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# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** June 2, 2017

**SUBJECT:** STAFF BRIEFING

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## WEEK OF May 29, 2017

### PUBLIC WORKS COMMITTEE MEETING

The Public Works Committee met on Thursday, June 1, to review requests from property owners requesting the removal of landmark trees. The Committee first reviewed the request from the property owner of 2026 Illinois Road who was requesting the removal of a landmark tree in the rear yard of his property and a waiver of the replanting requirements for the tree. After discussion, the committee recommended that the resident move forward with a drainage improvement project on the property without removing the landmark tree. The second request was for the removal of five landmark trees, in conjunction with the construction of a new home at 3803 Sunset Lane. After review, the Public Works Committee recommended approving the removal of the five trees. This recommendation will be placed on the June 27 Village Board meeting agenda for formal action.

### ARTS COMMISSION

The Northbrook Arts Commission met Thursday, June 1, to discuss plans for a proposed Plein Air Painting Festival, scheduled to run October 6-8, 2017. Plein air painting is “open air” painting, where artists will be invited to set up easels around Northbrook and paint landscapes of their choosing over the course of several days. The artwork created during the event will be available for sale at a designated location on Sunday, October 8. More information will be available as event details are finalized. Artists interested in participating may email [bruce@bondystudio.com](mailto:bruce@bondystudio.com)

### COMMUNITY RELATIONS COMMISSION MEETING

The Community Relations Commission held its regular meeting on Thursday, June 1. At the meeting, the Commission discussed the Northbrook Cares project and the upcoming website launch this summer. The Commission also reviewed the Welcome to Northbrook event held in May and the Celebration of Cultures event held in April. Finally, the Commission reviewed its year-end budget report for the previous fiscal year in preparation to discuss the use of current funds for upcoming projects. The next regularly scheduled meeting will be held on Thursday, August 3, as the Commission elected to cancel the July meeting due to timing conflicts.

### POLICE ACTIVITY

On Monday, May 29, at approximately 6:30 p.m., the Police Department requested a Major Crash Assistance Team call out to investigate a motorcycle crash in the 3100 block of Dundee Road with a victim suffering life-threatening injuries. At this time, the condition of the victim is not known.

On Friday, June 2, Community Relations Supervisor Dan Petka gave two presentations to the Northbrook Park District's Safety Town at the Northbrook Leisure Center. Over 100 preschool children attended the presentations. In addition to the presentations, a police squad was on display and Officer John Salmi and Canine Jack gave a demonstration.

#### ILLINOIS LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS - SUNDAY, JUNE 4

On Sunday, June 4, Northbrook Police officers will join thousands of others from across the State in participating in the Illinois Law Enforcement Torch Run, which benefits Special Olympics Illinois. Beginning at 9:15 a.m., Northbrook officers will run from the intersection of Milwaukee Avenue and Hintz Road in Wheeling to the intersection of Milwaukee and West Lake Street in Glenview.

This year, Northbrook officers are attempting to raise \$15,000 to benefit the athletes of Special Olympics Illinois. If you would like to sponsor a Northbrook Police Officer, you can visit [www.northbrook.il.us/PoliceTorch](http://www.northbrook.il.us/PoliceTorch) or send a check payable to Special Olympics Illinois to the Northbrook Police, Attn: Torch Run, 1401 Landwehr Road., Northbrook, IL 60062. For any questions, please call 847-664-4422 or 847-664-4460.

#### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

Construction continued this week with the Village's Contractor uncovering structures, such as manholes, that were paved over on Cherry Lane and Church Street (Meadow Road to Shermer Road), Meadow (Shermer to Cherry), and Shermer Road (Church to Meadow), and raising them to the level of the pavement. Next week, crews will begin removing and replacing the final sections of concrete sidewalk, curb and gutter along these segments of roadway. Access to all businesses are open and two way traffic will be maintained during construction.

#### LONE TREE WATER MAIN PROJECT

This week, the contractor installed utility locate stations for the new PVC water main and continued restoring parkways with topsoil and erosion control blanket. Public Works staff inspected hydrants, water valves, vaults and buffalo boxes to verify all are in working condition.

#### DUNDEE ROAD INTERSECTION IMPROVEMENTS

The Illinois Department of Transportation's (IDOT's) contractor continues work on the intersection improvements at Dundee and Pfingsten Roads and Dundee and Landwehr Roads. This week, the contractor completed the installation of traffic detector loops into the pavement. Next week, IDOT's contractor anticipates completing the paving with only restoration work remaining.

#### 2017 ASPHALT STREET REHABILITATION PROGRAM

This week, the contractor finished grinding the asphalt pavement and base patching on Noble Court, Greenacre Drive, Kingsport Court and Maple Avenue. Next week, asphalt paving begins. The paving is expected to take approximately one week to complete.



#### LEE ROAD RECONSTRUCTION PROJECT

This week, the contractor moved to the section of Lee Road located south of Rudolph Drive and began removing the concrete pavement on the west side of this segment. Once that section is cleared, the contractor will pave it with asphalt and work will shift to the east side.

During this portion of the construction, access to Rudolph Drive from Lee Road will not be permitted. Traffic traveling through the work zone will be controlled by a temporary traffic signal for the remainder of the project.

#### OAK AND ILLINOIS WATER MAIN PROJECT

This week, the Village's contractor continued with trench excavation and 8-inch water main installation in the 2500 block of Oak Avenue and the 2600 block of Illinois Road. Next week, the contractor will continue with trench excavation, water main pipe installation, as well as valve vault installation along Oak Avenue and Illinois Road working east towards Western Avenue.



#### SUNSET LANE STORMWATER PROJECT

This week, the Village's contractor began the construction layout for the Sunset Lane stormwater project. This project, which is included in both the Village's Master Stormwater Management Plan and Capital Improvement Plan, will alleviate flooding on Sunset Lane by adding new storm sewer in the area and expanding the existing detention basin on Commercial Avenue to handle the additional water for those sewers. Next week, the contractor will begin removing select trees as part of the construction path and excavating the detention basin.

#### 2017 SIDEWALK REHABILITATION PROJECT

The 2017 sidewalk rehabilitation project began this week with Public Works crews pruning tree roots that are pushing up sections of sidewalk. The Village's contractor is expected to begin the removal and replacement process of failed sidewalk squares starting Monday, June 12. Residents impacted by the work will be notified by letter. Please see the map to the right for the sidewalk rehabilitation locations.



**WEEK OF June 5, 2017**

<b>SAT.</b>	<b>6/3</b>	<b>9am-Noon</b>	<b>Vehicle Stickers on Sale -<i>Village Hall open Saturdays to June 30</i></b>
<b>SUN.</b>	<b>6/4</b>		<b>Illinois Law Enforcement Torch Run for Special Olympics (Northbrook Team steps off at Hintz Rd. &amp; Milwaukee Ave. in Wheeling, about 9:15am)</b>
<b>TUES.</b>	<b>6/6</b>	7:30 p.m.	Plan Commission – Board Room
<b>WED.</b>	<b>6/7</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>6/8</b>	5:30 p.m.	Architectural Control Commission – Terrace Room
<b>FRI.</b>	<b>6/9</b>		<b>No Meetings</b>