

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 8, 2012

RE: STAFF BRIEFING

WEEK OF JUNE 4, 2012

PLAN COMMISSION MEETING JUNE 5, 2012

On Tuesday June 5, the Plan Commission conducted two public hearings. The first public hearing was for Docket No. 12-12: 1500 Skokie Boulevard, an application requesting approval of two wall signs above the permitted maximum district height of 20 feet. Hearing no testimony from the public, the Commission closed the hearing and discussed the application. The Commission found the request to be generally appropriate, but asked that a condition be included that will require Village staff to review any changes to the sign for new tenants that will deviate from a white background with black text. A resolution with the Plan Commission recommendation will be presented to the commission during its next regular meeting on June 19.

The second public hearing was for Docket No. 12-13: 400 Skokie Boulevard, an application requesting approval for a special permit to allow the continued operation of wireless cell antennae on the parapet of the building. This is a special permit which previously expired. The Commission found the request to be appropriate but with the condition that the number of antennae be limited to no more than a total of 12. A resolution with the recommendation will be presented to the Plan Commission on June 19.

COMMUNITY RELATIONS COMMISSION MEETING

The Commission debriefed two recent events – the annual Asian Heritage Celebration and the combined “Welcome to Northbrook” and “Flamingo Fridays” event. Both events were deemed successful, attracting significantly more attendees than in previous years. The Asian Heritage Celebration was covered by many media outlets including a Korean TV channel and the Flamingo Friday’s program has once again found homes for an entire flamboyance of flamingos.

The CRC continues to partner with the Senior Services Commission to conduct a survey of our senior residents. The survey intends to gather information related to services that seniors feel are necessary to continue living at home. The survey was mailed to residents in the Village’s May newsletter and is also available online at www.northbrook.il.us/seniorsurvey. At this point, the survey is returning great feedback – 437 responses. The survey will be open until June 15, 2012. The results will be tallied and presented to the Commissions and Board of Trustees in the near future.

Since the Commission traditionally takes a month off during the summer, the next regular meeting of the CRC is scheduled for August 2, 2012.

ARTS COMMISSION MEETING

The Arts Commission held a regular meeting on Thursday. The primary topic of discussion was Art in the Park. Thus far, 71 artists are confirmed for the event. EM Events is currently working on the park layout. The music line-up has been established and food vendors have been selected. All of the bands have a Northbrook connection and two of the food vendors are from the Village—Little Louie's and Sunset Foods.

Rock the Green will be held tonight Friday, 6pm, at the Village Green. If you have a chance, stop by to listen to the talented youth musicians participating in this event.

The next meeting of the Commission is Thursday, July 5.

ELECTRICAL AGGREGATION

This week, letters from Commonwealth Edison were mailed to residents that will be participating in the Village's electrical aggregation program advising them that their electrical provider will now be MC Squared. Staff at Village Hall have been taking a large number of telephone calls from those who received the letter wanting to make sure it is legitimate. The letter is accurate and reflects the program as it has been communicated to the Village through our own letters and newsletter articles.

Residents should begin to see the reduced electricity rate beginning on their July bills, just in time for higher summer bills related to air conditioning.

DOG RESCUED FROM UNDERNEATH A VEHICLE

On Tuesday, June 5, Northbrook police and firefighters responded to help remove a dog from underneath the wheel of a vehicle. The dog was struck by a car and pinned underneath the right rear wheel. Fire companies used hydraulic spreaders to lift the vehicle off the dog. Northbrook Animal Control and the dog's owner were on location and the dog was taken by to the animal hospital for treatment.

FIRE AT BERNHARD WOODWORKING, LTD.

Early Wednesday morning, June 6, Northbrook fire units responded to the 3000 block of Woodhead (Bernhard Woodworking) for a report of smoke in the building. Upon arrival, units found moderate smoke conditions throughout the large woodworking factory. The source of the smoke was a small fire in the dust collection system. Firefighters quickly extinguished the fire and no injuries were reported.

ANNUAL ASPHALT STREET RESURFACING PROGRAM

We anticipate that work on the annual asphalt street resurfacing program will begin next week with saw cutting and curb removal. Resurfacing will take place in various locations throughout the Village which is expected to be completed by Labor Day. Residents living on streets planned for resurfacing have received notifications of the upcoming work this week.

WAUKEGAN ROAD VALVE INSTALLATION

On Friday, a combination of Public Works and contractor crews worked to install three water main valves on the 8-inch water main along Waukegan Road. The three valves will help to isolate any future water main breaks and minimize the number of residents impacted by water shut off for repairs. The curb lane of northbound Waukegan Road between Walters Avenue and Shermer Road will remain closed until Tuesday, June 12, when pavement restorations can be completed.

TECHNY ROAD PROJECT

Construction of a storm sewer along Techny Road continued this week and to date the contractor has now installed 700 feet of the 7 foot diameter storm sewer (Second Street to Butternut Lane). The photograph below shows the new storm sewer pipe as a crew prepares to lower it into position. During construction, traffic on Techny Road is reduced to one-way westbound between Second Street and Pfingsten Road. Access to Butternut Lane south of Techny Road was closed on Thursday and Friday this week while crews worked at this intersection.



WEEK OF JUNE 11, 2012

MON.	6/11	7:00 p.m.	Youth Commission Film Festival - Northbrook Public Library
TUES.	6/12	7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
WED.	6/13	7:00 p.m.	4 th of July Association - Fire Station 11 Classroom
THURS.	6/14		FLAG DAY 5:30 p.m. Architectural Control Commission - Terrace Room
FRI.	6/15		No Meetings
SUN.	6/17		FATHER'S DAY