

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: May 15, 2015

RE: STAFF BRIEFING

WEEK OF May11, 2015

NORTHBROOK INN MEMORY CARE GROUNDBREAKING

On May 13, President Frum attended the groundbreaking ceremony for the 69-bed Northbrook Inn Memory Care facility to be located at 99 Pointe Drive, which is located just the south of the J. Alexander's restaurant on Lake Cook Road. The operator of the facility, Koelsch Senior Communities based in Olympia, Washington, plans to have the facility open in March of 2016.



BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, May 12. Trustees A.C. Buehler and Robert Israel were sworn in for four-year terms. President Frum recognized Sue Huang and Linda Goldsher for their years of service to the Northbrook Community Relations Commission. President Frum also appointed and reappointed numerous members to service on Village Commissions.

The Board approved a number of resolutions and ordinances including authorizing the renewal of an agreement for the treatment of 70 parkway Elm trees, authorizing a contract for roof maintenance services, approving an agreement for the purchase of rock salt for the 2015/16 winter season, authorizing the purchase of Aluminum Sulfate, rezoning the property at 1827 Janke Drive, amending the District Zoning Map, granting a Special Permit for an automotive repair shop with outdoor storage of vehicles in the ICS Industrial and Commercial Services District, and amending the Annual Fee Ordinance to increase the number of Class "K" Liquor Licenses.

Under Planning & Zoning, the Board held a Public Hearing to amend the service of alcohol provisions of Ordinance No. 2015-17, an Ordinance restating and amending Ordinance No. 2012-06 Granting Special Permits for a Membership Sports and Recreation Facility at 1900 Old Willow Road (The Accelerated Center), which was referred to Committee for review.

The Board heard three preliminary reviews: 990 Skokie Blvd. - revised self-storage facility application, a request to amend previously approved documents to allow a building addition at 300 Revere Drive and a request for special permit approval for a transitional services facility at 1035 Marshall Road, all of which were referred to the Plan Commission for review.

The next Regular Board of Trustees meeting will be May 26, 2015.

(Note: James Karagianis was sworn in for a four-year term as Village Trustee on Thursday, May 14, at the Village Hall, as he was unable to attend the May 12 Regular Board Meeting.)

BICYCLE TASK FORCE MEETING

The Bicycle Task Force committee held their bi-monthly meeting on Wednesday, May 13. Two Village residents representing *Go Green Northbrook* were present to discuss the successful promotion of the May 6 *Bike to School Day* with School District 30 and solicit collaboration on a Village-wide event involving all the school districts. The Bicycle Task Force committee expressed interested in collaborating to expand promotion of *Bike to School Day* for the 2016 calendar year.

The Committee is near the completion of a system identifying and promoting future bicycle/pedestrian projects. When completed this tool will be incorporated into the long range Capital Improvement planning for bicycle/pedestrian route projects. The Committee will reconvene this discussion at the next scheduled Bicycle Task Force Meeting in July.

STUDENT GOVERNMENT DAY AT WOOD OAKS JUNIOR HIGH

In lieu of this year's Annual Student Government Day event held at the Village Hall, which was cancelled due to scheduling conflicts, President Frum spoke to a class at Cove school. Additionally, Northbrook trustees and staff visited Wood Oaks Junior High to bring local government to 8th grade Social Studies classes on Monday, May 11. The purpose of the visit was to give students a chance to experience some of the issues, as well as the decision-making processes, that elected officials and Village staff navigates on a regular basis. During three morning sessions, Police Chief Wernick, Fire Chief Torres and Police Internal Services Administrator Batalden introduced the students to the daily operations of the Village through the eyes of the Police and Fire Departments. Police Chief Wernick also took time to encourage the students to make wise choices, as they graduate and head off to high school. To conclude these sessions, Internal Services Administrator Batalden walked through a scenario and simulated decision-making process of deciding whether or not current Northbrook law should be changed to allow for the raising of chickens within the Village of Northbrook – a previous Student Government Day issue. In the afternoon sessions, Trustee Ciesla, Trustee Heller and Internal Services Administrator Batalden explained how policies are created, laws are enacted, and how those decisions are implemented. Much of the discussion centered on balancing the needs and the best interests of the whole Village with the rights of individual residents. Many students voiced their opinion on the chicken issue, actively engaged in the public square debate and were appreciative of the opportunity to learn about real-life public governance. Special thanks to Cove School and Wood Oaks teachers and staff for their cooperation in creating successful events!

CHERRY LANE UNDERPASS STORMWATER PROJECT UPDATE



Work continues on the Cherry Lane Underpass project with the contractor (Berger Excavating) installing 650 lineal feet of 36-inch storm sewer pipe and numerous manholes to date. Current construction activity is at the Meadow Road/Cherry Lane intersection, where the south side of Cherry Lane, west of the intersection is currently closed. Traffic is reduced to one lane in each direction. Delivery of the trench drain that is to extend across Cherry Lane just west of Meadow Road is delayed. To keep the construction progress ongoing, the contractor will now continue the installation of the 36-inch storm sewer across the intersection and temporarily close the north side of Cherry Lane during work hours. One lane of traffic on Cherry Lane will be maintained at all times.

These two traffic-staging plans are expected to stay in place for approximately the next four to five weeks and alternating back and forth when the trench drain arrives on site. Delays with the sewer installation have also been occurring due to numerous conflicts with existing utilities, which include water service lines, street lighting conduit and irrigation lines. The project is expected to be completed by mid-June.

SKOKIE BOULEVARD SANITARY SEWER PROJECT

The new main line sanitary sewer at the Skokie Boulevard and Sunset Ridge Road Intersection is completed. Final road restoration has begun and lane closures will remain through mid- June when the restoration is completed.

POLICE DEPARTMENT ACTIVITY

On May 13, in conjunction with the Police Department’s Citizen Police Academy, Canine Officer Jon Salmi and his partner Jack performed a canine demonstration to the class participants. Officer Salmi discussed the purpose and training of the K-9 unit, demonstrated narcotics search, obedience, article search, apprehension and handler protection.

Community Relations personnel conducted two tours of the police station on Tuesday, May 12, for approximately thirty preschoolers from the Park District’s day care program at the Leisure Center. The five-year-olds, teachers and some parents enjoyed the tours and demonstrations.

Animal Control Officer Gina Manski and Community Service Officer Amada Jaegers went to Westmoor School on Wednesday, May 13 to present information on animal safety and stranger danger to 19 Daisy Scouts.

The Glencoe Police Department requested assistance from Northbrook on Thursday regarding the removal and transport of approximately thirty dogs from a house in Glencoe. Animal Control Officer Manski, assisted by Community Service Officers, transported the dogs to two separate animal hospitals.

NORTHBROOK POLICE AUCTION

The Northbrook Police Department will be conducting the annual auction of recovered and unclaimed property on Saturday, May 23. Unclaimed property will be auctioned off at 10am. This year's auction includes bicycles, clothing and other miscellaneous items. The auction will be held in the basement of the Northbrook Police Department, 1401 Landwehr Rd. Viewing of the property will begin at 9:30am. Visitors should park in the rear parking lot and enter through the east-side ramp door. Purchased items must be removed immediately, as nothing will be stored for later pick-up. Payment has to be by check or cash only (no credit cards).



WEEK OF May 18, 2015

MON.	5/18		NO MEETINGS
TUES.	5/19	7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Plan Commission Meeting – Board Room
WED.	5/20	7:00 p.m.	Youth Commission – Terrace Room
THURS.	5/21	6:30 p.m.	Stormwater Management Commission – Cancelled
		7:00 p.m.	EQC – Shermer Study
FRI.	5/22		NO MEETINGS