

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 10, 2013

RE: STAFF BRIEFING

WEEK OF May 6, 2013

PLAN COMMISSION MEETING & SHEL SILVERMAN'S RETIREMENT AS CHAIR

On May 7 the Plan Commission met and without discussion continued its discussion of Docket No. 12-14B, which is a Village-initiated text amendment to allow certain variations during the rezoning, plat of consolidation, or resubdivision process, to May 21. This amendment is an offshoot of the Commission's discussion of the new Industrial and Commercial Zoning District.

After the short meeting, the Commission spent the rest of the evening celebrating with Chairman Shel Silverman on his retirement from the Plan Commission after 30 years of service! Thank you for your contributions, Shel!



SENIOR SERVICES COMMISSION MEETING

On Thursday, the Senior Services Commission met at Crestwood Place for their bi-monthly meeting. At the meeting, the Commission took the opportunity to introduce themselves to the over 30 Crestwood residents in attendance at the meeting and to explain the accomplishments of the Commission in the past year and what goals they would be working toward during this fiscal year. One item includes a review of the management services contract with Realty and Mortgage, who currently manages the day-to-day operations of Crestwood under the watch of the Commission. The Commission will begin the discussion of the next steps on the contract, which expires on April 30, 2014, at their rescheduled meeting on June 27 (*rescheduled from July 11*).

The Commission also discussed their ongoing tours of the various senior service facilities available to Northbrook residents, including the North Shore Senior Center, North Suburban YMCA and their planned tour of the Northbrook Senior Center. Likewise, a brochure detailing senior services in Northbrook is under development by the General Government Staff and will be presented to the Commission later this year before publication. Both efforts are results of the senior survey completed in 2012.

1000 SKOKIE BOULEVARD – WAL-MART APPLICATION FILED

As reported last week, Wal-Mart has submitted its zoning and subdivision relief application for the property at 1000 Skokie Boulevard. Staff has begun reviewing the application for its completeness and compliance with Village regulations. Based upon staff's initial review, it appears that the Applicant's proposal is very

similar to what the Board reviewed during the preliminary application stage. There is one notable change in that the applicant is no longer requesting a 24/7 operation, but are proposing hours of 6:00 a.m. to midnight, seven days per week.

Once staff has finished its review, staff will determine if the application is ready for a public hearing before the Plan Commission. The earliest possible date for a Public Hearing would be June 18, 2013. Public Hearing notices will be posted on line at www.northbrook.il.us and reminders sent via Northbrook Notify.

FOOD TRUCK REPORT TO BOARD ON MAY 14

In response to the growing popularity of mobile food trucks and some recent issues that arose with a food truck parked in front of a restaurant in the downtown area, staff has prepared a report describing some options the Board may wish to consider regarding the regulation of these types of vendors. The report also examines regulatory options concerning ice cream trucks. DPS staff will be presenting the report to the Board during the regular meeting of the Board of Trustees on May 14, 2013.

TECHNY ROAD IMPROVEMENTS

The final phase of the Techny Road Stormwater Management Project is scheduled to be completed on Monday, May 13. The new traffic signal at the intersection of Techny and Pfingsten Roads will be turned on and the temporary signals and poles will be removed. Once this is complete, the Techny Road project will be fully complete 7 ½ months ahead of schedule.

SUNNY ACRES SUBDIVISION/RIGDGE-LEE INTERSECTION STORMWATER MANAGEMENT PROJECTS

Construction of the Sunny Acres Subdivision/Ridge-Lee Intersection project continued this week with the contractor, PirTano Construction, completing the installation of the main line storm sewer in the Sunny Acres Subdivision (see photo). The next phase of the project will be to demolish the existing single-family home located at 175 Sanders Road and construct a new detention basin. This portion of the project will commence upon the disconnection of the house's gas service line, tentatively scheduled for next week.



PROJECTS SUBMITTED FOR POTENTIAL STATE FUNDING

Late last week, staff received word from Governor Quinn's office that they were seeking a list of potential stormwater management projects for potential funding through an upcoming State of Illinois Capital Projects Bill.

The Public Works Department submitted information about five stormwater management projects that provide significant relief for structure flooding or maintain the accessibility of arterial roadways. These projects include the Wescott Park Proposed Storage Facility, the Shermer Road Overflow Sewer, the Keystone Road/Chartres Drive Intersection project, the Cherry Lane Underpass project, and the Shermer Road Underpass project. Further information regarding the status of this bill and the Village's requests for funding will be provided as it becomes available.

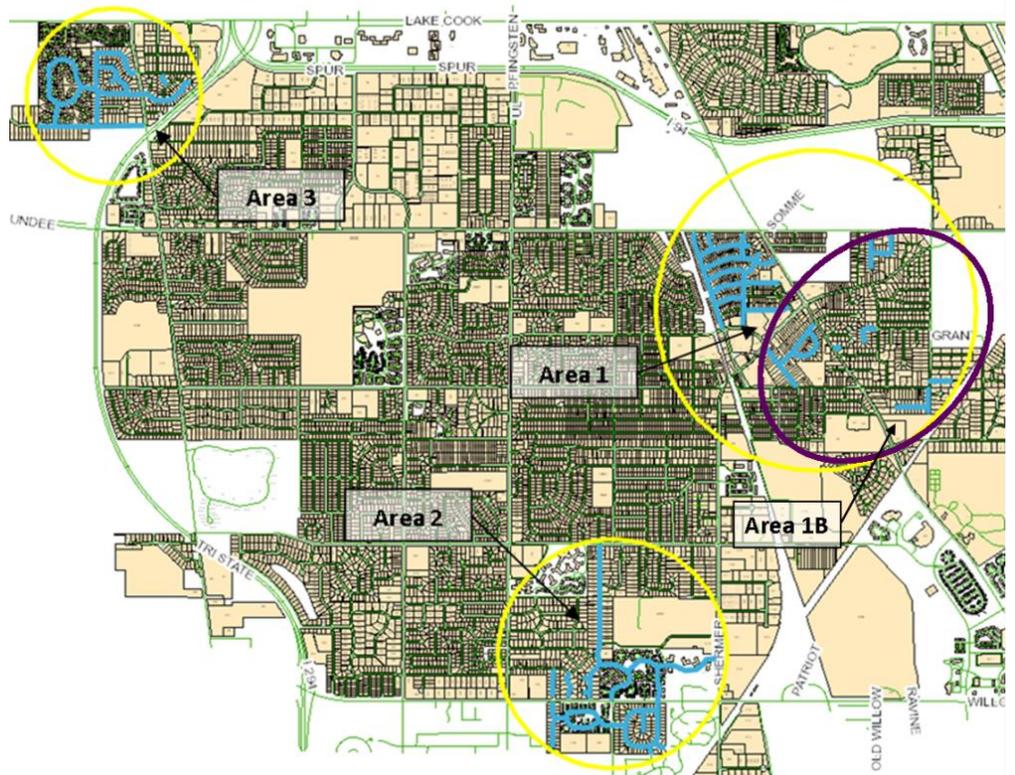
ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week with the Village's contractor, Curran Contracting, beginning to pave throughout the Northbrook Estates portion of Area 1 (see photo). The contractor worked to install the first layer of pavement, known as the binder course, and had a crew following closely behind to repair any driveway aprons damaged during the curb replacement portion of the project. Once the binder course is installed, Curran will begin installing the top layer of asphalt; with only minor restoration work remaining in this area.



Looking forward, Curran will be working to remove and replace the pavement in the remaining portion of Area 1 (Area 1B on the map below). Once the pavement is removed, the contractor will install temporary driveway ramps where necessary to ensure that residents retain access throughout the duration of the pavement removal and installation phase of the project. Once the pavement removal is complete, the contractor will begin installing the first layer of asphalt. Residents in Area 1B have been hand delivered a notification informing them of the upcoming work. This notification was also placed on the *Construction Projects* page of the Village website (www.northbrook.il.us/ConstructionProjects).

Curran Contracting's subcontractor, A Lamp Road Builders, has begun removing deteriorated sections of curb throughout Area 2. This process requires that access to some of the driveways will be temporarily closed. Staff has been working to notify all of the residents and businesses who will temporarily lose access to their driveway and, when possible, is scheduling the work around their needs. A notification of the upcoming work on Greenview Road has been provided to Glenbrook North High School, as this is a primary access route for some parents, students, and school staff. Village staff has worked with the contractor to limit the construction hours on Greenview Road to 9:00am to 2:00pm to minimize the impact on the flow of traffic.



NCDAA HAS FOUND A HOME

Northbrook Citizens For Drug & Alcohol Awareness (NCDAA) President Marcia Doniger, on behalf of the NCDAA Board of Directors, announced that NCDAA will merge into the North Suburban YMCA to continue the mission of drug prevention and education. As you may recall, on March 28, 2013 NCDAA announced that after thirty years of service to the community, NCDAA would no longer be providing parenting and youth alcohol, tobacco and other drug prevention programs for our community due to lack of volunteers. Also at that time they indicated they would provide assistance to anyone or group that was willing to take over the mission of the 501(c)3 organization. Marcia Doniger will be recognized for her 30 years of service as President of NCDAA and her contributions to Northbrook at the May 14 Village Board meeting.

POLICE AUCTION ON SATURDAY, MAY 11

The Northbrook Police Department will be conducting the annual auction of recovered and unclaimed property on Saturday, May 11. Unclaimed property recovered by the Police Department during the previous year will be auctioned off to the highest bidder. This year's property will include recovered bicycles, clothing and other miscellaneous items. The auction will be held in the basement of the Northbrook Police Department, 1401 Landwehr Rd., at 10:00am. Viewing of the property will begin at 9:30am. Visitors should park in the rear lot of the Police Department and enter the basement through the east-side door. Winning bids may be purchased by cash or check with valid ID. Items must be removed immediately, as nothing can be stored for later pick up.

4th OF JULY PARADE

The Northbrook Park District and the Village of Northbrook invite groups and businesses in the community to join the 4th of July parade. The two agencies are working together to coordinate this year's holiday celebration, "Unity Through Community." To join the parade, visit www.northbrook4thofjuly.com, and click on the parade permit application. May 31 is the deadline for applications, and parade position requests will be accommodated on a first-come, first-served basis.

WEEK OF MAY 13, 2013

SAT.	5/11	9:30 a.m.	Police Auction – Police Department Headquarters
MON.	5/13		No Meetings
TUES.	5/14		Shavuot begins at Sundown
		7:30 a.m.	Board of Police & Fire Commissioners Meeting - Police Department
		6:30 p.m.	Public Works Committee - Shermer Study
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	5/15		Shavuot
			Police Memorial Day
		6:00 p.m.	Rescheduled Architectural Control Commission – Terrace Room
		7:00 p.m.	Youth Commission - Cancelled & Rescheduled to May 22
		7:00 p.m.	Downtown Zoning Committee - Cancelled
THURS.	5/16	6:30 p.m.	Stormwater Management Commission - PW Center
		7:00 p.m.	Environmental Quality Commission - Shermer Study
		7:00 p.m.	CRC Subcommittee Meeting, Community Forum. - Terrace Room,
FRI.	5/17	5:30 p.m.	Welcome to Northbrook/Flamingo Friday Kick-Off - VH front lawn