music Festival (June 4, 6, 7). Northbrook residents are encouraged to attend this rare opportunity to see world renowned musicians.

### ASPHALT STREET RESURFACING PROGRAM

The Village's annual asphalt street resurfacing program continued this week with the Village's contractor, Peter Baker and Sons, removing and replacing curbs. Next week, the contractor will be working to complete the curb replacements and begin to remove the surface layer of asphalt on Happ Road and the surrounding streets. The photo depicts the contractor's crew replacing a section of curb in the Wildebrook neighborhood.



Information regarding the Asphalt Street Resurfacing Project, and all Village construction projects, including weekly updates and location maps, is available on the Village website at [www.northbrook.il.us/constructionprojects](http://www.northbrook.il.us/constructionprojects).

**WEEK OF May 5, 2014**

<b>MON.</b>	<b>5/5</b>	9:00 a.m.	The Library Wall Breaking Event –Exterior South Wall of the Auditorium
<b>TUES.</b>	<b>5/6</b>	9:00 a.m.	Department Head Staff Meeting – Terrace Room
		7:30 p.m.	Plan Commission – Board Room
<b>WED.</b>	<b>5/7</b>		<b>STUDENT GOVERNMENT DAY</b>
		10:30 a.m.	Guided Meditation – <i>Library Program</i> – <b>Cancelled</b>
<b>THURS.</b>	<b>5/8</b>	5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Sr. Services Commission - Crestwood Place
<b>FRI.</b>	<b>5/9</b>		<b>No Meetings</b>