

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 8, 2015

RE: STAFF BRIEFING

WEEK OF May 4, 2015

PLAN COMMISSION

At its May 5 meeting, the Plan Commission considered the following items:

1. DOCKET NO. 15-09: ABRA AUTO BODY & GLASS - 1827 JANKE DRIVE. The Commission adopted a resolution recommending approval to rezone the property at 1827 Janke Road and to approve a special permit for an automotive repair shop with outdoor storage of vehicles on the Subject Property.
2. DOCKET NO. 15-04: 1220 AND 1230 VOLTZ ROAD - ANETS WOODS PLANNED DEVELOPMENT. The Commission held its first public hearing on an application filed by Edward R. James Partners, for the property known as 1220 and 1230 Voltz Road for approval of a 37-unit planned development and other necessary zoning and subdivision relief. After a presentation by staff and a presentation by the applicant, the Plan Commission heard comments from 11 members of the public, which were primarily neighbors of the subject property. The neighbors expressed concerns regarding density and additional traffic onto Voltz Road. After hearing from the neighbors, Commission members provided individual comments regarding the proposal. The members had comments regarding guest parking, density (including spacing of homes in relation to one another and the lots on Country Lane), and the need for a dedicated right turn lane off of Voltz onto northbound Waukegan Road. The most significant concern was regarding the density of the proposed project. The Commission continued the public hearing to June 2 in order to provide the applicant an opportunity to provide a response to the Commission's concerns.
3. DOCKET NO. 15-12: ZONING CODE TEXT AMENDMENT - STANDARDS AND PROCEDURES FOR AUTHORIZING AN INCREASE IN THE FLOOR AREA RATIO FOR EXISTING SINGLE-FAMILY HOMES. The Commission held its first public hearing on a Village-initiated application to consider amending various sections of Zoning Code concerning the standards and procedures for considering applications to increase the floor area ratio (F.A.R.) above those limits established in Section 3-110 (Single Family Districts). The only member of the public to speak at the public hearing was the homeowner that has requested the Zoning Code amendment. After closing the public hearing, the Commission discussed the application and directed staff to prepare a resolution recommending approval of a Zoning Code to allow administrative variations by staff in limited situations. The Commission is scheduled to consider the amendment at its next meeting on May 19 meeting.

COMMUNITY RELATIONS COMMISSION MEETING

On Thursday, May 7, the Community Relations Commission held their regularly scheduled meeting. The Commission welcomed Fire Chief Jose Torres who provided a general overview of the Northbrook Fire Department operations including fire suppression, emergency medical response, and mutual aid. After the presentation, the Commission reviewed their past events, and discussed plans for the upcoming Flamingo Friday Kick-Off and Welcome to Northbrook event on Friday, May 15, from 5:30pm to 7pm at the Village Hall.

During the meeting, the Commission also said goodbye to long-standing Commissioners Linda Goldsher and Sue Huang. During her nine-year tenure as a member of the Northbrook Community Relations Commission, Linda Goldsher contributed her leadership skills and insight in various ways for the benefit of the Commission. Early on in her tenure, she assumed the role of liaison to the Northbrook Clergy Association and strengthened the bond between our two organizations while setting the standard for our working relationship. During her five-year tenure as a member of the Northbrook Community Relations Commission, Sue Huang contributed her passion to ensure that the Commission's Asian Heritage Month celebration, an event which evolved into the *Taste of Asia* under her guidance, grew into the community standard of celebrating the unique aspects that serve to weave us together as a Community.

The next regular meeting of the Community Relations Commission will take place on June 4, 2015.

NORTHBROOK FIRE DEPARTMENT ASSISTS SURROUNDING COMMUNITIES

On Thursday, April 30, at approximately 3:00pm, Northbrook Engine 11 responded to the 300 block of Tudor Lane in Glencoe for the commercial structure fire. Engine 11's crew assisted with water supply, extinguishment, and Rapid Intervention Team (RIT) operations. On Sunday, May 3, at approximately 9:30pm, Northbrook Tower 12 responded to the 200 block of Camp McDonald Road in Prospect Heights for the residential structure fire. Tower 12's crew assisted with overhaul and lighting operations. The fires are currently under investigation. Callback personnel covered Northbrook stations during both incidents.

BUSY WEEKEND FOR NORTHBROOK CERT MEMBERS

It was a busy weekend for Northbrook Community Emergency Response Team (CERT) members who participated in three events this past weekend. On the morning of Saturday, May 2, members participated in a medical training session that focused on treating life-threatening emergencies such as excessive bleeding and shock. The following Sunday morning, members participated in the North Shore Walk for Autism in the role of the EMS/Communication group and finally on Sunday afternoon, crews performed traffic control duties at the Northbrook Community Relations Commission's Taste of Asia festival held at the Northbrook YMCA. For more information about Northbrook CERT please contact Lieutenant Dave Crawford with the Fire Department dave.crawford@northbrook.il.us



SKOKIE BOULEVARD SANITARY SEWER PROJECT

Bolder Contractors continues the work at the Skokie Boulevard and Sunset Ridge Road intersection, which is estimated to be completed by Monday of next week. This will be the completion of the new main line sanitary sewer. Service line installations are anticipated to commence by the middle of next week, with final restoration work taking place over the upcoming month.

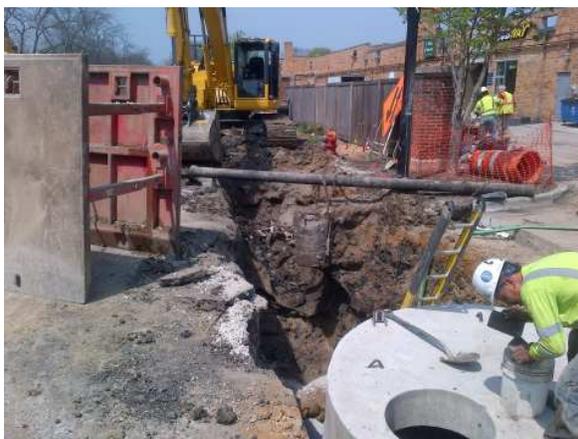
LANE CLOSURE ON DUNDEE ROAD – MAY 13 – 15

As part of the Northshore 770 project, one of their subcontractors will be preparing for storm sewer cleaning and televising of IDOT's storm sewer on Dundee Road, near the intersection with Skokie Boulevard. There will be a westbound lane closure just west and east of Skokie Boulevard. On Monday, May 11, a message board will be placed to notify westbound motorists of the pending lane closures, planned to start Wednesday, May 13 and may run until Friday, May 15, weather permitting. The lane closure hours will be restricted to between 9am and 3pm. The subcontractor will have personnel at the site during the operations to coordinate, observe and record the progress. The attached graphic indicates the location of the westbound/curb lane closures. Motorists are encouraged to take an alternate route or allow extra time while travelling in the area.



CHERRY LANE UNDERPASS STORMWATER MANAGEMENT PROJECT – CONSTRUCTION UPDATE

The Cherry Lane Underpass stormwater management project commenced last week with the construction of the 36-inch diameter storm relief sewer that will extend from the West Fork of the North Branch Chicago River northward on Meadow Road to the intersection with Cherry Lane. Due to the wet weather and numerous conflicts with existing utilities, the contractor's (Berger Excavating) progress has been slowed. . It is anticipated that the contractor will reach the Cherry Lane intersection in approximately two weeks. Once completed, the project will reduce the severity of the underpass flooding. The project is being combined with the Shermer Road Overflow Sewer project, which will begin once the Underpass project is finished.



NORTHBROOKS HAZARDOUS MATERIALS RESPONSE TEAM ATTENDS MIDWEST CONFERENCE

Members from the Northbrook Fire Department Hazardous Materials Response Team attended the Midwest Hazardous Materials Response Conference on from May 1 through May 2, held at the Northbrook Hilton Hotel. The training attracted and brought together fire and public safety professionals from all over the state of Illinois and other parts of the United States. Attendees came away with the most current information regarding hazardous materials incident management and mitigation.

FIRE DEPARTMENT TRAINING SATISFIES REQUEST FOR DEMONSTRATION

On Thursday, May 7, Fire Department companies were able to gain valuable experience conducting a training rescue from a new four-story condominium building in the Northbrook Fire Protection District. Walsh Construction used the opportunity to demonstrate to their staff how emergency rescues and medical services can be provided when needed. There was a beneficial exchange of questions and answers and in enhanced mutual understanding of the hurdles for emergency personnel response at buildings under construction. Firefighters stayed after the demonstration to study the building construction, components and access options.

VILLAGE OF NORTHBROOK GETS A TASTE OF ASIA

On Sunday, May 3, the Community Relations Commission welcomed hundreds of guests who attended the annual Taste of Asia event at the North Suburban YMCA.

For 2015, live performances included traditional Korean drumming group SoriBeat, a Bollywood fusion dance group Chicago ADAA, an impressive Chinese stunt yo-yo artist Ryan Shi, taekwondo demonstrations, Little Ol' Korea children's dance troupe, Culture in Motion dance company, and the ethnic folk sounds of SamaSama. Throughout the afternoon, numerous vendors offered food from a range of national and regional cuisines including Golden Chef Chinese Restaurant and Pavilion Restaurant. The Y's Community Gallery also presented a display of Sumi-e, East Asian brush painting, by the Sumi-e Midwest Society. Those who attended also enjoyed arts and crafts projects for children and adults including origami, kite decorating, Chinese and Korean calligraphy, and a lesson in how to use chopsticks.



The Commission would like to thank the North Suburban YMCA, especially staff member Jasmine Lee, for their contributions to this year's event. Also, the Commission thanks AmpliVox for their services, and all the Commissioners and volunteers who helped contribute to the success of this year's event.

VILLAGE GEARS UP FOR FLAMINGO FRIDAYS

To kick off the summer, the Community Relations Commission will once again host a combined “Welcome to Northbrook” and “Flamingo Friday” event on Friday, May 15 from 5:30 to 7:00pm at the Village Hall. Various village organizations will attend to help new and seasoned residents learn about the services that the Village has to offer. For this year, the Village has invited the Northbrook Clergy Association, Northbrook Historical Society, Northbrook Public Library, Police Department, Northbrook Park District, North Suburban YMCA, Northbrook Garden Club, and Chamber of Commerce. All are encouraged to attend to learn about the services and programs that these organizations offer.



Residents will also be encouraged to participate in our Flamingo Friday program. Flamingo Friday participants will be able to pick up their neighborhood’s plastic, pink flamingo for the summer long celebration. All are encouraged to stop by to meet new friends, enjoy refreshments, learn more about Flamingo Fridays and celebrate the start of summer in Northbrook.

VILLAGE TO BEGIN SPRING 2015 PARKWAY TREE PLANTING PROGRAM

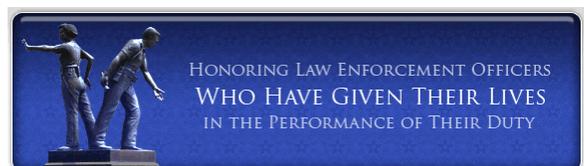


On May 13, the Village will begin planting 466 parkway trees. Most of the trees being planted are replacement trees for Ash trees, which were removed due to infestation from the Emerald Ash Borer (EAB). Residents who participated in the Village’s 50/50 Tree Planting program will also have their trees planted in the parkway.

Once again, this year, the Village is working with the Suburban Tree Consortium to fulfill the planting of these trees. The Consortium is a group of 42 Villages and Cities who partner with nurseries in the Chicagoland area to purchase high quality trees at volume pricing. This allows Northbrook access to diverse tree varieties and professional tree planting services.

POLICE OFFICER MEMORIAL CELEBRATION

Police Chief Wernick and representatives from the Police Union groups, Investigations and Patrol Division, attended celebrations this week in Springfield in honor of National Police Week. This annual event is attended by thousands of law enforcement personnel to honor fellow Officers who have given their lives in the performance of their duties. The ceremonies included a morning church service, a state ceremony held on the Capitol grounds, and concluded with the playing of taps. National and county celebrations will be held later in May.



WEEK OF May 11, 2015

SUN. 5/10 **Mother's Day**

MON. 5/11 **No Meetings**

TUES. 5/12 7:30 p.m. Regular Meeting of the Board of Trustees – Board Room

WED. 5/13

Development and Planning Services will be closed at noon on Wed., May 13, for staff training

9:00 a.m. Firefighter's Pension Board Meeting- Shermer Study

5:30 p.m. CRC's Asian Heritage Celebration Subcommittee – NS YMCA

7:00 p.m. Bicycle Task Force – Terrace Room

THURS. 5/14 5:30 p.m. Architectural Control Commission – Terrace Room

7:00 p.m. Senior Services Commission – Terrace Room

FRI. 5/15 **Police Officers' Memorial Day**

5:30-7pm Flamingo Friday/Welcome Northbrook