

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 14, 2010

RE: STAFF BRIEFING

WEEK OF MAY 10, 2010

REGULAR BOARD OF TRUSTEES MEETING

The Board of Trustees held their regular meeting on Tuesday, May 10. Under the President's Report, a Resolution establishing an *Ad Hoc* Labor Relations Committee of the Board of Trustees was approved along with a Resolution recognizing Dorie Kole for her service to the Senior Services Commission. Several Proclamations were passed: Proclaiming May 11 as "Jon Scheyer Day" in Northbrook, May 12 as "Chris Collins Day" in Northbrook and May 16-22 as "Emergency Medical Services Week" in Northbrook. Jon was in attendance at the meeting and thanked Northbrook for always supporting him.

Under Consent, a Resolution was approved authorizing the continuance of Village membership in the Northwest Municipal Conference as well as a Resolution ratifying a contract with Challenger, Gray & Christmas, Inc. for outplacement services. Under the Planning and Zoning report, preliminary Board review was given to the request for renewal of an expired special permit for KH Kim's Taekwondo. Under the Administration and Finance Committee report, an Ordinance was passed approving the Tax Abatement. Under the Communication and Legislation report, an Ordinance was approved amending the Annual Fee Ordinance to increase the number of Class "A" liquor licenses for Buffalo Wild Wings.

The next Regular meeting of the Board of Trustees is scheduled for Tuesday, May 25.

SENIOR SERVICES COMMISSION

The Senior Services Commission held their regular meeting on Thursday night. The commission approved the tentative format for the new financial reports that will be submitted by the new management company, Realty and Mortgage. The structure of the reports will coincide with the village's General Ledger and budget structure.

The commission also discussed offering the residents of Crestwood an opportunity to have a garden on site. Representatives from the Northbrook Community Garden (NCG) attended the meeting, and offered to help Crestwood build a garden on the property similar to the one that was built last year behind the Village Hall. The commission voted in favor of allowing the NCG to build a garden at Crestwood Place, following the approval by the Board of Trustees.

The Senior Services Commission debated what consequences the Village should mete out to non-residents who park in the resident-only parking lot at Crestwood. Some commissioners felt that vehicles should be towed immediately. Staff will discuss this issue with the Police Department and report back to the Commission.

Commissioners decided that a June meeting will be held at Crestwood Place in order to allow the residents an opportunity to meet with representatives of the new management company, as well as to be introduced to the new commission members. The next scheduled meeting will be held on June 10, 2010.

MAY 13 RAIN STORM

The Village received 2.35 inches of rain from late Wednesday night until mid-morning on Thursday. The rain was most intense during the time period of 4:45 AM to 5:45 AM, where 1 inch fell, 0.6 of an inch within 15 minutes. As a result of this rain, the Public Works Department responded to 267 calls from residents and business owners. 226 of these calls were for surface flooding and 41 were for sanitary sewer back-ups. Crews were called in at approximately 5:00 AM and were responding to calls by 5:30 AM. The last of the crews stayed until 6:00 PM. The Cherry Lane underpass had to be closed, localized street flooding occurred and the three regional reservoirs filled to approximately half of their capacity.

We usually do not see this type of flooding conditions with just slightly over 2 inches of rain. However, the impact of the rain storm was magnified by the fact that just prior to the storm we received slightly over 1 inch of rain on Tuesday which caused very saturated ground conditions. When it began raining, there was very little initial absorption by the ground and the rain water began to runoff immediately. In addition, Lake County, which is upstream to Northbrook, received significantly more rain (in excess of 3 inches) earlier in the morning. This runoff from Lake County caused the creeks within the Village to already be at very high levels, which greatly reduced the ability of the Village's storm sewer system to drain effectively. The storm sewer system is also undersized in the older parts of the community when compared to today's design standards and safe overland flood routes are non-existent.

The rain storm was localized to the north and northwest suburbs. In Lake County, Mundelein received 3.30 inches, Grayslake 3.125 inches and 3.25 inches in Lake Forest. In Cook County, Palatine received 2.65 inches and Arlington Heights 2.4 inches. Water levels came within 6 inches of the sluice gate on the Northshore Channel in Wilmette Harbor, but then receded. Water levels were at least 4 feet below the locks on the Chicago River near Navy Pier. The Metropolitan Water Reclamation District reported that the deep tunnel system was full, but no untreated combined sewer system flows had to be released into Lake Michigan.

Public Works staff will be at the May 18th Committee of the Whole meeting to give a brief summary of the storm and our response.

MOTOR VEHICLE INCIDENT ON TRI-STATE

Early Friday morning, May 14, Northbrook firefighters and paramedics were called to the southbound Tri-State Tollway at Lake Cook Road where a car had crashed into the median wall sustaining heavy front end and passenger side damage. Paramedics found and evaluated two patients. The unrestrained passenger, a 30+ year old woman who was 5 months pregnant, had suffered significant injuries to both upper and lower extremities along with a head laceration. The driver, while ambulatory, was complaining of abdominal pains. Both patients were transported to Lutheran General Hospital.

WEEK OF MAY 17, 2010

SAT.	5/15	9am-1pm	Northfield Township Recycling Day – 1928 Lehigh Ave., Glenview
MON.	5/17		No Meetings Scheduled
TUES.	5/18	9:00 a.m.	Department Head Meeting – Terrace Room
		7:30 p.m.	Plan Commission Meeting – Board Room
		7:30 p.m.	Committee of the Whole – Terrace Room
WED.	5/19	Noon	Northbrook Administrators Meeting – Northbrook Library

	1:00 p.m.	Firefighter's Pension Board Meeting – Shermer Study
	7:00 p.m.	4 th of July Association – Fire Headquarters– Station 11
	7:00 p.m.	Youth Commission – Cancelled, Rescheduled to 5-26-10
THURS. 5/20	6:30 p.m.	Stormwater Management Commission – Cancelled
	7:00p.m.	Environmental Quality Commission – Terrace Room
FRI. 5/21	6:00 p.m.	Pink Flamingo Kick-Off – Village Hall