



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: May 12, 2017

SUBJECT: STAFF BRIEFING

WEEK OF May 8, 2017

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, May 9. During the first portion of the meeting, the Village Board swore in the newly elected officials including Village President Sandra Frum, Trustees Kathryn Ciesla, Muriel Collison and Jason Han and Village Clerk Debbie Ford. The newly seated Board then approved resolutions recognizing and congratulating outgoing Trustees Michael Scolaro and Todd Heller for their twelve years of service to the Village.

The next regular Board of Trustees meeting will be held on Tuesday, May 23.

BIKE TASK FORCE MEETING

On Wednesday, May 10, the Bike Task Force held its regular meeting at the Village Hall. The task force gathered ideas for an upcoming Request for Proposals (RFP) the Village will be issuing for the development of an updated Bike and Pedestrian Plan. Additionally, the proposed RFP timeline was discussed. The next regularly scheduled meeting of the Bike Task Force is on Wednesday, July 12.

REMINDER FROM CHIEF WERNICK

On Monday, May 8, the Police Department responded to a number of vehicle burglaries and an auto theft that occurred during the nighttime hours of Sunday, May 7 into Monday, May 8. In all of these cases, the vehicles were unlocked at the time of the incident. As a friendly reminder, locking your vehicle and hiding your valuables from sight can significantly reduce the chances of a burglary or theft happening to your vehicle.

COP ON THE ROOFTOP AT DUNKIN DONUTS TO BE HELD FRIDAY, MAY 19

On Friday, May 19, the Northbrook Police Department will be participating in the statewide “Cop on a Rooftop” fundraiser with Dunkin Donuts (2775 Dundee Road) from 5:00 a.m. to 2:00 p.m. This annual event, which will occur simultaneously at 270 sites across Illinois, features police officers standing on their local Dunkin Donuts roof to help raise funds for the Law Enforcement Torch Run for Special Olympics Illinois. To give, simply stop at Dunkin Donuts on the day of the event. Special gifts will be available for those who make a minimum donation (as supplies last) so stop by to show your support for our Illinois Special Olympians.

As part of these fundraising efforts, Northbrook officers, along with thousands of other officers from across the State, will participate in the Torch Run on Sunday, June 4. This fundraiser also benefits Special Olympics Illinois. If you would like to donate, please visit the Village’s website at www.northbrook.il.us/policeorch or

send a check payable to Special Olympics Illinois to the Northbrook Police, Attn: Torch Run, 1401 Landwehr Rd., Northbrook, IL 60062. For any questions, please call 847-664-4422 or 847-664-4460.

POLICE DEPARTMENT ACTIVITY

On Sunday, May 7, Northbrook's Major Crash Assistance Team (MCAT) member, Traffic Officer Chris Lacina, attended the Wilmette Police Department's open house and demonstrated the MCAT vehicle and answered questions on MCAT callouts. The vehicle is used when called to a fatal or near fatal accident and is equipped with cameras, equipment to map out a scene, and accident investigation supplies.



POLICE DEPARTMENT TRAINING

The Police Department recently purchased and installed a firearms training simulator. This system allows trainers to present and conduct interactive testing and assessment using hands-on scenario-based exercises. Additionally, this system will allow officers to experience a myriad of situations and utilize the policing techniques developed during training.

FIRE DEPARTMENT ATTENDS ANNUAL UL CONFERENCE

Chief Torres, as a member of the Underwriter's Laboratory Fire Council, participated in this year's UL Annual Meeting held at the Westin Hotel and Conference Center in Wheeling. The UL Fire Council is an advisory board to Underwriter's Laboratory in fire protection and life safety products testing and code development, building design, as well as fire detection and fire suppression systems. The Fire Council is composed of engineers, architects, policy makers, industry experts in building design and manufacturing, fire service experts, and special interest groups, domestic and internationally.

FIRE AT STIR CRAZY RESTAURANT

On Tuesday, May 9, at 11:14 a.m., the Fire Department received a report of a fire inside the Stir Crazy restaurant at Northbrook Court. Fire units arrived to find a fire involving an electrical outlet in the kitchen area, which was extinguished with a fire extinguisher by Stir Crazy personnel. Fire crews checked the walls for hidden fires and helped ventilate the small amount of smoke. A Fire Investigator, along with the Village Electrical Inspector, responded and determined the cause to be an electrical short. The Village Sanitarian inspected the kitchen area and recommended follow up actions to re-open the restaurant. The collaborative effort of the Fire and Development & Planning Services Departments allowed the restaurant to open again less than two hours after the first fire report.

LONE TREE WATER MAIN PROJECT

This week, crews completed installing all water services remaining on Sorrell Drive. Next week, work will focus on connecting the new and existing mains at the intersections of Sorrell with Laburnum and Banyan Drives. Once these connections have been made, the contractor will begin clean-up work, including concrete sidewalk repairs, parkway restoration, adjusting the height of fire hydrants, and other miscellaneous site clean-up.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

Work continued on the Illinois Department of Transportation's (IDOT's) intersection improvement project along Dundee Road, at Pfingsten and Landwehr Roads, with crews focusing on road resurfacing. This week, the leveling binder was placed at Pfingsten and Dundee and milling was completed at Landwehr and Dundee.

Next week, the leveling binder will be applied at Landwehr and Dundee and structure adjustments will begin at Pfungsten and Dundee.

METRA STATION IMPROVEMENTS

Over the past week, the Village's contractor began replacing the tile floor inside the station, which will be completed this weekend. Following this work, crews will focus on the door replacements. Please keep in mind this construction may create slight delays, so commuters are advised to allow enough time to make their trains while work is being completed. Questions regarding the project may be directed to the Public Works Department at 847-272-4711.

LEE ROAD RECONSTRUCTION PROJECT

This week, the Village's contractor began the removal of the deteriorated concrete pavement at Lake-Cook Road and proceeded in a southward direction along Lee Road. Lee Road has been closed to through traffic between Lake-Cook Road and Rudolph Drive. A detour was put into place that routes traffic from Lake-Cook Road via Northbrook Court Drive to Rudolph Drive. This detour will be in place for approximately two weeks, weather permitting. Residents who live on Lee Road (between Lake-Cook and Rudolph) will continue to have access to their driveways during this work.

2017 ASPHALT STREET REHABILITATION PROGRAM

Phase one of the Village's 2017 program consists of resurfacing work on Greenacre Drive, Noble Court, Kingsport Court and Maple Avenue. On Monday, May 15, saw cutting, curb removal and replacement, and structure adjustments will begin. Residents whose driveways will be impacted by the work were notified via letter earlier this week.

OAK AND ILLINOIS WATER MAIN PROJECT

Water mains are being replaced on Oak Avenue (between Maple Avenue and Cedar Lane), Illinois Road (between Royal Drive and Cedar Lane) and Royal Drive. This week, the contractor began mobilizing equipment and materials. On Monday, May 15, construction operations are scheduled to begin with saw cutting and roadway excavation at the Oak Ave and Maple Ave intersection.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor began resurfacing operations as part of the Central Business District Infrastructure and Streetscape Project. The contractor has completed grinding operations on Meadow Road, Cherry Lane, and Church Street. Next week, grinding will continue on Shermer Road with a temporary closure occurring on Shermer between Church Street and Meadow Road between the hours of 2:00 and 6:00 a.m. on Tuesday, May 16. This closure will allow crews to conduct all pre-work prior to beginning paving. Staff anticipates all paving work will be completed by Wednesday, May 24, weather permitting.

Additionally this week, crews completed the installation of concrete sidewalk, curb and gutter on Meadow Road (between Shermer Road and Cherry Lane), Cherry Lane and Church Street (between Meadow Road and Shermer Road). The Contractor also completed the removal of the concrete median on Church Street at Shermer Road and the island at the northeast corner of Shermer Road and Church Street.

WELCOME TO NORTHBROOK/FLAMINGO FRIDAYS KICK-OFF TO BE HELD FRIDAY, MAY 19

The Community Relations Commission will hold its annual Welcome to Northbrook/Flamingo Friday Kick-Off event on Friday, May 19 from 5:30 to 7:30 p.m. at the Village Hall. Representatives from the Village, Public Library, Park District, Police and Fire Departments as well as the Northbrook Historical Society, Northbrook Chamber and North Suburban YMCA and others will be in attendance to help new and seasoned residents

learn about services in the Village of Northbrook. Refreshments will be served. The Commission encourages all to stop by and meet neighbors and public officials.

At the event, the Commission will distribute plastic pink flamingos for the popular “Flamingo Friday” program. As part of this program, neighbors are encouraged to host a “Flamingo Friday” event at their home. These events allow neighbors to meet in a casual atmosphere each week throughout the summer on a day and time determined by the neighborhood. Whoever volunteers to host the Flamingo Friday gathering, obtains a plastic lawn flamingo from the previous host and displays it on their lawn starting the Monday or Tuesday before the event to let the neighborhood know where to come for the next meeting. For more information on the program, visit the Village’s website at www.northbrook.il.us/flamingo

WEEK OF May 15, 2017

MON.	5/15		Police Memorial Day
TUES.	5/16	7:30 p.m.	Plan Commission – Canceled
WED.	5/17	7:00 p.m.	Youth Commission Meeting –Terrace Room
THURS.	5/18		Annual Student Government Day 
		6:30 p.m.	Stormwater Management Commission – Canceled
		7:00 p.m.	EQC – Shermer Canceled
FRI.	5/19	5:30-7:30pm	Welcome to Northbrook & Flamingo Friday Kick Off 