

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: May 13, 2011

RE: STAFF BRIEFING

WEEK OF MAY 9, 2011

NCDAA's 'JUST SAY NO PARADE

On Friday afternoon, May 6, the Police Department Community Relations personnel participated with NCDAA President Marsha Doniger in their annual "Just Say No" parade and rally. Students walked the parade route while parents and spectators lined the streets of Cherry Lane as the participants made their way to the Village Green for a rally. A squad car and fire trucks led the walkers to the park where speeches and festivities were held.

AGGRAVATED BATTERY TO A POLICE OFFICER

On Thursday evening, May 5, at approximately 7:30pm, a Patrol Officer investigating a missing juvenile case in the 2300 block of Castilian Circle suffered minor bruises when the juvenile became disruptive. The juvenile was arrested for aggravated battery to a Police Officer, possession of cannabis and drug paraphernalia.

SENIOR SERVICES COMMISSION MEETING

The Senior Services Commission held its regular bi-monthly meeting on Thursday. Under the Chairman's report, Chairman Wax announced that a new commissioner had been named by President Frum. Sandra Pesman will begin her tenure as commissioner at the next meeting, as she was out of town this week. ACPM, a general contracting company, turned in the low bid for installing ten walk-in showers to replace bathtubs in some of the units at Crestwood Place. The Commission budgeted for these ten showers, and staff will present the Board of Trustees with a Resolution for the contract at the next Regular Board meeting. The next commission meeting is scheduled for July 14.

RESIDENTIAL BURGLARIES

On Wednesday evening, May 11, at approximately 9pm, police responded to a telephone burglar alarm in the 2500 block of Greenwood Road called in by the resident's alarm company. Responding units discovered the front door had been broken into. The residents were out of town and key-holders responded. Jewelry items are missing at this time. A canvas of the area conducted and the scene processed for evidence.

A vacant home for sale in the 2500 block of Salceda Drive was burglarized during the week. The unoccupied home was visited by a caretaker on May 12 where she discovered the front door had been forced open. The home has been visited by several real estate agents over the past several months. No known items are missing.

NORTHBROOK AMBULANCE 10 RESPONDS TO DES PLAINES FOR COMMUTER TRAIN INCIDENT

On Friday morning, May 13, a Metra - Union Pacific Northwest Line commuter train collided with a semi-tractor trailer truck at Northwest Highway and Mount Prospect Road in Des Plaines during the morning rush hour, killing the truck driver and causing the front train car to derail. The incident resulted in dozens of injuries to commuters. Northbrook's Ambulance #10 responded to the Mutual Aid Box Alarm System (MABAS) 5th Alarm Ambulance Box to assist with treatment and transport of the injured.



NORTHBROOK ASSISTS AT EXTRA ALARM FIRE IN HIGHLAND PARK

On Monday evening, May 9, Northbrook firefighters responded to Highland Park for a house fire on Sheridan Road. The large three-story home had fire throughout the attic causing the incident commander to elevate to a Mutual Aid Box Alarm System (MABAS) second alarm response, bringing in additional resources from the surrounding departments. Engine 11's crew initially helped to extinguish the fire in the attic, and later provided salvage assistance in the lower portions of the home. Paid-On-Call (POC) firefighters provided station coverage at Station 11.

FEMA REIMBURSEMENT FOR FEBRUARY BLIZZARD

This week Village staff met with representatives of the Federal Emergency Management agency as part of the reimbursement process for the February 2, 2011 blizzard. The Village has identified an estimated \$141,000 in expenses resulting from that blizzard, of which up to 75% can be reimbursed. Staff will be submitting our documentation for reimbursement early next week.

PARKWAY TREE PLANTING UNDERWAY

The Village's contractor, Pugsley and La Haie, Inc., continues to plant the 476 parkway trees that comprise the Village's spring planting program. To date, 306 of those trees have been planted. Mulching of the newly planted trees will be completed this week and planting will resume next week Monday.

THECHNY DRAIN DEBRIS AND BRUSH REMOVAL

The Public Works Department's sewer and forestry crews removed trees, brush, and other debris from the Techny Drain this week. Removing the vegetation and debris helps to ensure that storm water will continue to flow through this section unobstructed.



NEW STORMWATER MASTER PLAN

Staff has finalized the current draft of the New Master Stormwater Plan with our consultant, HLR, Inc. The Executive Summary of the Plan was presented to the Stormwater Management Commission at their meeting on May 12. The Commission will review the entire Plan one last time at their next meeting, tentatively scheduled for July 14. It is anticipated that the New Master Plan will be presented to the Board sometime in late July or early August.

2767 CANTERBURY DRIVE 36-INCH CULVERT REPLACEMENT

The contractor, Mosele & Associates has commenced work by completing the installation of approximately 100 lineal feet (LF) of pipe. The total length of the culvert replacement is approximately 155 LF. The culvert pipe being replaced was installed as part of the development of the Willow Creek Subdivision, which occurred in the mid 1950's under Northfield Township control. This pipe is intended to convey storm water contained in the Techny Drain-South Fork and has deteriorated to a state of partial collapse. If not replaced, this property ,as well as those upstream, will experience flooding when the pipe eventually fails.



WATER TOWER CONSTRUCTION

Installation of the tower's "roof" was completed last week. This week the crane mast used to lift sections and panels of the tower into place was dismantled and removed through a lower panel of the tower this week.



WHERE IS NORTHBROOK NOW?

Northbrook Community Television (NCTV) hosts Jack Coombe and Susan Carrington will interview special guests and discuss the remarkable growth of the Village on Monday, May 16, at 7 p.m. at the Northbrook Public Library. Guests include: Village President Sandy Frum, Former Village Manager John Novinson, Former School Superintendent Jean McGrew, Village Planning & Development Director Tom Poupard, Historical Society President Judy Hughes and Commercial Real Estate Broker/Northbrook Native Harley Korman. The panel discussion, moderated by Jack and Susan, is being taped for a later cablecast on Northbrook Community Television – Cable Channel 17. All are welcome to join the audience for the program taping and presentation and discover the past, present and future of Northbrook from its beginnings to its place of prominence on the North Shore. A question and answer session will follow the one-hour program.

WEEK OF MAY 16, 2011

SUN.	5/15		Peace Officers Memorial Day
		1-4pm	CRC's Interfaith Walk – at Village Hall & Northbrook Religious Institutions
		3:00 p.m.	Interfaith Walk Reception at Village Hall
MON.	5/16	7:00 p.m.	"Where is Northbrook Now" Panel Discussion – Northbrook Library
TUES.	5/17	9:00 a.m.	Department Head Staff Meeting – Terrace Room
		7:00 p.m.	Villas West Homeowners Association – Shermer Study
		6:30 p.m.	Administrative and Finance Committee – Terrace Room
		7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	5/18	1:00 p.m.	FF Pension Board Meeting – Shermer Study
		6:30 p.m.	Villas HO Association – Shermer Study
		7:00 p.m.	Rescheduled Bicycle Task Force – DPS Conference Room
		7:00 p.m.	Youth Commission Meeting Terrace Room
		7:30 p.m.	4th of July Association – Fire Station 11 Classroom
THURS.	5/19		
		7:00 p.m.	Environmental Quality Commission – Terrace Room
FRI.	5/20	6-8pm	Flamingo Friday's Kick-off Event – Village Hall